

FISCAL YEAR 2018 ADOPTED BUDGET

APPROVED SEPTEMBER 28, 2017



Summary of Proposed Personnel, Operating and Capital Outlay Expenditures

	Salaries & Benefits	Operating	Capital Outlay	Total
Legislative Department	38,782.00	47,070.00	0.00	85,852.00
Executive Department	165,694.00	4,428.00	0.00	170,122.00
Finance & Administration Department	546,979.00	126,049.00	0.00	673,028.00
Comprehensive Planning Department	155,038.00	2,765.00	0.00	157,803.00
Other Governmental Services Department	323,933.00	135,595.00	185,500.00	645,028.00
Law Enforcement Department	1,859,122.00	332,908.00	150,000.00	2,342,030.00
Protective Inspections Department	220,921.00	37,822.00	0.00	258,743.00
Sanitation Department	377,325.00	469,101.00	0.00	846,426.00
Other Economic Environment	0.00	0.00	0.00	0.00
Human Services	0.00	55.00	0.00	55.00
Culture & Recreation	0.00	138,700.00	125,000.00	263,700.00
Road & Streets Department	563,428.00	290,726.00	512,500.00	1,366,654.00
	4,251,222.00	1,585,219.00	973,000.00	6,809,441.00

This information is provided in summary form so that you can see easily the major components of the City's two main operating budgets: the General Fund, and the Road/Bridge Fund.

The expenditures are divided into three categories: Personnel, Operating costs, and Capital Outlay costs.

Personnel costs include salaries/wages and benefits, such as health insurance, FICA taxes, retirement, and Workers' Compensation Insurance.

Operating costs include expenditures for fuel, office supplies, electricity, water, liability and property insurance, vehicle and equipment repairs, travel, etc.

Capital outlay costs are the purchase of such items as vehicles (used and new), new equipment, road paving, landscaping, major repairs to City buildings.

LIST OF CITY EMPLOYEE POSITIONS AS OF OCTOBER 1ST

POSITION	Incumbent	Date of Hire	Current Salary	Adjustment	Step Increase (If Applicable)	Total % Increase	Total FY18 Salary	FICA	FRS	Health	Dental	Vision	Life	Total Benefits	Total Salary & Benefits
City Manager	Max Royle	7/24/1989	117,082.00	2,927.05	-	2.50%	120,009.05	9,180.69	27,041.34	7,610.64	231.48	38.31	54.84	44,157.30	164,166.35
Chief Financial Officer	Melissa Burns	9/19/2002	84,261.00	297.75	2,164.00	2.92%	86,722.75	6,634.29	19,627.12	7,610.64	231.48	38.31	109.56	34,251.40	120,974.15
City Clerk	Beverly Raddatz	9/21/2015	57,555.00	297.75	1,478.13	3.09%	59,330.88	4,538.81	13,406.42	11,489.00	231.48	38.31	109.56	29,813.58	89,144.46
Information Technology Specialist	Anthony Johns	10/1/2002	53,093.00	297.75	1,084.53	2.60%	54,475.28	4,167.36	4,290.86	15,292.78	231.48	38.31	109.56	24,130.35	78,605.63
Clerk	Peggy Cadwallader	8/6/2009	24,216.00	297.75	605.40	3.73%	25,119.15	1,921.61	1,965.85	7,610.64	231.48	38.31	109.56	11,877.45	36,996.60
Finance Assistant	Patricia Douylliez	8/18/2014	37,176.00	297.75	954.80	3.37%	38,428.55	2,939.78	3,019.96	15,292.78	231.48	38.31	109.56	21,631.87	60,060.42
IT Support Technician	Russell Adams	3/7/2013	40,963.00	297.75	1,084.67	3.37%	42,345.42	3,239.42	3,330.18	7,610.64	231.48	38.31	109.56	14,559.59	56,905.01
Event Coordinator	Hala Laquidara	12/18/2014	31,503.00	297.75	647.25	3.00%	32,448.00	2,482.27	2,546.30	15,292.78	231.48	38.31	109.56	20,700.70	53,148.70
Deputy City Clerk	Dariana Fitzgerald	5/16/2016	32,536.00	297.75	1,005.73	4.01%	33,839.48	2,588.72	2,656.51	7,610.64	231.48	38.31	109.56	13,235.22	47,074.70
							372,709.51	28,512.28	50,843.20	87,809.90	1,851.84	306.48	876.48	170,200.18	542,909.69
Director of Building & Zoning	Gary Larson	8/7/2000	93,694.00	297.75	2,176.77	2.64%	96,168.52	7,356.89	22,146.05	11,861.96	231.48	38.31	54.84	41,689.53	137,858.05
Building Inspector	Glenn Brown	3/28/2005	53,230.00	297.75	1,298.40	3.00%	54,826.15	4,194.20	4,318.65	7,610.64	231.48	38.31	109.56	16,502.84	71,328.99
Executive Assistant	Bonnie Miller	8/31/1998	56,601.00	297.75	1,493.33	3.16%	58,392.08	4,466.99	4,677.28	7,610.64	231.48	38.31	109.56	17,134.26	75,526.34
Administrative Assistant	Judy Ferrell	10/3/2016	37,714.00	297.75	1,005.73	3.46%	39,017.48	2,984.84	3,066.60	7,610.64	231.48	38.31	109.56	14,041.43	53,058.91
Code Enforcement Officer	Bill Ward	3/22/2016	21,944.00	297.75	648.93	4.31%	22,890.68	1,751.14	1,789.36	-	-	-	-	3,540.50	26,431.18
							271,294.91	20,754.06	35,997.93	34,693.88	925.92	153.24	383.52	92,908.56	364,203.47
Chief of Police	Robert Hardwick	1/7/2013	96,350.00	2,408.75	-	2.50%	98,758.75	7,555.04	22,801.80	15,292.78	231.48	-	-	45,881.10	144,639.85
Commander	Thomas Ashlock	3/1/2017	68,338.40	297.75	2,204.00	3.66%	70,840.15	5,419.27	16,415.22	7,610.64	231.48	38.31	109.56	29,824.48	100,664.63
Administrative Lieutenant	Kathi Harell	8/4/2014	50,773.33	297.75	1,493.33	3.53%	52,564.41	4,021.18	4,139.52	-	-	-	-	8,160.70	60,725.11
Administrative Assistant	Sheila Bell	10/15/1996	45,560.00	774.52	-	1.70%	46,334.52	3,544.59	6,143.96	7,610.64	231.48	38.31	109.56	17,678.54	64,013.06
Administrative Assistant	Jackie Parrish	2/27/2017	31,175.73	297.75	1,005.73	4.18%	32,479.21	2,484.66	2,548.77	7,610.64	231.48	38.31	109.56	13,023.42	45,502.63
Sergeant	Rafael Correa	1/26/2004	58,028.00	297.75	1,803.33	3.62%	60,129.08	4,599.87	13,922.75	15,292.78	231.48	38.31	109.56	34,194.75	94,323.83
Sergeant	Daniel Carswell	7/20/2006	58,131.00	297.75	1,803.33	3.61%	60,232.08	4,607.75	13,946.72	7,610.64	231.48	38.31	109.56	26,544.46	86,776.54
Sergeant	Vacant - Promoting from within - difference in pay budgeted for						10,788.00	825.28	2,510.37						10,788.00
Sergeant	Natalie Gillespie	3/21/2013	54,100.00	297.75	1,803.33	3.88%	56,201.08	4,299.38	13,008.70	7,610.64	231.48	38.31	109.56	25,298.07	81,499.15
Corporal	Bruce Cline	7/25/2013	45,018.75	297.75	1,400.00	3.77%	46,716.50	3,573.81	10,801.64	7,610.64	231.48	38.31	109.56	22,365.44	69,081.94
Detective	Todd Smith	1/18/2006	47,480.00	297.75	1,335.33	3.44%	49,113.08	3,757.15	11,359.33	7,610.64	231.48	38.31	109.56	23,106.47	72,219.55
Police Officer	Frankie Hammonds	10/2/2003	48,104.00	297.75	1,335.33	3.39%	49,737.08	3,804.89	11,504.53	11,489.00	231.48	38.31	109.56	27,177.77	76,914.85
Police Officer	Eudalio Martinez	1/23/2006	47,480.00	297.78	1,335.33	3.44%	49,113.08	3,757.15	11,359.33	-	-	-	-	15,116.48	64,229.56
Police Officer	Russell Kelly	2/2/2009	45,758.00	297.75	1,335.33	3.57%	47,391.08	3,625.42	10,958.62	15,292.78	231.48	38.31	109.56	30,256.17	77,647.25
Police Officer	William Patterson	8/27/2013	42,180.00	297.75	1,335.33	3.87%	43,813.08	3,351.70	10,126.02	7,610.64	231.48	38.31	109.56	21,467.71	65,280.79
Police Officer	Held for Officer Wallace on Military Leave	1/26/2015	41,002.00	297.75	1,335.33	3.98%	42,635.08	3,261.58	9,851.90	7,610.64	231.48	38.31	109.56	21,103.47	63,738.55
Police Officer	Tyler Thompson	5/4/2015	40,560.00	297.75	1,335.33	4.03%	42,193.08	3,227.77	9,749.04	7,610.64	231.48	38.31	109.56	20,966.80	63,159.88
Police Officer	David Jensen	10/12/2015	40,060.00	297.75	1,335.33	4.08%	41,693.08	3,189.52	9,632.69	7,610.64	231.48	38.31	109.56	20,812.20	62,505.28
Police Officer	Jessie Lewis	11/2/2015	40,060.00	297.75	1,335.33	4.08%	41,693.08	3,189.52	9,632.69	7,610.64	231.48	38.31	109.56	20,812.20	62,505.28
Police Officer	Paul Abel	4/4/2016	40,060.00	297.75	1,335.33	4.08%	41,693.08	3,189.52	9,632.69	-	231.48	38.31	109.56	13,201.56	54,894.64
Police Officer	Eadie K Padgett	2/27/2017	40,060.00	297.75	1,335.33	4.08%	41,693.08	3,189.52	9,632.69	7,610.64	231.48	38.31	109.56	20,812.20	62,505.28

LIST OF CITY EMPLOYEE POSITIONS AS OF OCTOBER 1ST

POSITION	Incumbent	Date of Hire	Current Salary	Step			Total FY18 Salary	Total Salary & Benefits							
				Adjustment	Increase (If Applicable)	Total % Increase		FICA	FRS	Health	Dental	Vision	Life	Total Benefits	Benefits
Police Officer	Bryan Wright	6/12/2017	40,060.00	297.75	1,335.33	4.08%	41,693.08	3,189.52	9,632.69	7,610.64	231.48	38.31	109.56	20,812.20	62,505.28
Police Officer	Vacant			-	-		40,060.00	3,064.59	9,321.96	15,292.78	231.48	38.31	109.56	28,058.68	68,118.68
Police Recruit		7/6/2017	24,960.00	-	-		24,960.00	1,909.44	8,635.50	7,610.64	231.48	38.31	109.56	18,534.93	43,494.93
							1,033,765.99	79,083.10	224,467.33	171,526.94	4,629.60	766.20	2,191.20	479,328.71	1,513,094.70
Director of Public Works	Joseph Howell	10/29/2012	94,135.00	297.75	2,355.07	2.82%	96,787.82	7,404.27	21,912.89	15,292.78	231.48	38.31	109.56	44,989.29	141,777.11
Assistant Director of Public Works	Ken Gatchell	8/28/1989	65,656.00	297.75	1,685.86	3.02%	67,639.61	5,174.43	5,333.48	11,861.96	231.48	38.31	109.56	22,749.22	90,388.83
Administrative Assistant	April Haskins	5/23/2012	38,118.00	297.75	1,005.73	3.42%	39,421.48	3,015.74	3,098.60	15,292.78	231.48	38.31	109.56	21,786.47	61,207.95
Foreman, Sanitation	Richard Gray	5/17/1993	48,198.00	297.75	1,205.86	5.68%	50,937.61	3,896.73	4,010.68	15,292.78	231.48	38.31	109.56	23,579.54	74,517.15
Foreman, Streets & Roads	Troy Jones	10/1/1990	49,434.00	297.75	1,205.86	0.54%	49,701.61	3,802.17	3,912.79	7,610.64	231.48	38.31	109.56	15,704.95	65,406.56
Foreman, Bldg. & Grounds	Tom Large	3/14/1991	48,202.00	297.75	1,205.86	3.12%	49,705.61	3,802.48	3,913.10	15,292.78	231.48	38.31	109.56	23,387.71	73,093.32
Drainage Technician	Mick Orlando	11/22/1993	49,437.00	297.75	1,180.80	2.99%	50,915.55	3,895.04	4,008.93	11,861.96	231.48	38.31	109.56	20,145.28	71,060.83
Equipment Operator	Paul Raymond	4/21/2005	35,785.00	297.75	850.07	3.21%	36,932.82	2,825.36	2,901.50	11,861.96	231.48	38.31	109.56	17,968.17	54,900.99
Equipment Operator	Wayne Tichy	12/2/2011	34,057.00	297.75	850.07	3.37%	35,204.82	2,693.17	2,764.64	7,610.64	231.48	38.31	109.56	13,447.80	48,652.62
Equipment Operator	Glen Cross	10/9/2015	29,565.00	297.75	265.07	1.90%	30,127.82	2,304.78	2,362.54	7,610.64	231.48	38.31	109.56	12,657.31	42,785.13
Maintenance Worker	Charles Oester	6/21/2007	32,983.00	560.71	-	1.70%	33,543.71	2,566.09	2,656.66	15,292.78	231.48	38.31	109.56	20,894.88	54,438.59
Maintenance Worker	Travis Napier	8/8/2012	32,194.00	547.30	-	1.70%	32,741.30	2,504.71	2,593.11	7,610.64	231.48	38.31	109.56	13,087.81	45,829.11
Maintenance Worker	Willie Andrews	1/24/2013	31,386.00	533.56	-	1.70%	31,919.56	2,441.85	2,528.03	15,292.78	231.48	38.31	109.56	20,642.01	52,561.57
Maintenance Worker	Bradley Tedder	8/29/2013	30,588.00	297.75	783.47	3.53%	31,669.22	2,422.70	2,484.62	15,292.78	231.48	38.31	109.56	20,579.45	52,248.67
Maintenance Worker	Jevin Worthington	3/17/2014	30,588.00	297.75	783.47	3.53%	31,669.22	2,422.70	2,484.62	7,610.64	231.48	38.31	109.56	12,897.31	44,566.53
Maintenance Worker	Derek Fahey	8/3/2015	30,588.00	297.75	783.47	3.53%	31,669.22	2,422.70	2,484.62	15,292.78	231.48	38.31	109.56	20,579.45	52,248.67
Maintenance Worker	Luis Maldonado	10/13/2015	28,158.00	297.75	783.47	3.84%	29,239.22	2,236.80	2,292.16	7,610.64	231.48	38.31	109.56	12,518.95	41,758.17
Maintenance Worker	Robert Porter	6/1/2016	28,158.00	297.75	783.47	3.84%	29,239.22	2,236.80	2,292.16	7,610.64	231.48	38.31	109.56	12,518.95	41,758.17
Maintenance Worker	Jeff McLaughlin	4/13/2017	26,708.00	297.75	783.47	4.05%	27,789.22	2,125.88	2,177.32	15,292.78	231.48	38.31	109.56	19,975.33	47,764.55
Maintenance Worker	Vacant		-		-		26,708.00	2,043.16	2,115.27	7,610.64	231.48	38.31	109.56	12,148.42	38,856.42
							813,562.64	62,237.54	78,327.72	234,106.02	4,629.60	766.20	2,191.20	382,258.28	1,195,820.92
			2,550,805.21	\$ 22,043.92	\$ 59,695.75		\$ 2,710,100.85	\$ 207,322.72	\$ 439,479.32	\$ 551,040.16	\$ 12,499.92	\$ 2,030.43	\$ 5,697.24	\$ 1,214,734.13	\$ 3,924,834.98

Overall Increases as a Percentage =
3.0% (\$15,999.48)

FICA = Federal Mandated Payroll Tax Employer Share = 7.65% Employee Share = 7.65%
FRS = Florida Retirement System; Rates mandated by Florida Legislature. Employee Share = 3%; Employer Share = 7.92% - 23.27% depending on class

General Fund Revenues		Appropriated FY17	Received As of 8/31/17	Forecast to be Rec'd as of 09/30/17	FY16 Actual	Adopted for FY18
Ad Valorem Taxes						
Ad Valorem Taxes - Current	2.3992	2,518,468.00	2,479,182.91	2,518,468.00	2,297,148.14	2,758,054.00
Ad Valorem Taxes - Delinquent		500.00	629.61	629.61	1,833.36	500.00
Utility Taxes						
Electric		582,000.00	468,930.86	583,378.74	444,284.00	575,000.00
Natural Gas Utility Taxes		1,600.00	1,402.23	1,682.68	1,651.72	1,600.00
Propane		19,000.00	12,289.70	14,747.64	17,244.93	16,000.00
Communications Services Tax						
Communication Service Tax		242,858.00	222,352.66	266,823.19	19,405.91	196,142.00
Local Business Tax						
Local Business Tax Receipts		30,000.00	22,118.64	29,129.43	27,248.28	31,000.00
Permits, Fees and Special Assessments						
Building Permits		250,000.00	154,084.50	168,092.18	266,180.30	200,000.00
Other Permits (Sign, Tree, Etc.)		7,000.00	6,600.00	7,200.00	5,752.40	7,500.00
Event Permits		10,000.00	3,035.00	3,310.91	9,000.00	5,000.00
Special Assessment - Charges for Public Svcs		-	-	-	-	25,000.00
Franchise Fees						
Electric		425,000.00	283,026.63	403,026.63	403,675.66	440,000.00
Impact Fees						
Impact Fees - Residential Public Safety		12,000.00	1,312.50	1,431.82	10,585.95	10,000.00
Impact Fees - Culture/Recreation		8,000.00	2,446.50	2,668.91	8,041.00	8,000.00
Impact Fees - Residential Public Buildings		45,000.00	5,859.00	6,391.64	47,549.34	40,000.00
Grants						
COPS Federal Grant		61,169.00	-	-	-	-
State Grants-Public Safety		14,900.00	14,900.00	14,900.00	12,744.78	-
State Grants-Culture & Recreation		-	-	-	-	-
State Grants - Disaster Relief			139,255.15	-		

General Fund Revenues	Appropriated FY17	Received As of 8/31/17	Forecast to be Rec'd as of 09/30/17	FY16 Actual	Adopted for FY18
State Shared Revenues					
State Revenue Proceeds	133,288.00	124,128.25	148,953.90	127,833.88	139,634.00
Alcoholic Beverage Licenses	5,000.00	832.05	832.05	3,272.26	5,000.00
1/2 Cent Sales Tax	559,431.00	462,793.79	555,352.55	544,475.49	592,017.00
Shared Revenues From Local Units					
SJC Business Tax Receipts	13,000.00	6,094.60	12,313.52	10,109.95	13,000.00
TDC Funds	45,706.00	45,706.00	45,706.00	25,000.00	30,000.00
Administrative Service Fees					
Zoning Fees	3,000.00	2,519.00	2,748.00	3,157.00	2,500.00
Plan Review/ Plat Fee	125,000.00	38,316.92	41,800.28	99,817.50	100,000.00
Sales of Maps & Publications	10.00	-	-	-	10.00
Certification, Copying & Record Search	800.00	935.06	1,020.07	637.97	1,200.00
Miscellaneous Commissions	1,800.00	1,834.69	2,001.48	1,352.96	2,500.00
Impact Fee Administrative Fee	37,000.00	7,636.02	8,330.20	35,041.81	18,000.00
Public Safety					
Beach Patrol	50,000.00	-	50,000.00	56,206.12	50,000.00
Police Reports	500.00	693.60	756.65	556.60	700.00
Protective Inspection Fees	500.00	3,265.76	3,265.76	350.00	500.00
Service Fees					
Service Fee - Garbage/Solid Waste	221,000.00	222,373.15	222,373.15	221,567.40	226,044.00
Human Services					
Dog Tag Fees	250.00	72.00	236.40	273.00	250.00
Other Charges For Services					
Other Charges for Services	30,000.00	25,572.81	27,897.61	27,873.93	35,000.00
Court Ordered Judgements and Fines					
Court Fines	16,000.00	8,857.22	11,809.63	14,783.65	10,000.00

General Fund Revenues	Appropriated FY17	Received As of 8/31/17	Forecast to be Rec'd as of 09/30/17	FY16 Actual	Adopted for FY18
<u>Fines-Local Ordinance Violations</u>					
Parking Tickets	2,600.00	2,618.00	3,141.60	2,933.00	1,800.00
Code Enforcement Fines	6,300.00	51,511.45	51,265.00	794.00	300.00
Ordinance Violation Fines	2,200.00	1,784.00	2,140.80	2,688.00	1,500.00
Other Fines & Forfeitures	4,000.00	1,200.00	1,440.00	2,978.46	1,200.00
<u>Interest Earnings</u>					
Interest on Investments	1,300.00	494.33	539.27	935.24	800.00
Interest on State Board of Administration	11,000.00	14,727.95	16,066.85	10,144.57	16,000.00
Interest in Local Gov't Investment Trust	11,000.00	4,422.37	4,824.40	3,793.60	5,000.00
<u>Rents and Royalties</u>					
Meeting Room Rental Fees	1,200.00	675.00	736.36	825.00	500.00
<u>Sales-Disposition of Fixed Assets</u>					
Disposition of Fixed Assets	10,000.00	-	5,816.31	4,141.00	10,000.00
<u>Surplus Sales</u>					
Sale of Surplus Materials and Scrap	1,700.00	1,517.25	1,517.25	1,758.40	1,500.00
<u>Contributions and Donations</u>					
Miscellaneous Donations	-	176.00	176.00	35.00	-
Event Sponsorships/Vendor Fees	65,000.00	53,982.40	53,982.40	55,629.00	55,000.00
Event Marketing Partnerships	6,000.00	8,040.00	8,040.00	10,377.97	6,000.00
<u>Licenses</u>					
Contractors' Licenses	8,000.00	7,655.00	8,350.91	11,406.25	10,000.00
<u>Other Miscellaneous Revenues</u>					
Refund of Prior Year Expenditures	10,000.00	11,409.78	11,409.78	6,465.34	8,000.00
Workers' Compensation Reimbursements	-	2,480.16	2,480.16	-	-
Other Miscellaneous Revenues	950.00	587.59	641.01	1,265.51	800.00
Debt Proceeds	128,954.00	128,953.52	128,953.52	7,904,295.04	-
Total General Revenues	5,739,984.00	5,061,291.61	5,458,800.24	12,765,120.67	5,658,551.00

General Fund Revenues	Appropriated FY17	Received As of 8/31/17	Forecast to be Rec'd as of 09/30/17	FY16 Actual	Adopted for FY18
Inter-Fund Grouped Transfers In					
Capital Projects	600,000.00	-	-	-	600,000.00
Emergency & Contingency	50,000.00	-	-	-	50,000.00
Unexpended State Funds	18,800.00	-	18,800.00	-	10,000.00
Parks & Recreation	288,521.00	-	-	-	125,000.00
Impact Fees-Public Buildings	139,000.00	-	-	-	139,000.00
Building Department Carryover	16,000.00	-	58,859.15	-	16,300.00
Beach Blast Off	25,000.00	-	25,000.00	-	40,000.00
Forfeiture & Seizure	20,490.00	-	9,490.00	-	-
Unassigned Fund Balance	3,070,000.00	-	3,000,000.00	-	-
Total General Fund Revenues and Transfers In	\$ 9,967,795.00	\$ 5,061,291.61	\$ 8,570,949.39	\$ 12,765,120.67	\$ 6,638,851.00

General Fund Expenditures	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
511 - Legislative Department (City Commission)					
Account Name					
Personnel Services					
Executive Wages	\$ 32,905.00	\$ 29,983.36	\$ 32,709.12	\$ 32,709.12	\$ 33,465.00
FICA Taxes	2,518.00	2,192.57	2,391.89	2,426.88	2,561.00
Retirement	2,500.00	2,276.63	2,483.60	2,395.80	2,756.00
Life/Health Insurance	9,100.00	8,728.11	8,728.11	-	-
Total Personnel Services	47,023.00	43,180.67	46,312.72	37,531.80	38,782.00
Operating Expenditures/Expenses					
Codification Fees	17,550.00	3,536.93	3,536.92	1,110.10	15,000.00
Other Contractual Services	11,000.00	-	8,500.00	42,435.54	2,500.00
Travel & Per Diem	2,000.00	1,189.96	1,189.96	2,361.30	2,000.00
Postage	750.00	479.92	523.55	422.20	750.00
Equipment Maintenance and Repair	11,885.00	8,460.94	9,445.94	7,667.27	5,900.00
Printing, Copying & Binding	1,500.00	980.00	980.00	106.32	500.00
Entertainment	2,000.00	1,244.83	1,244.83	2,389.57	2,000.00
Election Expense	824.00	305.13	305.13	-	500.00
Records Management Expense	6,020.00	2,849.44	2,849.44	3,433.60	10,000.00
Other Expenses	2,000.00	429.00	468.00	1,221.00	1,000.00
Office Supplies	500.00	13.31	14.52	57.09	500.00
Uniforms	200.00	40.00	43.64	29.50	100.00
Other Operating Supplies/Exp.	500.00	223.45	243.76	306.38	3,100.00
Publications & Subscriptions	120.00	-	-	-	120.00
Memberships	2,300.00	1,830.00	1,830.00	2,139.00	2,100.00
Training & Education	1,000.00	574.00	574.00	1,000.00	1,000.00
Total for Operating Expenditures/Expenses	60,149.00	22,156.91	31,749.69	64,678.87	47,070.00
Capital Outlay					
Office Equipment	28,725.00	28,724.60	28,724.60	-	-
Total for Capital Outlay	28,725.00	28,724.60	28,724.60	-	-
Total for Legislative Department	\$ 135,897.00	\$ 94,062.18	\$ 106,787.01	\$ 102,210.67	\$ 85,852.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR LEGISLATIVE DEPARTMENT

ACCOUNT TITLE	AMOUNT	EXPLANATION	
Codification Fees	\$ 15,000	Annual fee for availability of codes online	\$ 550
		Codification of LDRs and ordinances as needed	\$ 14,450
Other Contractual Services	\$ 2,500	Contracted services - miscellaneous	
Travel & Per Diem	\$ 2,000	Northeast Florida League of Cities dinner meetings	\$ 500
		Miscellaneous seminars, workshops, etc.	\$ 500
		Hotel, Mileage and Per Diem for FLC Conference	\$ 1,000
Postage	\$ 750	Postage for Public Notices	
Equipment Repair & Maintenance	\$ 5,900	Legislative department's portion of support fee for financial software	\$ 200
		Archive for Social Retention of Webpage, Facebook, etc.	\$ 2,436
		DCR Annual Maintenance	\$ 864
		AHA Annual Maintenance (website)	\$ 2,400
Printing Copying & Binding	\$ 500	Estimated cost for miscellaneous mailings	\$ 500
Entertainment	\$ 2,000	Northeast Florida League of Cities Dinner hosted by the City	\$ 1,500
		Employee holiday party	\$ 500
Election Expense	\$ 500	Fee for election	
Records Management Expense	\$ 10,000	Laserfische software support fee	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR LEGISLATIVE DEPARTMENT

ACCOUNT TITLE	AMOUNT	EXPLANATION		
Other Expenses	\$ 1,000	Plaques and certificates for employees (longevity), Commissioners and board members; membership plaques, certificates	\$	800
		Nameplates for Commission and boards:	\$	50
		Miscellaneous Commission expenses	\$	150
Office Supplies	\$ 500	DVD for meetings, and miscellaneous office supplies		
Uniforms	\$ 100	Embroidered shirts for Commissioners		
Other Operating Supplies/Expenses	\$ 3,100	Supplies for meetings, cards, flowers for illnesses, etc.	\$	500
		City pin replenishment/miscellaneous tokens	\$	1,000
		Annual Cost for E-Mail Archiving - All Boards	\$	1,600
Publications and Subscriptions	\$ 120	Miscellaneous books and publications (Sunshine manuals, etc.)	\$	120
Memberships	\$ 2,100	Florida League of Cities	\$	730
		Northeast Florida League of Cities	\$	100
		Florida Shore and Beach Preservation Association	\$	500
		American Shore and Beach Preservation Association	\$	500
		Miscellaneous memberships and allowance for increases	\$	270
Training & Education	\$ 1,000	Registration Fees for Conferences and Institutes		

General Fund Expenditures	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
512 - Executive Department (City Manager)					
Account Name					
Personnel Services					
Executive Salary	\$ 117,082.00	\$ 107,174.97	\$ 116,106.22	\$ 115,103.67	\$ 120,010.00
Car Allowance	1,000.00	923.04	999.96	999.96	1,000.00
FICA	9,034.00	8,004.18	8,671.20	8,619.92	9,258.00
Retirement	25,489.00	23,543.64	25,683.97	24,774.62	27,255.00
Life & Health Insurance	7,980.00	7,920.93	7,920.23	8,950.86	7,936.00
Workers Comp	217.00	208.34	208.34	239.07	235.00
Total for Personnel Services	160,802.00	147,775.10	159,589.91	158,688.10	165,694.00
Operating Expenditure/Expenses					
Travel & Per Diem	1,449.00	110.50	750.50	596.00	1,000.00
Mileage	332.00	331.92	331.92	-	500.00
Bonding Insurance	30.00	27.04	27.04	27.04	28.00
Equipment Repair & Maintenance	560.00	559.99	559.99	248.50	360.00
Uniforms	77.00	-	-	55.00	50.00
Small Tools & Equipment	1,000.00	852.78	852.78	-	-
Other Operating Supplies	-	-	-	-	240.00
Publications & Subscriptions	250.00	-	-	225.78	250.00
Memberships	1,280.00	1,279.66	1,279.66	1,255.80	1,400.00
Training & Education	574.00	574.00	574.00	525.00	600.00
Total for Operating Expenditure/Expenses	5,552.00	3,735.89	4,375.89	2,933.12	4,428.00
Total for Executive Department	\$ 166,354.00	\$ 151,510.99	\$ 163,965.80	\$ 161,621.22	\$ 170,122.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR EXECUTIVE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Travel & Per Diem	\$ 1,000	Hotel and meals to the FCCMA & FLC conferences	
Mileage	\$ 500	Mileage reimbursement for use of personal vehicle outside St. Johns County	
Bonding Insurance	\$ 28	Department's share of employee dishonesty bond	
Equipment Repair & Maintenance	\$ 360	Department's share of financial software support fee	\$ 120
Uniforms	\$ 50	Uniform shirts	
Other Operating Supplies	\$ 240	Office 365 Subscription	
Publications & Subscriptions	\$ 250	St. Augustine Record, Florida League of Cities Magazine and allowances for increases	
Memberships	\$ 1,400	International City Manager's Association	\$ 1,000
		Florida County & City Managers Association	\$ 400
Training & Education	\$ 600	Conference Registration	

General Fund Expenditures	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
513 - Finance and Administration Department					
Account Name					
Personnel Services					
Regular Salaries	\$ 361,303.00	\$ 331,530.73	\$ 361,669.89	\$ 327,788.79	\$ 372,710.00
Overtime	3,000.00	2,742.11	2,991.39	3,121.39	2,000.00
Sick Leave Incentive	1,000.00	842.97	919.60	390.30	1,000.00
FICA	27,946.00	23,218.25	25,329.00	22,837.02	28,742.00
Retirement	39,182.00	36,498.64	39,816.70	35,886.01	51,279.00
Life & Health Insurance	102,306.00	102,157.37	102,157.37	106,329.13	90,848.00
Workers Comp	350.00	347.27	347.27	398.42	400.00
Total for Personnel Services	535,087.00	497,337.34	533,231.22	496,751.06	546,979.00
Operating Expenditures/Expenses					
Attorney Fees	45,000.00	41,614.54	45,397.68	43,616.29	50,000.00
Audit Fees	13,260.00	12,920.00	14,094.55	12,650.00	13,260.00
Other Contractual Services	1,000.00	-	-	9,780.00	8,500.00
Travel - Per Diem	4,000.00	2,946.59	3,214.46	1,578.50	4,000.00
Mileage	1,500.00	1,294.00	1,411.64	656.64	1,500.00
Telephone	8,000.00	7,519.82	8,203.44	7,876.97	8,200.00
Postage	2,000.00	1,767.06	1,927.70	2,233.50	2,000.00
Equipment Leases	3,000.00	2,173.89	2,371.52	2,305.72	4,435.00
Bonding Insurance	150.00	104.00	113.45	104.00	120.00
Equipment Repair & Maintenance	3,600.00	3,016.55	3,290.78	2,911.05	2,100.00
Printing, Copying & Binding	1,200.00	1,189.75	1,297.91	1,118.84	1,450.00

General Fund Expenditures	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
513 - Finance and Administration Department					
Account Name					
Legal Advertising	3,000.00	2,397.40	2,615.35	4,833.98	3,500.00
Other Expenses	1,000.00	102.84	112.19	101.00	1,000.00
Office Supplies	4,844.00	3,276.66	3,574.54	5,880.83	5,000.00
Uniforms	500.00	478.00	521.45	629.50	500.00
Small Tools & Equipment	8,275.00	6,992.36	7,628.03	2,718.99	6,000.00
Other Operating Supplies/Expense	5,899.00	4,349.32	4,744.71	6,535.12	8,580.00
Publications & Subscriptions	380.00	335.67	366.19	260.00	500.00
Memberships	1,847.00	1,842.72	2,010.24	1,082.50	1,884.00
Training & Education	4,000.00	1,773.00	1,934.18	3,510.00	3,520.00
Total for Operating Expenditures/Expenses	112,455.00	96,094.17	104,830.00	110,383.43	126,049.00
Capital Outlay					
Office Equipment	7,500.00	7,397.62	7,397.62	-	-
Total for Capital Outlay	7,500.00	7,397.62	7,397.62	-	-
Total for Finance/Administration Department	\$ 655,042.00	\$ 600,829.13	\$ 645,458.85	\$ 607,134.49	\$ 673,028.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR FINANCE/ADMINISTRATION DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION		
Attorneys Fees	\$ 50,000	Monthly retainer \$3,000 x 12	\$	36,000
		Labor attorney fees	\$	5,000
		Legal fees beyond retainer scope of work	\$	9,000
Audit Fees	\$ 13,260	General fund portion of audit fees		
Other Contractual Services	\$ 8,500	Consulting services for accounting if needed	\$	1,000
		Actuarial Services	\$	7,500
Travel Per Diem	\$ 4,000	Rooms and per diem allowance for: Florida Association of City Clerks Annual Conference Florida Government Finance Officers Association Annual Conference FGFOA School of Government Finance Florida Gulf Coast ARMA Conference Miscellaneous Seminars & Workshops		
Mileage-Personal Vehicle	\$ 1,500	Personal vehicles used for City business	\$	500
		Mileage for travel to scheduled conferences	\$	1,000
Telephone	\$ 8,200	Based on year-to-date expenditure with an allowance for rate increase		
Postage	\$ 2,000	Based on year-to-date expenditure with an allowance for rate increase		
Equipment Leases	\$ 4,435	Postage meter	\$	435
		Copier (used as a central printer)	\$	4,000
Bonding Insurance	\$ 120	Department's portion of employee dishonesty bond		
Equipment Repair & Maintenance	\$ 2,100	Department's portion of finance software support fee	\$	700
		Computer/equipment repair	\$	1,400

EXPLANATIONS OF PROPOSED EXPENDITURES FOR FINANCE/ADMINISTRATION DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION		
Printing, Copying & Binding	\$ 1,450	Envelopes, letterhead, vending stickers, checks, required Human Resource posters, and other miscellaneous items.		
Legal Advertising	\$ 3,500	Meeting ads, legal notices. Based on year-to-date expenditures.		
Uniforms	\$ 500	Embroidered shirts for staff		
Other Expenses	\$ 1,000	Miscellaneous fees & expenses		
Office Supplies	\$ 5,000	Paper, filing supplies, printer ink/toner, card printer supplies, etc.		
Small Tools & Equipment	\$ 6,000	Replace 2 Computers (IT Specialist & IT Support Tech; 1 Laptop (Recording Secretary)	\$ 4,500	
		Computer Monitor for Records Clerk	\$ 200	
		Printer, scanner and miscellaneous equipment replacements	\$ 1,300	
Other Operating Supplies	\$ 8,580	Ordinance and other document recording costs, bank fees. Based on year-to-date expenditures	\$ 5,000	
		Adobe Acrobat Pro - City Clerk and Deputy City Clerk	\$ 750	
		Asset Keeper Software Annual Update	\$ 325	
		Microsoft Office 365 Annual Software Subscription (7 @ \$240)	\$ 1,680	
		Adobe Creative Suite Annual Subscription	\$ 825	
Publications & Subscriptions	\$ 500	GAAFR Review	\$ 50	
		SHRM	\$ 100	
		Financial & City Clerk publications as needed	\$ 350	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR FINANCE/ADMINISTRATION DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION		
Memberships	\$ 1,884	Government Finance Officers Association (Chief Financial Officer (CFO))	\$	180
		Florida Government Finance Officers Association (CFO & Finance Assistant)	\$	50
		Florida Government Finance Officers Association First Coast Chapter (CFO)	\$	25
		Florida Association of City Clerks (City Clerk & Deputy City Clerk)	\$	150
		International Institute of Municipal Clerks (City Clerk & Deputy City Clerk)	\$	370
		Florida Gulf Coast ARMA (City Clerk)	\$	210
		Society for Human Resource Management (City Clerk)	\$	199
		St. Johns County Chamber of Commerce	\$	650
		Allowance for increases	\$	50
Training & Education	\$ 3,520	FACC Fall Conference	\$	500
		IIMC Conference	\$	1,000
		Florida Government Finance Officers Association Conference	\$	360
		FGFOA School of Government Finance-CGFO Testing	\$	60
		Finance Miscellaneous Seminars	\$	500
		Human Resource and Risk Management Seminars	\$	500
		Tuition Reimbursement	\$	600

General Fund Expenditures	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
515 - Comprehensive Planning Department					
Account Name					
Personnel Services					
Regular Salaries	\$ 108,133.00	\$ 98,995.64	\$ 107,995.24	\$ 104,640.00	\$ 111,285.00
FICA	8,273.00	7,195.56	7,849.70	7,939.00	8,514.00
Retirement	15,476.00	14,302.11	15,602.30	14,856.00	16,943.00
Life & Health Insurance	21,251.00	14,928.22	16,285.33	22,668.00	14,696.00
Workers Comp	3,195.00	3,194.65	3,485.07	3,666.00	3,600.00
Total for Personnel Services	156,328.00	138,616.18	151,217.65	153,769.00	155,038.00
Operating Expenditures/Expenses					
Equipment Repair & Maintenance	390.00	468.93	511.56	193.00	150.00
Printing, Copying, & Binding	25.00	(117.50)	(128.18)	75.00	25.00
Legal Advertising	2,000.00	1,204.26	1,313.74	2,000.00	2,000.00
Other Operating Supplies	80.00	46.53	50.76	105.00	340.00
Publications & Subscriptions	50.00	-	-	35.00	50.00
Memberships	200.00	-	-	122.00	200.00
Training & Education	-	-	-	-	-
Total for Operating Expenditures/Expenses	2,745.00	1,602.22	1,747.88	2,530.00	2,765.00
Total for Comprehensive Planning Department	\$ 159,073.00	\$ 140,218.40	\$ 152,965.53	\$ 156,299.00	\$ 157,803.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR COMPREHENSIVE PLANNING

ACCOUNT TITLE:	AMOUNT	EXPLANATION
Equipment Repair & Maintenance	\$ 150	Department's share of financial software support fee
Printing Copying & Binding	\$ 25	Copies as needed for the Planning Board Printing of "Notice of Public Hearing" signs
Legal Advertising	\$ 2,000	Required advertising for variances, concept review, conditional uses, etc. Fees paid by applicant at time of application
Other Operating Supplies	\$ 340	Coffee & snacks for Planning Board \$100 Office 365 Subscription \$240
Publications & Subscriptions	\$ 50	Planning & Zoning Bulletin
Memberships	\$ 200	Florida Planning & Zoning Association
Training & Education	\$ -	

General Fund Expenditures	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
517-Debt Service Department					
Account Name					
Debt Service					
Loan Principal	\$ 3,044,788.00	\$ 3,044,788.00	\$ 3,044,788.00	\$ 1,548,031.42	\$ 69,006.00
Loan Interest	169,251.00	169,250.83	169,250.83	2,298.58	8,277.00
Total for Debt Service Department	\$ 3,214,039.00	\$ 3,214,038.83	\$ 3,214,038.83	\$ 1,550,330.00	\$ 77,283.00

EXPLANATION OF PROPOSED EXPENDITURES FOR DEBT SERVICE

ACCOUNT TITLE:	AMOUNT	EXPLANATION		
Loan Principal	\$ 69,006	Principal Portion on Leased 2016 Vehicles	\$ 46,114	
		Principal Portion on Leased 2017 Vehicles	\$ 22,892	
Loan Interest	\$ 8,277	Interest Portion on Leased 2016 Vehicles	\$ 4,217	
		Interest Portion on Leased 2017 Vehicles	\$ 4,060	

General Fund Expenditures	Forecast to by				
	Appropriated FY17	Spent as of 8/31/17	Spent as of 9/30/17	Actual FY17	Adopted for FY18
519- Other Governmental Services					
Account Name					
Personnel Services					
Regular Salaries	\$ 207,211.00	\$ 189,909.76	\$ 207,174.28	\$ 200,155.01	\$ 211,527.00
Overtime	11,097.00	11,096.17	12,104.91	4,327.59	4,500.00
Certificate Incentive	289.00	-	-	-	624.00
Sick Leave Incentive	1,000.00	526.73	574.61	377.73	1,100.00
FICA	16,359.00	13,703.64	14,949.43	14,079.10	16,658.00
Retirement	19,073.00	18,471.28	20,150.49	18,379.30	20,881.00
Life & Health Insurance	70,834.00	70,622.30	70,622.30	70,941.26	62,843.00
Workers Comp	5,070.00	5,069.77	5,069.77	5,816.80	5,800.00
Total for Personnel Services	330,933.00	309,399.65	330,645.79	314,076.79	323,933.00
Operating Expenditures/Expenses					
Other Contractual Services	2,551.00	2,057.00	2,244.00	1,870.00	3,400.00
Telephone	1,600.00	884.35	964.75	961.78	1,200.00
Electricity	11,000.00	9,711.88	10,594.78	11,328.07	11,000.00
Water & Sewer	2,600.00	2,290.56	2,498.79	2,578.70	2,600.00
Equipment Leases	352.00	324.73	354.25	355.90	360.00
Liability Insurance	35,550.00	35,544.44	35,544.44	28,088.76	37,000.00
Building/Property Insurance	16,907.00	16,906.40	16,906.40	12,041.30	17,000.00
Facility Maintenance	33,000.00	32,994.93	35,994.47	23,318.32	32,000.00
Equipment Repair & Maintenance	9,765.00	8,800.37	9,600.40	6,768.52	12,047.00
Vehicle Repair & Maintenance	320.00	111.58	121.72	165.81	500.00
Advertising	102.00	101.66	110.90	-	-

General Fund Expenditures	Forecast to by				
	Appropriated FY17	Spent as of 8/31/17	Spent as of 9/30/17	Actual FY17	Adopted for FY18
519- Other Governmental Services					
Account Name					
Office Supplies	1,000.00	576.27	628.66	865.32	800.00
Uniforms	-	-	-	498.52	500.00
Fuel, Oil & Lubes	2,977.00	2,968.43	3,238.29	1,354.74	3,000.00
Small Tools & Equipment	3,308.00	3,404.60	3,714.11	1,935.73	3,100.00
Other Operating Supplies/Expense	9,201.00	8,314.30	9,070.15	9,154.51	9,688.00
Publications	-	-	-	-	100.00

General Fund Expenditures	Forecast to by				
	Appropriated FY17	Spent as of 8/31/17	Spent as of 9/30/17	Actual FY17	Adopted for FY18
519- Other Governmental Services					
Account Name					
Training & Education	-	-	-	425.61	1,300.00
Bond Issuance Costs	-	-	-	169,000.27	
Total for Operating Expenditures/Expenses	130,233.00	124,991.50	131,586.11	270,711.86	135,595.00
Capital Outlay					
Land/Land Improvements	10,202.00	10,200.00	10,200.00	4,506,939.51	10,000.00
Buildings	670,000.00	210,568.35	210,568.35	30,193.00	148,000.00
Other Equipment	34,000.00	33,025.11	33,025.11	43,663.27	27,500.00
Total for Capital Outlay	714,202.00	253,793.46	253,793.46	4,580,795.78	185,500.00
Total for Other Governmental Services Department					
\$	1,175,368.00	\$ 688,184.61	\$ 716,025.36	\$ 5,165,584.43	\$ 645,028.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR OTHER GOVERNMENTAL SERVICES

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Other Contractual Services	\$ 3,400	Lawn pest/weed control & fertilizer (City Hall Complex)	\$ 2,184
		Miscellaneous Contracted Services (Based on Current Year)	\$ 1,216
Telephone	\$ 1,200	Telephone services for Public Works Complex. 26% of annual cost based on year-to-date expenditures	
Electricity	\$ 11,000	26% of annual cost for Public Works Complex; 60% of annual cost for City Hall Complex based on year-to-date expenditures	
Water & Sewer	\$ 2,600	26% of annual cost for Public Works Complex; 60% of annual cost for City Hall Complex based on year-to-date expenditures	
Equipment Leases	\$ 360	26% of Copier Lease	
Liability Insurance	\$ 37,000	Florida League of Cities estimated premium	
Building/Property Insurance	\$ 17,000	Florida League of Cities estimated premium	
Facility Maintenance	\$ 32,000	Pest/Rodent control; generator repair; a/c repair and maintenance; includes all Facilities	
Equipment Repair & Maintenance	\$ 12,047	Department's share of financial software support fee	\$ 650
		Repair/maintenance of lawn equipment	\$ 4,000
		City Hall & Public Works generator annual testing	\$ 1,972
		Annual cost to maintain server backup system	\$ 3,925
		Replace batteries for access control	\$ 700
		Supplies to repair/maintain equip	\$ 800
Vehicle Repair & Maintenance	\$ 500	Maintenance for vehicle #68 and #51	
Office Supplies	\$ 800	Miscellaneous Office Supplies; Department's share of Public Works Budget	
Uniforms	\$ 500	Shirts, hats, rain gear, vests, windbreakers, etc. (24% of annual cost)	
Fuel, Oil & Lubes	\$ 3,000	Fuels and lubricants for vehicles & equipment including City Hall generator	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR OTHER GOVERNMENTAL SERVICES

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Small Tools & Equipment	\$ 3,100	Power tools, mowers, trimmers, blowers, hand tools and various accessories	\$ 2,600
		Tables and Tablecloths	\$ 500
Other Operating Supplies/Equipment	\$ 9,688	Janitorial supplies, employee drug screens and physicals, ID card supplies, plantings for City Hall complex, tools and supplies for City Hall complex lawn maintenance - Based on current year's expenditures	\$ 9,500
		26% of annual Office 365 subscription	\$ 188
Publications & Subscriptions	\$ 100	26% of cost for manuals for Public Works department	
Training/Education	\$ 1,300	Department's share of Public Works employees training costs	
Land/Land Improvements	\$ 10,000	Public Works Department Fence	\$ 4,000
		4" Well for Public Works Department	\$ 6,000
Buildings	\$ 184,000	10th St. Lift Station Electrical Box Repairs	\$ 4,500
		Police Station Transfer Switch Box Repairs	\$ 4,500
		Metal Storage Building at Public Works Complex <i>(Partial Funding from Impact Fees)</i>	\$ 139,000
Other Equipment	\$ 27,500	4 Unmanaged POE Switches	\$ 4,000
		Public Works Department Security Camera System	\$ 6,000
		Security Cameras City Hall	\$ 6,000
		Replacement Weather Station	\$ 5,000
		Commissioner Chairs	\$ 2,500
		UPS for Server	\$ 4,000

General Fund Expenditures	Forecast to by				
	Appropriated FY17	Spent as of 8/31/17	Spent as of 9/30/17	Actual FY17	Adopted for FY18
521-Law Enforcement Department					
Account Name					
Personnel Services					
Executive Salary (Chief)	\$ 96,350.00	\$ 88,197.31	\$ 96,215.25	\$ 94,722.96	\$ 98,759.00
Regular Salaries	977,733.00	869,402.25	948,438.82	894,338.81	1,045,916.00
Holiday Pay	27,500.00	25,614.72	27,943.33	18,686.91	29,000.00
Overtime	65,000.00	59,952.41	65,402.63	49,411.68	55,000.00
Police Incentive Pay	14,000.00	13,260.67	14,466.19	15,152.98	15,000.00
Call Out Stipend	8,400.00	5,722.60	6,242.84	6,645.60	8,400.00
Cell Phone Stipend	14,159.00	12,248.21	13,361.68	13,660.40	14,159.00
Sick Pay Incentive	10,000.00	7,636.48	8,330.71	6,388.90	10,000.00
Investigator Stipend	1,200.00	1,107.60	1,208.29	1,107.60	1,200.00
FICA	93,500.00	78,786.21	85,948.59	79,987.19	97,724.00
Retirement	229,254.00	222,929.19	243,195.48	218,530.73	268,220.00
Life & Health Insurance	195,125.00	175,411.47	191,357.97	195,729.26	194,744.00
Workers Comp	18,200.00	18,056.74	18,056.74	20,717.34	21,000.00
Total for Personnel Services	1,750,421.00	1,578,325.86	1,720,168.51	1,615,080.36	1,859,122.00
Operating Expenditures/Expenses					
Attorney Fees	2,000.00	1,660.00	1,810.91	2,000.00	3,500.00
Other Contractual Services	10,700.00	10,605.00	11,569.09	9,342.00	8,900.00
Travel/Per Diem	6,500.00	5,578.53	6,085.67	6,875.85	5,000.00
Telephone	32,000.00	26,044.83	28,412.54	28,167.98	30,000.00
Postage	500.00	426.26	465.01	380.14	700.00
Electricity	8,500.00	7,899.70	8,617.85	8,341.62	8,350.00
Water & Sewer	1,700.00	1,214.55	1,324.96	1,662.52	1,500.00
Equipment Leases	2,100.00	1,462.94	1,595.93	1,639.93	1,700.00
Vehicle Leases	15,155.00	13,369.14	14,584.52	-	9,910.00
Liability Insurance	34,638.00	34,569.00	34,569.00	28,629.61	35,000.00
Building/Property Insurance	12,595.00	12,594.56	12,594.56	12,786.00	12,595.00
Statutory Insurance	900.00	728.00	728.00	651.00	750.00
Facility Maintenance	2,000.00	1,537.82	1,677.62	1,703.13	2,000.00
Equipment Repair & Maintenance	24,500.00	19,717.41	21,509.90	42,391.50	20,043.00
Vehicle Repair & Maintenance	35,000.00	25,418.47	27,729.24	21,457.80	20,000.00

General Fund Expenditures	Forecast to by				
	Appropriated FY17	Spent as of 8/31/17	Spent as of 9/30/17	Actual FY17	Adopted for FY18
521-Law Enforcement Department					
Account Name					
K-9 Unit	-	-	-	-	5,000.00
Printing, Copying & Binding	2,100.00	2,094.63	2,285.05	1,906.93	2,000.00
Investigations	7,000.00	6,872.39	7,497.15	2,349.75	6,000.00
Office Supplies	6,700.00	5,453.60	5,949.38	6,937.30	6,500.00
Uniforms	45,870.00	31,171.98	34,005.80	25,351.47	25,000.00
Fuel, Oil & Lubes	45,000.00	41,372.03	45,133.12	41,882.90	45,000.00
Small Tools & Equipment	12,323.00	11,573.54	12,625.68	14,887.57	14,500.00
Crime Prevention Supplies	6,400.00	6,326.91	6,902.08	6,731.78	7,000.00
Medical Supplies	3,717.00	3,627.99	3,957.81	2,187.88	3,000.00
Other Operating Supplies/Expense	14,100.00	14,093.28	14,093.28	13,992.81	21,960.00
Publications & Subscriptions	400.00	388.50	388.50	350.00	1,000.00
Memberships	2,900.00	2,569.00	2,569.00	2,555.00	3,000.00
Training & Education	32,150.00	32,141.73	32,141.73	22,361.32	25,000.00
Accreditation	4,350.00	3,464.07	3,464.07	3,355.00	8,000.00
Total for Operating Expenditures/Expenses	371,798.00	323,975.86	344,287.47	310,878.79	332,908.00
Capital Outlay					
Vehicles	150,296.85	136,045.19	135,567.02	253,923.01	125,000.00
Office Equipment	4,959.00	4,878.88	4,700.62	61,435.04	10,000.00
Other Equipment	47,715.00	47,714.67	45,525.50	64,060.26	15,000.00
K9	14,168.15	14,167.61	13,987.61	-	-
Total for Capital Outlay	217,139.00	202,806.35	199,780.75	379,418.31	150,000.00
Total for Law Enforcement Department	\$ 2,339,358.00	\$ 2,105,108.07	\$ 2,264,236.73	\$ 2,305,377.46	\$ 2,342,030.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR POLICE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Attorney Fees	\$ 3,500	Attorney fees items related to law enforcement functions	
Other Contractual Services	\$ 8,900	Contracted services for Accreditation Manager	
Travel/Per Diem	\$ 5,000	Rooms and per diem allowances for training/conferences travel	
Telephone	\$ 30,000	Police department telephone, cell phone and wire card charges. Based on year-to-date expenditures	
Postage	\$ 700	Normal postage expense, certified mail for evidence and equipment repairs	
Electricity	\$ 8,350	Normal power usage based on year-to-date expenditures with allowance for rate increase	
Water & Sewer	\$ 1,500	Normal water usage based on year-to-date expenditures	
Equipment Leases	\$ 1,700	Water cooler	\$ 380
		Postage meter	\$ 120
		Copier lease	\$ 1,200
Vehicle Leases	\$ 9,910	Cost of 2 unmarked administrative vehicle leases	
Liability Insurance	\$ 35,000	Florida League of Cities estimated premium	
Building/Property Insurance	\$ 12,595	Florida League of Cities estimated premium	
Statutory Insurance	\$ 750	State mandated coverage for law enforcement officers	
Facility Maintenance	\$ 2,000	Miscellaneous facility expenditures out of Public Works Department scope	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR POLICE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION		
Equipment Repair & Maintenance	\$ 20,043	Radar calibration/certifications: 15 x \$100 yr.	\$	1,500
		Radar density tests (State required): 15 x \$30 yr.	\$	450
		Patrol car speedometer calibrations: 15 x \$30 yr.	\$	450
		SmartMCT maintenance contract	\$	7,140
		FileOnQ evidence software annual maintenance	\$	4,000
		2FA Annual Maintenance (Secondary Authentication)	\$	363
		NetOp Annual Maintenance	\$	640
		Laser calibration/certification 1 x \$200/year	\$	200
		Sound meter calibration: 2x \$100/year	\$	200
		APS annual maintenance contract for MDT	\$	400
		Routine maintenance for radios, flashlights, etc.	\$	200
		Department's share of financial software support fee	\$	2,000
		Computer/misc. equipment repair	\$	2,500
Vehicle Repair & Maintenance	\$ 20,000	Routine maintenance/service based on year-to-date expenditures		
K-9 Unit	\$ 5,000	Annual Cost for K9 Kilo		
Printing, Copying & Binding	\$ 2,000	Printing of forms not provided by State		
Investigations	\$ 6,000	Major case expenditure cost		
Office Supplies	\$ 6,500	Normal office and copier supplies based on year-to-date expenditures		
Uniforms	\$ 25,000	Uniforms, dry cleaning expense, bulletproof vests, leather gear, etc.		
Fuel, Oil & Lubes	\$ 45,000	Fuel costs based on year-to-date expenditures		
Small Tools & Equipment	\$ 14,500	10 In-Car Thermal Printers	\$	5,000
		Evidence Processing Computer Replacement	\$	1,500
		Narcotics kits, fingerprint supplies, oc spray, miscellaneous small office equipment based on year to date expenditures	\$	8,000

EXPLANATIONS OF PROPOSED EXPENDITURES FOR POLICE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Crime Prevention Supplies	\$ 7,000	Community program supplies including National Night Out	
Medical Supplies	\$ 3,000	First aid supplies, protective equipment (gloves, masks, blankets)	
Other Operating Supplies/Expenses	\$ 21,960	Toilet tissue & other paper products, light bulbs, bottled water, bank fees, new hire or interim drug tests, physicals and psychological evaluations Annual Cost for Office 365	\$ 15,000 \$ 6,960
Publications & Subscriptions	\$ 1,000	Florida Law Enforcement Handbooks, Etc.	
Memberships	\$ 3,000	Law Enforcement Association Memberships based on year-to-date expenditures	
Training and Education	\$ 25,000	Firearms training and supplies, ammunition, targets, posters, Training Schools (Interview, Traffic, etc.). Conferences (Police Chief, etc.). Tuition Reimbursement	
Accreditation	\$ 8,000	Power DMS Other accreditation expenses	\$ 2,500 \$ 5,500
Vehicles	\$ 125,000	Purchase 3 Patrol Vehicles w/equipment	
Office Equipment	\$ 10,000	Replace training room furniture Replace Evidence Server	\$ 5,000 \$ 5,000
Other Equipment	\$ 15,000	Replace Polaris	

General Fund Expenditures	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
524-Protective Inspections Department (Building)					
Account Name					
Personnel Services					
Regular Salaries	\$ 192,442.00	\$ 160,885.92	\$ 175,511.91	\$ 151,954.47	\$ 160,011.00
FICA	14,722.00	11,800.01	12,872.74	11,089.05	12,364.00
Retirement	20,412.00	17,341.10	18,917.56	16,930.39	19,074.00
Life & Health Insurance	30,373.00	24,254.72	26,459.69	26,368.68	21,572.00
Workers Comp	7,100.00	7,083.78	7,083.78	8,127.57	7,900.00
Total for Personnel Services	265,049.00	221,365.53	240,845.69	214,470.16	220,921.00
Operating Expenditures/Expenses					
Other Contractual Srvcs	17,000.00	3,658.00	3,990.55	10,075.20	1,000.00
Telephone	4,900.00	3,687.61	4,022.85	4,065.13	5,000.00
Postage	878.00	810.65	884.35	288.78	1,000.00
Electricity	5,950.00	3,806.50	4,152.55	3,633.55	4,000.00
Water & Sewer	1,200.00	1,115.16	1,216.54	1,105.41	1,300.00
Equipment Leases	2,200.00	1,644.14	1,793.61	1,755.12	1,670.00
Liability Insurance	893.00	892.80	973.96	957.90	900.00
Building/Property Insurance	5,033.00	5,032.44	5,489.93	5,529.70	5,200.00
Bonding Insurance	80.00	76.96	83.96	76.96	77.00
Equipment Repair & Maintenance	1,915.00	1,911.21	2,084.96	1,052.25	800.00
Vehicle Repair & Maintenance	990.00	418.85	456.93	669.81	1,500.00
Printing, Copying & Binding	4,541.00	478.70	522.22	909.70	1,000.00
Legal Advertising	480.00	479.26	522.83	415.35	600.00
Advertising	1,300.00	1,268.00	1,383.27	-	-

General Fund Expenditures	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
524-Protective Inspections Department (Building)					
Account Name					
Office Supplies	2,406.00	2,404.32	2,622.89	2,391.04	2,500.00
Uniforms	200.00	108.00	117.82	136.00	200.00
Fuel, Oil & Lubes	1,200.00	1,233.69	1,345.84	841.33	2,000.00
Small Tools & Equipment	1,775.00	1,098.16	1,197.99	1,784.88	5,500.00
Other Operating Supplies	199.00	130.00	141.82	177.00	1,400.00
Publications & Subscriptions	155.00	-	-	-	155.00
Memberships	520.00	299.00	326.18	500.10	520.00
Training & Education	2,200.00	1,626.98	1,774.89	79.00	1,500.00
Total for Other Expenditures/Expenses	56,015.00	32,180.43	35,105.92	36,444.21	37,822.00
Capital Outlay					
Vehicles	-	-	-	-	-
Office Equipment	-	-	-	11,868.40	-
Total for Capital Outlay	-	-	-	11,868.40	-
Total for Protective Inspections Department	\$ 321,064.00	\$ 253,545.96	\$ 275,951.61	\$ 262,782.77	\$ 258,743.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR BUILDING DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Other Contractual Services	\$ 1,000	For vacant lot clean up as a result of code enforcement action	
Telephone	\$ 5,000	Telephone, Internet service and cellular phones based on year-to-date expenditures	
Postage	\$ 1,000	Based on year-to-date expenditures	
Electricity	\$ 4,000	Department's share of electricity costs based on year-to-date expenditures	
Water & Sewer	\$ 1,300	Department's share of water and sewer costs. Based on year-to-date expenditures	
Equipment Leases	\$ 1,670	Copier lease	\$ 1,270
		Postage meter	\$ 400
Liability Insurance	\$ 900	Florida League of Cities estimated premium	
Building/Property Insurance	\$ 5,200	Florida League of Cities estimated premium	
Bonding Insurance	\$ 77	Department's share of employee dishonesty bond	
Equipment Repair & Maintenance	\$ 800	Department's share of financial software support fee	\$ 265
		Repairs as needed to office equipment based on year-to-date expenditures	\$ 535

EXPLANATIONS OF PROPOSED EXPENDITURES FOR BUILDING DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Vehicle Repair & Maintenance	\$ 1,500	Repair & Maintenance of vehicles	
Printing, Copying & Binding	\$ 1,000	Forms and applications needed for construction permitting	
Legal Advertising	\$ 600	Advertising for Code Enforcement Board Meetings	
Office Supplies	\$ 2,500	Normal office & copier supplies	
Uniforms	\$ 200	City identified clothing for staff	
Fuel, Oil & Lubes	\$ 2,000	Fuel required for four vehicles	
Small tools & Equipment	\$ 5,500	Printer, Scanner, misc. small equipment	\$ 1,000
		Replace three computers	\$ 4,500
Other Operating Supplies/Expenses	\$ 1,400	Supplies & equipment needed for department's operation	\$ 200
		Annual Office 365 Subscription	\$ 1,200
Publications & Subscriptions	\$ 155	Florida Building Code Book	
Memberships	\$ 520	Memberships to Building Official Association	
Training & Education	\$ 1,500	Continuing education requirements in accordance with Florida Statutes	

General Fund Expenditures	Forecast to by				
	Appropriated FY17	Spent as of 8/31/17	Spent as of 9/30/17	Actual FY17	Adopted for FY18
534-Garbage/Solid Waste Department					
Account Name					
Personnel Services					
Regular Salaries	\$ 231,120.00	\$ 211,961.40	\$ 231,230.62	\$ 222,482.26	\$ 235,934.00
Overtime	14,000.00	12,376.47	13,501.60	4,826.76	5,000.00
Certificate Incentive	321.00	-	-	-	696.00
Sick Leave Incentive	1,500.00	1,285.66	1,402.54	1,121.88	1,500.00
FICA	18,385.00	15,393.97	16,793.42	15,735.86	18,600.00
Retirement	21,274.00	20,602.64	22,475.61	20,471.64	18,501.00
Life & Health Insurance	79,007.00	78,081.01	85,179.28	83,289.66	70,094.00
Workers Comp	24,200.00	24,168.27	26,365.39	27,729.34	27,000.00
Total for Personnel Services	389,807.00	363,869.42	396,948.46	375,657.40	377,325.00
Operating Expenditures/Expenses					
Other Contractual Services	109,765.00	68,848.04	75,106.95	90,509.28	144,000.00
Telephone	4,375.00	4,024.31	4,390.16	3,741.68	4,500.00
Electricity	1,600.00	1,150.67	1,255.28	1,383.48	1,600.00
Water & Sewer	800.00	689.10	751.75	761.12	800.00
Equipment Leases	480.00	362.13	395.05	396.98	480.00
Liability Insurance	1,116.00	1,116.00	1,116.00	1,197.38	1,200.00
Building/Property Insurance	4,090.00	4,089.50	4,089.50	4,365.02	4,500.00
Equipment Repair & Maintenance	1,781.00	895.61	977.03	3,572.61	1,500.00
Vehicle Repair & Maintenance	41,500.00	41,302.38	45,057.14	44,162.38	50,000.00
Advertising	114.00	113.39	113.39	-	-
Solid Waste Disposal	228,000.00	214,769.18	226,769.18	159,035.98	226,044.00

General Fund Expenditures	Forecast to by				
	Appropriated FY17	Spent as of 8/31/17	Spent as of 9/30/17	Actual FY17	Adopted for FY18
534-Garbage/Solid Waste Department					
Account Name					
Office Supplies	490.00	210.55	229.69	244.90	500.00
Uniforms	-	-	-	814.71	586.00
Fuel, Oil & Lubes	20,821.00	20,818.26	22,710.83	18,872.34	25,000.00
Small Tools & Equipment	1,510.00	1,505.79	1,505.79	146.29	1,500.00
Medical Supplies	100.00	-	-	-	100.00
Other Operating Supplies/Expenses	3,500.00	2,893.53	3,156.58	4,370.89	5,281.00
Publications & Subscriptions	60.00	-	-	-	60.00
Training & Education	-	-	-	13.05	1,450.00
Total for Operating Expenditures/Expenses	420,102.00	362,788.44	387,624.31	333,588.09	469,101.00
Capital Outlay					
Vehicles	154,794.00	138,175.93	138,175.93	78,700.00	-
Other Equipment	6,000.00	525.71	525.71	-	-
Total for Capital Outlay	160,794.00	138,701.64	138,701.64	78,700.00	-
Total for Garbage/Solid Waste Department	\$ 970,703.00	\$ 865,359.50	\$ 923,274.41	\$ 787,945.49	\$ 846,426.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR SOLID WASTE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Other Contractual Services	\$ 144,000	Recycling contract	\$ 140,000
		Contract labor	\$ 3,000
		Public Works Complex generator testing (29% of Annual Cost)	\$ 1,000
Telephone	\$ 4,500	Telephone service at Public Works Complex (29% of Annual Cost)	
		50% of cellular phone cost	
Electricity	\$ 1,600	Electricity service of Public Works Complex (29% of Annual Cost)	
Water & Sewer	\$ 800	Water & sewer service for Public Works Complex (29% of Annual Cost)	
Equipment Leases	\$ 480	Copier Lease	
Liability Insurance	\$ 1,200	Florida League of Cities estimated premium	
Building/Property Insurance	\$ 4,500	Florida League of Cities estimated premium	
Equipment Repair & Maintenance	\$ 1,500	Repair & maintenance of tools, shop equipment and communications equipment, Public Works generator Annual Service & Testing	\$ 1,000
		Department's share of financial software support fee	\$ 500
Vehicle Repair & Maintenance	\$ 50,000	Repair & maintenance of garbage trucks, flatbed truck & one pick-up truck. Based on year-to-date expenditures with allowance for aging vehicles	
Solid Waste Disposal	\$ 222,400	Construction debris, yard trash and commercial disposal fees	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR SOLID WASTE DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION		
Office Supplies	\$ 500	Office & computer supplies (29% of Annual Cost)		
Uniforms	\$ 586	Shirts, hats, rain gear, windbreakers, etc. (29% of Annual Cost)		
Fuel, Oil & Lubes	\$ 25,000	Fuels & lubricants for vehicles & equipment		
Small Tools & Equipment	\$ 1,500	Power tools, hand tools, air tools, and various accessories	\$ 775	
		29% of cost of replacement computers	\$ 725	
Medical Supplies	\$ 100	Medical supplies for sanitation trucks		
Other Operating Supplies/Expenses	\$ 5,281	Drug testing, solvents, degreasers, vehicle wash, personal safety gear, and paper products, fees to tax collector for non-ad valorem assessment	\$ 5,000	
		29% of annual cost of Office 365 subscription	\$ 281	
Publications & Subscriptions	\$ 60	Training manuals		
Training & Education	\$ 1,450	Department's share of Public Works employee training		

General Fund Expenditures	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
572-Parks and Recreation Department					
Account Name					
Operating Expenditures/Expenses					
Electricity	\$ 2,000.00	\$ 835.40	\$ 911.35	\$ 853.74	\$ 1,500.00
Water	6,500.00	5,402.37	5,893.49	6,512.81	4,000.00
Equipment Repair/Maintenance	5,000.00	3,822.50	4,170.00	4,027.56	5,000.00
Special Events	103,706.00	101,904.96	101,954.96	78,419.91	-
Beach Blast Off Event	-	-			92,500.00
Arbor Day Event	-	-			500.00
Veterans' Day Event	-	-			500.00
Other Event Related Expenses	-	-			1,500.00
Recreational Programs	-	-			30,000.00
Beach Maintenance Expense	250.00	-	-	5.98	-
Other Operating Supplies/Exp	2,000.00	1,913.65	2,087.62	1,842.13	2,000.00
Training & Education	1,050.00	1,025.50	1,118.73	2,219.55	1,200.00
Total for Operating Expenditures/Expenses	120,506.00	114,904.38	116,136.15	93,881.68	138,700.00
Capital Outlay					
Parks/Recreation	-	-	-	2,805.24	125,000.00
Building	125,000.00	-	-	-	-
Beach Related Improvements	-	-	-	-	-
Other Equipment	-	-	-	2,561.00	-
Grants/Matching Funds	-	-	-	-	-
Total for Capital Outlay	125,000.00	-	-	5,366.24	125,000.00
Total for Parks and Recreation Department	\$ 245,506.00	\$ 114,904.38	\$ 116,136.15	\$ 99,247.92	\$ 263,700.00

EXPLANATIONS OF PROPOSED EXPENDITURES FOR CULTURE & RECREATION DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Electricity	\$ 1,500	Electricity for 10th & A Street restrooms	
Water & Sewer	\$ 4,000	Water & Sewer for 10th & A Street restrooms	
Equipment Repair & Maintenance	\$ 5,000	Splash Park equipment maintenance	
Other Operating Supplies/Expenses	\$ 2,000	Miscellaneous expenses related to Splash Park	
Training & Education	\$ 1,200	Pool Certification	
Beach Blast Off Event	\$ 92,500	Fireworks	\$ 30,000
		Beach Blast Off	\$ 62,500
Arbor Day Event	\$ 500	Based on year-to-date expenditures	
Veterans' Day Event	\$ 500	Based on year-to-date expenditures	
Other Event Related Expenses	\$ 1,500	Based on year-to-date expenditures	
Recreational Programs	\$ 40,000	Development of youth related programs (Funding from Beach Blast Off Reserve)	
Parks	\$ 125,000	Ocean Hammock Park Improvements (Fund utilized from Parks & Recreation Reserve)	

General Fund Expenditures	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
559 - Other Economic Environment Department					
Advertising	\$ 5,300.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
562 - Human Services Department					
Other Operating Supplies/Expenses	55.00	49.00	49.00	54.12	55.00
Total General Fund Expenditures	9,387,759.00	8,232,811.05	8,583,889.27	11,198,587.57	5,520,070.00
581 - Inter-Fund Group Transfers Out					
Intragovernmental Transfer to Road & Bridge Fund	198,105.00	183,096.25	198,105.00	231,613.00	353,648.00
Intragovernmental Transfer to Debt Service Fund	358,967.00	319,096.78	358,967.00	144,210.87	363,844.00
Unassigned Fund Balance Stabilization	-	-	-	-	305,057.00
Emergencies and Contingencies	22,964.00	-	-	-	96,232.00
Total For Inter-Fund Group Transfers Out	580,036.00	502,193.03	557,072.00	375,823.87	1,118,781.00
Total General Fund Expenditures and Transfers Out	\$ 9,967,795.00	\$ 8,735,004.08	\$ 9,140,961.27	\$ 11,574,411.44	\$ 6,638,851.00
General Fund Revenues Less Expenditures	-	(3,673,712.47)	(570,011.88)	1,190,709.23	-

EXPLANATIONS OF PROPOSED EXPENDITURES FOR VARIOUS ITEMS

ACCOUNT TITLE:	AMOUNT	EXPLANATION
Other Economic Environment		
Advertising	\$ -	
Human Services		
Other Operating Supplies/Expenses	\$ 55	Dog tags
Intergovernmental Transfers Out		
Intragovernmental Transfer to Road & Bridge	\$ 351	Subsidy from General Fund necessary to aid Road & Bridge Fund
Intragovernmental Transfer to Debt Service Fund	\$ 363,844	Funds required for debt service payments for bonds
Unassigned Fund Balance Stabilization	\$ 295,000	Funds to recoup fund balance
	\$ 126,232	Amount transferred to expenditure accounts for payments of
Emergencies & Contingencies		emergency and/or contingency expenses

FY17 FUND BALANCE FOR GENERAL FUND

Nonspendable Fund Balance

Inventories	1,796.48
-------------	----------

Restricted Fund Balance

Unexpended State Funds	13,899.02
Impact Fees	296,824.00
Forfeiture & Seizure	6,833.00
Building Dept. Training	34,635.86
Building Dept. Carryover	264,412.66

Assigned Fund Balance

Capital Projects	600,000.00
Emergencies & Contingencies	50,000.00
Beach Blast Off Funds	42,493.80
Parks & Recreation	749,612.57

Total Estimated Fund Balance As of 07/31/17	2,255,530.36
--	---------------------

Less: Non Spendable/Restricted/Assig	2,060,507.39
--------------------------------------	--------------

Unassigned Fund Balance	195,022.97
--------------------------------	-------------------

Road & Bridge Fund Revenues	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
Account Name					
Sales & Use Tax					
Local Option Gas Tax (State)	\$ 258,560.00	\$ 204,148.16	\$ 258,560.00	\$ 254,318.16	\$ 236,916.00
Permits, Fees and Special Assessments					
Impact Fees -Residential-Transportation	300,000.00	46,769.50	51,021.27	371,623.71	150,000.00
Impact Fees-Commercial-Transportation	-			-	-
State Shared Revenues					
State Grants	-	-	-	-	-
State Revenue Sharing	48,377.00	45,053.03	48,377.00	46,397.95	50,155.00
Fuel Tax Refund	4,500.00	4,325.38	5,767.17	5,633.54	5,600.00
Shared Revenues From Local Units					
Local Gov't Unit Grant-Physical Environment	167,364.00	153,418.67	167,364.00	167,365.68	167,366.00
TDC Funds	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Other Charges for Services					
Beautification	1,000.00	665.00	725.45	665.00	500.00
Refund of Prior Years Expenditures	-	400.00	436.36	-	-
Other Charges for Services	51,217.00	48,697.77	48,697.77	48,327.62	48,328.00
Interest Earnings					
Interest on Investments	10.00	6.45	7.04	6.95	8.00
Interest on State Board of Admin	2,100.00	1,410.77	1,539.02	812.25	1,500.00
Other Miscellaneous Revenue	-	-		3.42	-
Total Road & Bridge Fund Revenues	853,128.00	524,894.73	602,495.09	915,154.28	680,373.00
Inter-Fund Group Transfers In					
Inter-Fund Transfer From General Fund	198,105.00	183,096.25	198,105.00	231,613.00	353,648.00
Transportation	600,000.00	-		-	300,000.00
Impact Fees - Roads	120,000.00	-	120,000.00	-	200,000.00
Total Road & Bridge Fund Revenues and Transfers	\$ 1,771,233.00	\$ 707,990.98	\$ 920,600.09	\$ 1,146,767.28	\$ 1,534,021.00

Road & Bridge Fund Expenditures	Forecast to by				
	Appropriated FY17	Spent as of 8/31/17	Spent as of 9/30/17	Actual FY17	Adopted for FY18
Road and Street Facilities Department					
Account Name					
Personnel Services					
Regular Salaries	\$ 358,633.00	\$ 328,006.22	\$ 357,824.97	\$ 345,691.92	\$ 366,104.00
Overtime	22,000.00	19,204.76	20,950.65	7,489.94	7,500.00
Certificate Incentive	1,080.00	-	-	-	1,080.00
Sick Leave Incentive	1,200.00	817.34	891.64	653.77	1,600.00
FICA	28,452.00	23,669.15	25,820.89	24,231.21	28,786.00
Retirement	33,011.00	31,969.57	34,875.89	31,737.84	36,592.00
Life & Health Insurance	122,597.00	121,236.22	121,236.22	125,721.24	108,766.00
Workers Comp	11,321.00	11,320.15	11,320.15	12,988.09	13,000.00
Total for Personnel Services	578,294.00	536,223.41	572,920.41	548,514.01	563,428.00
Operating Expenditures/Expenses					
Engineering Fees	28,000.00	27,600.00	27,600.00	-	50,000.00
Audit Fees	6,240.00	6,080.00	6,080.00	5,850.00	6,240.00
Other Contractual Services	19,392.00	17,089.30	18,642.87	13,946.80	22,000.00
Telephone	4,800.00	4,206.34	4,588.73	4,635.91	4,800.00
Electricity	18,159.00	15,587.80	17,004.87	16,418.27	17,800.00
Water & Sewer	1,200.00	1,069.28	1,166.49	1,181.00	1,200.00
Equipment Leases	636.00	561.82	612.89	615.97	636.00
Liability Insurance	4,241.00	4,240.80	4,240.80	4,586.77	4,500.00
Building/Property Insurance	6,410.00	6,409.18	6,409.18	6,386.56	6,500.00
Equipment Repair & Maintenance	9,000.00	7,539.89	8,225.33	8,543.20	8,040.00
Vehicle Repair & Maintenance	10,190.00	10,017.95	10,928.67	7,888.40	10,000.00
Advertising	176.00	175.95	175.95	-	-
Office Supplies	1,024.00	432.68	472.01	1,025.81	1,000.00
Uniforms	879.00	-	-	1,320.94	1,200.00
Fuel, Oil & Lubes	17,000.00	15,990.75	17,444.45	16,112.01	18,000.00
Small Tools & Equipment	6,125.00	5,563.03	6,068.76	4,726.53	4,500.00

		Forecast to by			
	Appropriated	Spent as of	Spent as of	Actual FY17	Adopted for FY18
Road & Bridge Fund Expenditures	FY17	8/31/17	9/30/17		
Medical Supplies	100.00	-	-	-	100.00
Landscaping Plants and Supplies	20,000.00	6,884.01	7,509.83	9,903.89	20,000.00
Other Operating Supplies/Expense	6,000.00	4,601.85	5,020.20	4,705.05	6,960.00
Streets & Right Of Way	60,000.00	49,007.97	53,463.24	28,716.90	50,000.00
Street Lighting	51,000.00	49,609.93	54,119.92	50,662.61	54,000.00
Publications & Subscriptions	300.00	-	-	179.00	300.00
Memberships	700.00	684.00	746.18	412.34	700.00
Training & Education	2,000.00	815.00	889.09	907.00	2,250.00
Total for Operating Expenditures/Expenses	273,572.00	234,167.53	251,409.49	188,724.96	290,726.00
Capital Outlay					
Paving	140,000.00	28,332.60	28,332.60	40,205.56	100,000.00
Parking Areas	90,000.00	77,264.57	82,885.61	-	75,000.00
Beautification Project	25,000.00	9,901.24	10,801.35	12,488.46	38,000.00
Nights of Lights	20,000.00	-	-	1,231.61	20,000.00
Drainage	442,000.00	142,216.04	142,216.04	152,960.60	260,000.00
Vehicles	35,000.00	28,880.60	28,880.60	46,257.00	-
Other Equipment	-	-	-	-	19,500.00
Total for Capital Outlay	752,000.00	286,595.05	293,116.20	253,143.23	512,500.00
Debt Service					
Loan Principal	107,569.00	107,568.38	107,568.38	104,494.86	110,733.00
Loan Interest	59,798.00	59,797.30	59,797.30	62,870.82	56,634.00
Total for Debt Service	167,367.00	167,365.68	167,365.68	167,365.68	167,367.00
Total Road & Bridge Fund Expenditures	\$ 1,771,233.00	\$ 1,224,351.67	\$ 1,284,811.79	\$ 1,157,747.88	\$ 1,534,021.00
Revenues Less Expenditures	-	(516,360.69)	(682,316.70)	(242,593.60)	-

EXPLANATIONS OF PROPOSED EXPENDITURES FOR ROAD/STREET DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Engineering Fees	\$ 50,000	Professional engineering services for stormwater pond repair	
Audit Fees	\$ 6,240	Road & Bridge Fund portion of audit fees	
Other Contractual Services	\$ 22,000	Aquatic weed control. Contract rate with Lake Doctors	\$ 9,220
		Ditch bank weed control: Pope Rd., Mickler Blvd., 2nd Ave. and canal	\$ 2,300
		Lawn pest/weed control and fertilizer: Pond 5, Sandpiper pumping station site, triangle site, D St. plaza and A1A medians	\$ 3,780
		Street sweeping	\$ 2,160
		Contract Labor for SR-A1A and Pond 5 maintenance	\$ 4,540
Telephone	\$ 4,800	Telephone service for Public Works Complex (45% of Annual Cost) 50% of Cell Phone Charges	
Electricity	\$ 17,800	Based on year-to-date expenditure for various irrigation, lift stations and sign lighting along with electricity for holiday lights at Pier Park and Splash Park	
Water & Sewer	\$ 1,200	Water & Sewer for Public Works Complex (44% of Annual Cost)	
Equipment Leases	\$ 636	Copier Lease	
Liability Insurance	\$ 4,500	Florida League of Cities estimated premium	
Building/Property Insurance	\$ 6,500	Florida League of Cities estimated premium	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR ROAD/STREET DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Equipment Repair & Maintenance	\$ 8,040	Department's share of financial software support fee	\$ 1,905
		Repair and maintenance of tractor, backhoe, attachments, shop equipment and communications equipment based on year-to-date expenditures. Annual service and testing of Public Works generator (45% of Annual Cost)	\$ 6,135
Vehicle Repair & Maintenance	\$ 10,000	Repair and maintenance of vehicles	
Office Supplies	\$ 1,000	Department's share of Office, computer & copier supplies	
Uniforms	\$ 1,200	Shirts, hats, rain gear, vests, windbreakers, etc. (44% of Annual Cost)	
Fuel, Oil & Lubes	\$ 18,000	Fuel and lubricants for vehicles and equipment. Based on year-to-date expenditures	
Small Tools & Equipment	\$ 4,500	Power tools, mowers, trimmers, hand tools, air tools, computer software and various accessories	\$ 4,500
Medical Supplies	\$ 100	Replacement supplies for first aid kits	
Landscape Plants and Supplies	\$ 20,000	Plants and supplies needed to maintain plazas, city hall complex and parks	
Other Operating Supplies/Expenses	\$ 6,960	Drug Testing, solvents, degreasers, personal safety gear, paper products and bank fees	\$ 6,000
		45% of annual Office365 subscription	\$ 960
	\$ 50,000	Signs, barricades, asphalt, tree trimming and removal, pavement markings, sidewalk and pavement striping, shell, lime rock, pipe, sod, seed and fertilizer for streets and rights of way maintenance. Based on year-to-date expenditures	
Street Lighting	\$ 54,000	Electricity for street lighting & holiday lights	
Publications & Subscriptions	\$ 300	Handbooks, safety information publications, etc.	
Memberships	\$ 700	Memberships to Public Works Association	

EXPLANATIONS OF PROPOSED EXPENDITURES FOR ROAD/STREET DEPARTMENT

ACCOUNT TITLE:	AMOUNT	EXPLANATION	
Training & Education	\$ 2,250	Department's share of Public Works employee training	
Loan Principal	\$ 110,733	Principal portion of State Revolving Loan Fund Payment	
Loan Interest	\$ 56,634	Interest portion of State Revolving Loan Fund Payment	
Paving	\$ 100,000	Atlantic Alley and various other locations	
Parking areas	\$ 75,000	Turf block parking at 4th or 5th Streets	
Beautification Projects	\$ 38,000	Beautification Committee projects	
Other Equipment	\$ 19,500	Concrete K rails and lifter	\$ 11,500
		Replace Water Tank for Water Truck	\$ 6,000
		11"x17" Color Laser Printer	\$ 2,000
Drainage	\$ 260,000	Woodlands CIPP and Pipe Replacement	\$ 100,000
		12th Ln/12th ST	\$ 35,000
		Design and Permitting Mickler Blvd/16th St Ditch Piping	\$ 55,000
		Various locations	\$ 20,000
		Residual from Ocean Woods Ditch Piping (currently in progress)	\$ 50,000
Nights of Lights	\$ 20,000		

FY17 FUND BALANCE FOR ROAD & BRIDGE FUND

Nonspendable Fund Balance

Fuel Inventory	2,052.50
----------------	----------

Restricted Fund Balance

Impact Fees - Roads	432,030.00
---------------------	------------

Assigned Fund Balance

Transportation	253,907.33
----------------	------------

Total Estimated Fund Balance As of 07/31/17	687,989.83
--	-------------------

DEBT SERVICE FUND	Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
Debt Service Revenue Account Name					
Ad Valorem Revenues					
Ad Valorem - Voted Debt	\$ 530,211.00	\$ 516,671.10	\$ 516,571.10	\$ 478,734.14	\$ 557,190.00
Ad Valorem - Delinquent	-	129.09	71.45	134.29	-
Utility Taxes					
Electric Utility Taxes	-	-	-	140,918.00	-
Communication Service Tax					
TELECOMMUNICATIONS TAX	-	-	-	165,037.00	-
Interest on Investments					
Interest	750.00	1,284.39	1,926.59	772.20	1,500.00
Inter-Fund Group Transfers In					
Inter-Fund Group Transfer from General Fund	358,967.00	279,226.57	358,967.00	0.00	363,844.00
Contribution for Sinking Fund	-	-	-	0.00	-
Debt Proceeds					
Proceeds from Refunding Bonds	-	-	-	3,427,710.46	-
TOTAL REVENUES - DEBT SERVICE FUND	\$ 889,928.00	\$ 797,311.15	\$ 877,536.14	\$ 4,213,306.09	\$ 922,534.00

Debt Service Fund Expenditure Account Name					
Loan Principal	353,377.00	\$ 33,376.18	\$ 353,377.00	\$ 3,446,675.22	\$ 332,881.00
Loan Interest	224,731.00	129,147.66	224,731.00	255,411.48	224,730.00
Debt Service Fees	8,907.00	4,138.06	8,907.00	69,816.27	8,620.00
Sinking Fund Contribution	302,913.00	-	-	-	356,303.00
Total Debt Service Fund Expenditures	\$ 889,928.00	\$ 166,661.90	\$ 587,015.00	\$ 3,771,902.97	\$ 922,534.00
Revenues Less Expenditures	-	630,649.25	290,521.14	441,403.12	-

8th Street Project

8TH STREET PROJECT FUND		Appropriated FY17	Spent as of 8/31/17	Forecast to by Spent as of 9/30/17	Actual FY17	Adopted for FY18
8th Street Project Revenue Account Name						
Special Assessment Reserve		\$ 259,413.00	\$ 226,807.65	\$ 226,807.65	\$ 284,033.06	\$ 29,230.00
Total 8th Street Project Revenue		259,413.00	226,807.65	226,807.65	284,033.06	29,230.00
8th Street Project Expenditure Account						
Engineering		2,880.00			27,095.00	
Road Paving		196,273.00	168,834.70	168,834.70	900.00	
Utility Extension		60,260.00	57,972.95	57,972.95		29,230.00
Total 8th Street Project Expenditures		\$ 259,413.00	\$ 226,807.65	\$ 226,807.65	\$ 27,995.00	\$ 29,230.00
Revenues Less Expenditures		-	-	-	256,038.06	-