



City of St. Augustine Beach, 2200 A1A South, St. Augustine Beach, FL 32080

APPLICATION FOR EMPLOYMENT
Equal Employment Opportunity Employer

Date: _____

APPLICANT INFORMATION:

Position Applying for: _____

Last Name _____ First _____ M.I. _____

Street Address _____ Apartment/Unit # _____

City _____ State _____ Zip _____

Phone _____ Email Address _____

Date Available _____ Desired Salary _____

Have you ever worked for the City? Yes _____ No _____ If so, when? _____

Have you ever been convicted of a felony? Yes _____ No _____ If so, explain _____

Conviction of a crime will not necessarily be a bar to employment. Factors such as age at the time of the offense, type of offense, remoteness of the offense in time, and rehabilitation will be considered in determining effect on suitability for employment.

Type of work you are available for: Full-time _____ Part-time _____ Seasonal _____ Shift Work _____

Do you have any relatives employed by the City of St. Augustine Beach? No _____ Yes _____

Name(s) _____

EDUCATION

High School _____ Address _____

From _____ To _____

College _____ Address _____

From _____ To _____

Other _____ Address _____

From _____ To _____

REFERENCES - Please list three professional references.

Full Name _____ Company _____ Phone _____

Full Name _____ Company _____ Phone _____

Full Name _____ Company _____ Phone _____

PREVIOUS EMPLOYMENT – START WITH YOUR MOST RECENT EMPLOYER

Company _____ Phone _____

Address _____ Supervisor's Name _____

Responsibilities _____

Job Title _____ Starting Salary _____ Ending Salary _____

Reason for leaving? _____ From _____ To _____

Company _____ Phone _____

Address _____ Supervisor's Name _____

Responsibilities _____

Job Title _____ Starting Salary _____ Ending Salary _____

Reason for leaving? _____ From _____ To _____

Company _____ Phone _____

Address _____ Supervisor's Name _____

Responsibilities _____

Job Title _____ Starting Salary _____ Ending Salary _____

Reason for leaving? _____ From _____ To _____

May we contact your previous supervisor for a reference? Yes _____ No _____

Any Technical / Special Training (Describe specialized training, apprenticeships, & extracurricular activities):

Describe any volunteer experience: _____

List professional, trade, business or civic activities and offices you have held: _____

Are you able to perform all essential functions of the position and work during specified work hours? _____

If not, are there reasonable accommodations that can be made? _____

MILITARY SERVICE

Branch _____ From _____ To _____

It is the applicant's responsibility to provide DD 214-Member 4 Copy

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge and if this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my probationary period is for 6 months and my employment may be terminated at any time during that period.

I understand and agree that if given a conditional offer of employment, I may be required to take a physical examination. I also understand that I will be required to submit to a drug test and that if I refuse to submit to this test or receive a positive confirmed test, I will be disqualified from employment with the City.

Signature _____ Date _____

The City of St. Augustine Beach is an equal employment opportunity employer that does not discriminate against any applicant or employee based on any legally protected characteristic.

All applicants will be required to furnish proof of identity and legal work authorization pursuant to Immigration Reform and Control Act (IRCA) within three business days of hire.

If you need an accommodation because of a disability in order to participate in the application / section process, please notify the City Clerk.

The State of Florida and the City of St. Augustine Beach do not tolerate violence in the workplace.

Preference shall be given to certain veterans and spouses provided by Chapter 295, Florida Statutes.

If you are a current or former law enforcement officer, other covered employee, or the spouse or child of one, whose information is exempt from public records disclosure under Section 119.071(4)(d) of the Florida Statutes, please notify the City Clerk.