



**MINUTES
CITY COMMISSION MEETING
CITY OF ST. AUGUSTINE BEACH
JUNE 1, 2015**

City Hall
2200 A1A South
St. Augustine Beach, FL 32080

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. ROLL CALL

Present: Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass, Commissioner England
Also Present: City Manager Royle, City Attorney Saliba, City Attorney Whitehouse, Police Commander Parker, City Clerk Benson, Chief Financial Officer Burns, Building Official Larson, and Public Works Director Howell

IV. APPROVAL OF MINUTES OF THE CITY COMMISSION MEETING MAY 4, 2015

Motion: to approve the minutes of the City Commission Meeting of May 4, 2015, **Moved by** Commissioner Snodgrass, **Seconded by** Vice Mayor O'Brien. Motion passed unanimously.

- V. ADDITIONS OR DELETIONS OF THE AGENDA - None
- VI. CHANGES TO ORDER OF TOPICS ON THE AGENDA - None
- VII. PRESENTATIONS - None
- VIII. PUBLIC COMMENTS

Phil Finders, 28 Bermuda Run Way, said he was denied a setback variance by Planning and Zoning Board. He acknowledged the Board's objections and asked if they could avoid the expensive filing fee for an appeal.

Tom Reynolds, 880 A1A Beach Boulevard, said the City needed a recreation department and he wanted St. Johns County to own Ron Parker Park. He suggested a meeting to consider installing parking meters. He also wanted 1/2 cent of the proposed County sales tax increase to go to the school district.

Nick Binder, 232 Big Magnolia Court, recommended budgeting for final payoff of Hammock Dunes park.

LeeAnn Kendall, 7 C Street, objected to the height of a new residence. She hired a surveyor who said the house was 35 feet, 7 inches. She appealed the permit for the house and was denied. She wanted to see a report on the matter that the Commission requested at their May meeting.

Craig Thomson, 6 D Street, said he wanted to address the reduced setbacks and the impervious coverage requirements for new construction. The regulations should be reviewed and trees should be saved whenever possible.

Mr. Royle said there was no provision to avoid the variance appeal process or for waiving the fee. The Finders would have to follow the normal established appeal process. Mayor Samuels said Ron Parker Park was a county park. The payoff for the Hammock Dunes property will be in the FY 2016 budget and County Manager Wanchick City would receive full title to the property when the City's commitment to the financing is paid. The balance is approximately \$240,000. Building Official Larson said the building height of the new construction would be measured when the finished grade was established. Rough grade did not apply. He noted several meetings with Ms. Kendall to explain the project status was and the requirements.

IX. PUBLIC HEARINGS

1. Conditional Use Permit: Request for Permit for Outside Serving and Consumption of Food and Beverages at Cone Heads Ice Cream, 570 A1A Beach Boulevard (Lots 11 and 17, Block 4, Chautauqua Beach Subdivision) Margaret Kostka, Applicant

Motion: to approve the Conditional Use Permit for Outside Serving and Consumption of Food and Beverages at Cone Heads Ice Cream, 570 A1A Beach Boulevard (Lots 11 and 17, Block 4, Chautauqua Beach Subdivision) for five years and non-transferable., **Moved by** Mayor Samuels, **Seconded by** Commissioner Snodgrass. Motion passed unanimously.

X. CONSENT

2. Lighthouse Historic Preservation Grants Program: Approval for Mayor Samuels to Provide a Letter of Support

Motion: to approve a letter of support for the Lighthouse Historic Preservation Grants Program signed by the Mayor, **Moved by** Commissioner George, **Seconded by** Vice Mayor O'Brien. Motion passed unanimously.

3. Budget Resolutions:
 - A. 15-11, to Amend the FY 15 General Fund Budget to Make Mid-Fiscal Year Adjustments to the Budget
 - B. 15-12, to Amend the FY 15 Road/Bridge Fund Budget to Make Mid-Fiscal Year Adjustments to the Budget

Motion: to approve Budget Resolutions 15-11 and 15-12, **Moved by** Commissioner Snodgrass, **Seconded by** Commissioner George. Motion passed unanimously.

XI. OLD BUSINESS

4. Opening of 8th Street between A1A Beach Boulevard and 2nd Avenue: Review of Different Payment Amounts by Adjacent Lot Owners and Related Matters

Eric Kenney, 8 Versaggi Drive, said he objected to the City paying to open the road as it would constitute a windfall for those property owners. Ms. Burns said the City had about \$80,000 in the road impact fee account. The funds were restricted to be used only for new construction of roads.

Commissioner George said the cost of staff support for the project should be considered as the City's contribution. She supported having the lot owners pay 100% of all other costs.

Commissioner Snodgrass asked about project impact fees from the three hotels under construction. Commissioner England said impact fees from the hotels should be used in those locations. She considered the increase in income to the City once the lots on 8th Street were developed. She felt owners should pay for most of the cost of opening the road.

Mayor Samuels asked for an estimate of the cost of City staff's labor on the project. Commissioner George said she did not receive answers to the questions she posed at the previous meeting.

City Attorney Whitehouse arrived. Mr. Whitehouse said the road impact fees could only be used to increase road capacity. He felt it could not be used for parking. Commissioner George suggested asking the Attorney General for an opinion on options for use of the restricted fund.

Mayor said the agreement should state that the amount should be paid by three years and the City would not begin work before it is paid in full.

Motion: to approve the opening of 8th Street between A1A Beach Boulevard and 2nd Avenue with all costs to be paid by the lot owners, **Moved by** Mayor Samuels, **Seconded by** Commissioner George.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	Commissioner England

Motion: to approve asking the City Attorney to draft an agreement for the lot owners to sign that would require them to pay 100% of the road development costs within three years before the City would begin any work, **Moved by** Mayor Samuels, **Seconded by** Commissioner Snodgrass. Motion passed unanimously.

5. Neighborhood Traffic Management Program: Review of Proposal

The Commission discussed a few minor changes to the proposed program. Staff will bring a revised draft to the next Commission meeting.

6. Processing of Public Records Requests: Continuation of Discussion and Consideration of Adopting Resolution 15-05

Tom Reynolds, 880 A1A Beach Blvd, questioned why the policy was necessary. He was also concerned about the City Attorney's email records. City Clerk Benson explained that the policy was to instruct City staff on the correct procedure to follow when given a public records request. Commissioner George asked if it would make the process more difficult for the public. Ms. Benson said it would insure the public is treated uniformly throughout the City staff and not delay any requests. The public would follow the same procedure already established by state law.

Motion: to approve Resolution 15-05 and the policy for the processing of public records requests, **Moved by** Mayor Samuels, **Seconded by** Commissioner Snodgrass. Motion passed unanimously.

XII. NEW BUSINESS

7. Key to the City: Discussion of Policies to Regulate Distribution of Keys

Commissioner George said the City had no policy for granting a ceremonial Key to the City. She said guidelines should be adopted. Mayor Samuels noted the City did not have an alternate award to give to organizations, etc. She asked for a draft policy and options to consider at the next meeting.

XIII. COMMISSIONER COMMENTS

Public Works Director Howell reported he was working on the resurfacing agreement with the contractor. He said the 11th Street sidewalk should be completed this week.

Vice Mayor O'Brien asked that at meetings, he would like a 20-30 second recap of each topic to inform the residents on the issues. He asked that the overhead be ready to display documents brought in for discussion.

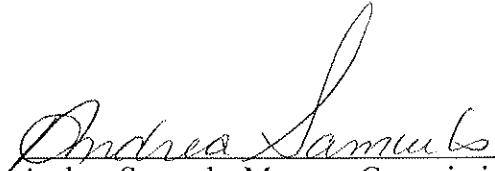
Commissioner England reported that she attended a North Florida Regional Transportation Authority meeting and brought back information for the Commission and a list of priorities for the area, but no improvements were planned for St. Augustine Beach.

Commissioner Snodgrass met with the City Manager and department heads regarding budget issues. He asked that if funds remain near the close of the current budget, they be utilized for projects that were scheduled for FY 2016. He also asked for an update on wage and salary levels. Staffing issues could be considered with consideration of pre-recession levels.

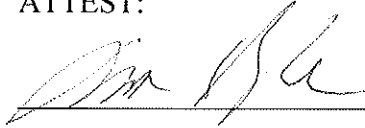
Mayor Samuels reported that she attended several meetings and functions.

XIV. ADJOURNMENT

There being no further matters to come before the City Commission, the meeting adjourned at 8:30 p.m.


Andrea Samuels, Mayor – Commissioner

ATTEST:



City Clerk

(THIS MEETING HAS BEEN RECORDED IN ITS ENTIRETY. THE RECORDINGS WILL BE KEPT ON FILE FOR THE REQUIRED RETENTION PERIOD. COMPLETE VIDEO CAN BE FOUND AT WWW.STAUGBCH.COM, OR BY CONTACTING THE OFFICE OF THE CITY MANAGER)