



**MINUTES
TREE BOARD/BEAUTIFICATION ADVISORY MEETING
CITY OF ST. AUGUSTINE BEACH
THURSDAY, JANUARY 28, 2016
7:00 PM,**

City Hall
2200 A1A South
St. Augustine Beach, FL 32080

I. CALL TO ORDER

Chairman Palmquist called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: Craig Thomson, Tanya Frantzen, Joan Muller, Ann Palmquist, LeaAnn Lombari, Mary Beth Hutchinson; Jeanette Smith

Also Present: Max Royle, City Manager; Ken Gatchell, Assistant Public Works Director; and April Haskins, Secretary.

IV. APPROVAL OF MINUTES OF OCTOBER 14, 2015 MEETING

Mr. Thomson requested that the on page 3, second paragraph of item VII that read:

Impervious Surface- A surface that has been compacted or covered with a layer of material so that it is highly resistant to infiltration by water. It includes, but is not limited to, semi-impervious surfaces such as compacted clay as well as most conventionally surfaced streets, roofs, sidewalks, parking lots, swimming pools and other similar structures.

Be removed and changed to the following language:

Alternative Porous Paving: A paving system which allows for the absorption of water at the rate of four gallons per minute per square foot of area, thus controlling storm water runoff comparable to sodded areas of a site. The use of Alternative Porous Paving shall be limited to no more than 25% of the total area of a property

The minutes are approved by General Consensus as amended.

V. ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR 2016

Ms. Lombari nominated Ms. Frantzen for Chairman for 2016, Ms. Frantzen declined the nomination.

Mr. Thomson nominated Ms. Lombari for the Chair position for 2016, Ms. Frantzen seconded. The nomination was approved by unanimous voice vote

Ms. Lombardi nominated Ms. Frantzen for Vice Chair. The nomination was approved by a unanimous voice vote.

VI. TREE BOARD MATTERS

A. Discussion of Preparations for Arbor Day 2016 with Events Coordinator, Ms. Hala Laquidara

Ms. Laquidara reviewed with the Board preliminary plans for Arbor Day, 2016

B. Discussion of Avenue of Palms and 450 Tree Projects

Assistant Public Works Director, Ken Gatchell, gave the Board an update on this project.

Mr. Thomson requested that his correspondence with Joe Howell, the Public Works Director be included with the agenda items each month. The City Manager stated that the replies from Mr. Howell can be included.

Mr. Thomson suggested that any remaining funds from the D Street Plaza project be used towards other plazas.

C. Review of Tree Removal Permits

The Board reviewed the Tree Removal Permit Report that was provided in their packet by the Building Department.

D. Other Tree Board Matters

Ms. Sandra Krempasky spoke with the Board regarding the clear cutting of lots between 5th and 6th Streets. She stated that she went to the Building Department regarding her concerns and questions of whether or not the owner(s) of the lots were fined and or required to plant new trees.

The Board advised Ms. Krempasky to return to the Building Department as that is the correct department to enforce the Tree Ordinances.

Mr. Thomson MADE A MOTION TO REQUEST REPORTS FROM BOTH THE BUILDING OFFICIAL AND THE PUBLIC WORKS DIRECTOR REGARDING THE CLEAR CUTTING OF THE LOTS EAST OF A1A BEACH BLVD, BETWEEN 5TH AND 6TH STREET MS LOMBARDI SECONDED THE MOTION.

The motion passed unanimously.

Mr. Thomson MADE A MOTION THAT THE BOARD RECOMMEND TO THE CITY COMMISSION TO HAVE THE PLANNING CONSULTANT LOOK AT THE TREE ORDINANCE THAT WAS DRAFTED BY THE BOARD AT A

WORKSHOP AND TO ADDRESS THE BOARD WITH ANY QUESTIONS OR CONCERNS AS ONE OF THEIR FIRST ACTIONS, MS FRANTZEN SECONDED.

The Motion passed by unanimous voice vote.

Mr. Thomson MADE A MOTION TO REQUEST CITY STAFF TO (a) INVESTIGATE AND GIVE A BEST PRACTICE OF PROTECTING THE TREE IN TERMS OF PROVIDING A TREE WELL FOR THE OAK TREE AT THE MARIOTT LOCATION, (b) REPORT IF THE SURVIVAL OF THE TREE IS THREATENED BY THE PARKING LOT DEVELOPMENT (c) TO PROVIDE THE BOARD WITH A COPY OF THE ARBORIST REPORT.

SECONDED BY MS. LOMBARI

The Motion passed by unanimous voice vote.

VII. BEAUTIFICATION ADVISORY COMMITTEE MATTERS

A. Review of Beautification Plan for Embassy Suites Hotel, 300 A1A Beach Boulevard

Mr. Steve Glaze reviewed the Beautification Plan with the Board.

The Committee needs clarification from the Commission regarding its role of reviewing landscaping plans.

Mr. Thomson requested that Mr. Glaze return to February's meeting.

B. Decisions Concerning Beautification Awards for 2015

This item was discussed, however the winners will not be chosen until the February meeting.

C. Consideration of Developing a Five Year Beautification Plan for A1A Beach Boulevard

Due to the length of this meeting this item has been moved until the February meeting.

D. Other Beautification Committee Matters

This item was added to the agenda: Mr. and Mrs. Cockayne, owners of Café 11 presented to the Beautification Committee plans they have to beautify a plaza that is located in front of their property. Mr. Larson had previously approved the replacement of the businesses sign. The Committee denied the landscape plan

VIII. NEED FOR APPLICANTS TO SERVE ON BOARD/COMMITTEE


The Committee discussed a variety of ways to advertise for the need for volunteers

XI. SCHEDULING DATE FOR NEXT MEETING

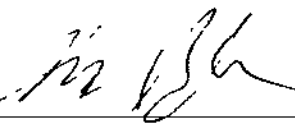
The next meeting will be held on February 10th 2015.

X ADJOURNMENT

The meeting was adjourned at 10:30 p.m.



LeaAnn Lombardi- Chairman

ATTEST 

City Manager