City of St. Augustine Beach Building and Zoning Department
Tree Removal Application for Comprehensive Planning and Zoning Board Approval
to Remove Trees Greater Than or Equal to 30 Inches in Diameter at Breast Height (DBH)
2200 A1A SOUTH, ST. AUGUSTINE BEACH, FLORIDA 32080
WWW.STAUGBCH.COM BLDG. & ZONING (904)471-8758 FAX (904) 471-4479

1. Legal description of the parcel for which the tree removal is being sought:
   Lot(s) _________ Block(s)_________ Subdivision ________________________________
   Street Address________________________________________________________________________

2. Parcel identification number (PIN): __________________________________________________________________________

3. Name and address of owner(s) as shown in St. Johns County Public Records: ______________________________________
   ______________________________________________________________________________________

4. Current land use district classification: __________________________________________________________________________

5. Number of, type, and size of tree or trees requested for removal: ________________________________________________
   ______________________________________________________________________________________
   ______________________________________________________________________________________

6. Reason for request to remove tree(s) described above: __________________________________________________________
   ______________________________________________________________________________________
   ______________________________________________________________________________________

7. Supporting data which should be considered by the Comprehensive Planning and Zoning Board: ________________
   ______________________________________________________________________________________

Per Section 5.01.02.E.b of the City’s Land Development Regulations, “Any tree having a trunk greater than or equal to thirty (30) inches in diameter at breast height (DBH) shall require permit approval from the Comprehensive Planning and Zoning Board.”

Conditions for removal of any tree with a DBH of 30 inches or greater must also comply with Section 5.01.02 of the City’s Land Development Regulations.

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Section 5.01.02. Conditions for tree removal.

A. Permit Application. Permits for removal or relocation of trees associated with a site plan for a development shall be obtained by making application for permit for the development to the City Planning and Zoning Department. The application shall be accompanied by a site plan indicating the location, species, and diameter at breast height (DBH) of each tree to be preserved, relocated, or removed. For removal of a tree, justification for removal accompanied by a certification from an ISA-certified arborist may be provided to justify removal of trees. The submitted plans shall depict tree protection and calculations demonstrating applicable tree mitigation for trees removed.

B. Exceptions to Requirement of Permit. No permit under this section is required for:

1. The tree is diseased, injured, in danger of falling or is endangering existing structures, utility services or creates unsafe vision clearance; or

2. It is found to be in the interest of the general public’s health, safety and welfare that the tree or trees be removed and that there is no other remedy provided in this Code.

C. Criteria for Issuance of a Permit. The City Building Official shall issue the permit for removal of a tree if one (1) of the following reasons for removal is found to be present and mitigation provided in accordance with this Code.

1. Removal of the trees is necessary to construct proposed improvements in order to comply with a final development order issued pursuant to Section 12.02.04 or 12.02.10 hereof; or

2. The presence of the tree will cause a substantial likelihood of structural damage to an existing or proposed permanent built structure, or swimming pool.

3. The tree is located in an area where a structure or improvement may be placed in accordance with other development provisions in the City Code, and retention of the trees and such that no reasonable economic use can be made of the property without removal of the tree, and the tree cannot be reasonably relocated on or off the property because of its age or size.

4. The tree or tree cluster is located within the primary building pad, primary roof line, primary foundation line, swimming pool and swimming pool patio pad, or the portion of the driveway within fifteen (15) feet of the garage or carport entrance and these structures cannot be relocated.

5. The tree is shown to be blocking the installation or proper working condition of a solar energy system (this does not authorize a property owner to remove a tree from neighboring property). Trees permitted to be removed pursuant to this subsection shall not require replacement under Section 5.01.03. For a new solar energy system installation, any permit issued shall be issued conditionally and only become effective upon review by a certified arborist and upon the installation and final inspection of the solar energy system being properly working and permitted.

6. The tree is a palm tree or group of palm trees. A property owner may in any twelve-month period remove up to ten (10) percent of the palm trees located on their property or at least one (1) palm tree without having to be subject to the requirements of Section 5.01.03.
In filing this application for removal of a tree or trees that have a DBH of 30 inches or greater, the undersigned acknowledges it becomes part of the official record of the City of St. Augustine Beach Building and Zoning Department and does hereby certify that all information contained is true and accurate, to the best of his/her knowledge.

________________________________________  ____________________________________________
Print name (owner or his/her agent)  Print name (applicant or his/her agent)

________________________________________  ____________________________________________
Signature/date  Signature/date

________________________________________  ____________________________________________
Owner/agent address  Applicant/agent address

________________________________________  ____________________________________________
Phone number  Phone number

________________________________________  ____________________________________________
Email address  Email address

Application Fee: $50.00

Date Paid: ____________________________  Received by: __________________________

Invoice Number: ____________________________

Check Number or type of credit or debit card: ____________________________

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