



**MINUTES**  
**CITY COMMISSION MEETING**  
**CITY OF ST. AUGUSTINE BEACH**  
**MAY 4, 2015**

City Hall  
2200 A1A South  
St. Augustine Beach, FL 32080

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- I. CALL TO ORDER - Mayor Samuels called the meeting to order at 7:00 p m
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL

Present: Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass

Absent: Commissioner England

Also Present: City Manager Royle, City Attorney Whitehouse, Chief Financial Officer Burns, Police Chief Hardwick, City Clerk Benson, Public Works Director Howell, and Building Official Larson

The City Commission discussed Commissioner England's absence. The majority consensus was that it was an unexcused absence. Commissioner George was opposed.

- IV. APPROVAL OF MINUTES OF THE CITY COMMISSION MEETING APRIL 13, 2015

**Motion:** to approve the minutes of the April 13, 2015 City Commission meeting, with a correction noted, **Moved by** Commissioner Snodgrass, **Seconded by** Vice Mayor O'Brien.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

- V. ADDITIONS OR DELETIONS OF THE AGENDA

**Motion:** to approve changes to the agenda, continuing agenda items 6, 7, and 11 to the June City Commission meeting, **Moved by** Commissioner Snodgrass, **Seconded by** Vice Mayor O'Brien.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

- VI. CHANGES TO ORDER OF TOPICS ON THE AGENDA

**Motion:** to approve to move agenda item # 3 from Consent to Old Business, **Moved by** Mayor Samuels, **Seconded by** Commissioner Snodgrass.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

## VII PRESENTATIONS

- A. Presentation of a Proclamation and Key to the City to Undersheriff Joel Bolante in Recognition of His Services to the City and the County

**Motion:** to approve the Proclamation and to authorize Commissioner Snodgrass to present the plaque and a Key to the City to Undersheriff Bolante, **Moved by** Commissioner Snodgrass, **Seconded by** Commissioner George.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

Commissioner George asked staff to prepare guidelines for giving Keys to the City.

- B. Presentation of a Plaque to Mr. Paul Raymond, Public Works Equipment Operator, for 10 Years of Employment with the City

Public Works Director Howell presented a plaque to Paul Raymond.

- C. North Florida Transportation Planning Organization's Five-Year Transportation Improvement Program

Wanda Forrest reviewed the projects scheduled for the area. There were no projects planned within the City limits.

- D. Special Event Permits:

- 1) For SUP Magazine's East Coast Paddleboard Event on Saturday, June 27, 2015 at the County Pier Park and Adjacent Beach

**Motion:** to approve SUP Magazine's East Coast Paddleboard Event on Saturday, June 27, 2015, **Moved by** Commissioner George, **Seconded by** Commissioner Snodgrass.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

2) For the Diva Run on Sunday, December, 6, 2015

Gaby Pozo, Miami, said this would be promoted as a destination event with registration the day before the run. The route was changed with help from the Police Department Chief Hardwick said he had covered the issues from the previous event with Ms. Pozo.

**Motion:** to approve the Diva Run on Sunday, December, 6, 2015, subject to first obtaining all approval forms with appropriate signatures., **Moved by Mayor Samuels, Seconded by Vice Mayor O'Brien.**

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

E. Auditing Services:

1) Review of Audit Report for Fiscal Year 2014

Mayor Samuels thanked Chief Financial Officer Burns for a great job and said no deficiencies were found. Ron Whiteside, of Purvis Gray & Company, said they issued an unmodified opinion. He noted that changes in reporting for next year will require a review of the City's estimated liabilities to the Florida Retirement System.

**Motion:** to approve the Audit Report for Fiscal Year 2014. **Moved by Mayor Samuels, Seconded by Commissioner Snodgrass.**

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

2) Consideration of Renewing Auditing Services with Purvis Gray and Company for Three Years

City Manager Royle explained that the original agreement with Purvis Gray & Company was for three years, with an option to extend for another three years. The initial three years have been completed. The fees would increase \$500 each year. Commissioner George asked why the City did not plan to issue a Request For Proposals (RFP) and Mr. Royle said the first renewal was customary and RFPs are usually done after that period.

**Motion:** to approve renewal of the agreement for auditing services with Purvis Gray and Company for three years, **Moved by Commissioner Snodgrass, Seconded by Vice Mayor O'Brien.**

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

## VIII. PUBLIC COMMENTS

Robert Kahler, 29 Sunfish Drive, said that Resolution 89-5, set rules for City Commission meetings. He felt it was unfair to the citizens. He has asked Florida Attorney General Bondi to review and report on the validity of the document under current regulations.

Ann Palmquist, 215 10th Street, as Chair of the Beautification Advisory Committee, thanked Event Coordinator Laquidara for her great work on the Arbor Day event. Ms. Palmquist said the Committee will work on a legacy project for the 450th Birthday celebration in St. Augustine. She asked for assistance from Ms. Laquidara.

Bill Rosenstock, 57 White Court, said the Concerts by the Sea were about to begin their season and attendance was usually approximately 1,000 people. In the past there have been issues with alcohol and parking. He said the manager of Anastasia State Park said they would be happy to host the concerts and they have more parking.

Tom Reynolds, 880 A1A Beach Boulevard, said the rules regarding public speech were bad. He said he filed an ethics complaint about the City Attorney. He objected to the City Attorney's law firm defending the 7-11 lawsuit in St. Augustine, which he opposed.

Craig Thomson, 6A D Street, spoke about sustainability and asked the Commission to review the materials on sustainability and address questions to the Tree Board/Beautification Advisory Committee for their meeting on May 5, 2015.

James Howard, 4217 Wicks Branch Road, St. Augustine, said he had started a new transportation company, Sax Taxi, and will also offer shuttle service. He wanted a focus on transportation between St. Augustine Beach and St. Augustine.

## IX. PUBLIC HEARINGS

1. Conditional Use Permit: Request for Permit for Outside Serving and Consumption of Food and Beverages at the Terra and Acqua Restaurant, 134 SeaGrove Main Street. Simone and Monica Parisi, Applicants

**Motion:** to approve a Conditional Use Permit for Outside Serving and Consumption of Food and Beverages at the Terra and Acqua Restaurant for five years, **Moved by** Commissioner Snodgrass, **Seconded by** Commissioner George.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

## X. CONSENT

2. Proclamations:

- A. To Declare May 10, 2015 as World Lupus Day in the City
- B. To Declare May, 2015 as Older Americans Month

**Motion:** to approve the Proclamations for World Lupus Day and Older Americans Month,  
**Moved by** Commissioner Snodgrass. **Seconded by** Vice Mayor O'Brien.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

- 4. Resolution 15-09: to Adopt the Updated Local Mitigation Strategy Plan

**Motion:** to approve Resolution 15-09: to Adopt the Updated Local Mitigation Strategy Plan,  
**Moved by** Mayor Samuels. **Seconded by** Vice Mayor O'Brien

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

- 5. Budget Resolution 15-08: to Amend the FY 15 General Fund Budget to Appropriate \$7,725 from the Police Department's Forfeiture/Seizure Account to Its Uniforms and Other Operating Supplies/Expenses Account

**Motion:** to approve Budget Resolution 15-08: to Amend the FY 15 General Fund Budget to Appropriate \$7,725 from the Police Department's Forfeiture/Seizure Account to Its Uniforms and Other Operating Supplies/Expenses Account, **Moved by** Commissioner Snodgrass, **Seconded by** Commissioner George.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

## XI. OLD BUSINESS

- 6. Maratea Subdivision: Discussion of Status of Planned Unit Development for 30 Condo Units – Continued to June meeting
- 7. Neighborhood Traffic Management Program: Review of Proposal – Continued to June meeting
- 8. Unopened Section of 8th Street between A1A Beach Boulevard and 2nd Avenue:
  - A. Review of Development Agreement between City and Four Adjacent Property Owners to Pay Costs to Construct Utilities and the Road

- B. Review of Amendment #23 to Contract between Stone Engineering and the City for Design, Permitting and Bidding Services
- C Budget Resolution 15-07, to Amend the FY 15 Road and Bridge Budget to Appropriate \$24,200 for Engineering Services

Mr. Howell explained the project and the agreement the City Attorney drafted for the property owners. He said two of the owners have responded but the other owners have not replied yet. No time frame has been discussed. Under the agreement, the lot owners on the affected portion of 8th Street would pay the total cost of installing the utilities and the City would pay 1/3 of the cost of building the road.

Craig Thomson, 6A D Street, was concerned that portion of 8th Street would become a private road because it would not connect to the rest of 8th Street. Eric Kenney, 8 Versaggi, felt the City was spending funds to improve 14 lots. He objected to the City paying any portion of the cost. Mr. Royle explained the participation formula had been approved in the past for another street. The owners will pay road impact fees and other fees to the City and to the County when they develop the lots. The same situation could possibly happen with 4th Street and 2nd Street

City Attorney Whitehouse said it would be up to the City Commission to determine their policy on street openings. Commissioner Snodgrass was concerned about the cost of opening several streets. He asked for a schedule of unopened streets in the City and the potential costs of opening each of them. Mr. Royle said the City's costs could be paid from Road & Bridge reserve funds and Commissioner Snodgrass asked for a list of other possible uses of those restricted funds and for an estimate of the impact fees from the motels under construction.

Ann Palmquist, 213 10th Street, said the funds should be spent on bike paths. She opposed the City funding for the road construction.

9. Pedestrian Safety on A1A Beach Boulevard:

- A. Update Report by Public Works Director on Proposed Crosswalk Striping Improvements
- B. Award of Bid to Southern Services of St. Augustine for Crosswalk Striping for \$11,000
- C. Budget Resolutions:
  - 1. 15-09, to Amend the FY 15 General Fund Budget to Transfer \$11,000 to Road and Bridge Fund
  - 2. 15-10, to Amend the FY 15 Road and Bridge Fund Budget to Appropriate \$11,000 for Crosswalk Project

Public Works Director Howell explained that the County would rate the condition of each road and examine the funds available to determine which roads would be repaved. The County has no

plans for repaving A1A Beach Boulevard within the next five years. He said he talked with several vendors for restriping that the County used and recommended hiring Southern Services of St. Augustine at a price of \$11,000.

Linda Ringwood, 8 F Street, said the Marriott Hotel under construction should put a crosswalk in front of their hotel because their guests would try to cross there anyway Mr. Howell will ask the County if they would approve a crosswalk in that location.

Jon Hazel, 125 Spanish Oaks Lane, recommended the raised reflectors also be installed at each crosswalk. He also suggested lowering the speed limit and was told the County would require a traffic study. Chief Hardwick said no one had counted the pedestrians that cross the road daily They have written some citations to pedestrians lately. Mr. Hazel added that the Pedestrian Safety Committee did not recommend adding any crosswalks.

Eric Kenney, 8 Versaggi Drive, felt the coming impact fees should be spent on paving A1A Beach Boulevard. Commissioner Snodgrass said the City should formally request the County study A1A Beach Boulevard and the Pope Road signal as soon as possible. Commissioner George asked that the raised reflectors not be in the portion used by bicyclists.

**Motion:** to approve the Award of Bid to Southern Services of St. Augustine for Crosswalk Striping for \$11,000, **Moved by** Commissioner Snodgrass, **Seconded by** Commissioner George.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

**Motion:** to approve Budget Resolution 15-09 to Amend the FY 2015 General Fund, **Moved by** Vice Mayor O'Brien, **Seconded by** Commissioner Snodgrass.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

**Motion:** to approve Budget Resolution 15-10 to Amend the FY 2015 Road & Bridge Fund Budget for the Road & Streets Department, **Moved by** Commissioner Snodgrass, **Seconded by** Vice Mayor O'Brien.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

10. Spending of \$100,000 from 6th Street Right-of-Way Payment: Review of Proposed Projects from the Public Works Director

Mr. Howell provided a list of areas to be repaved Mr. Royle said the residents would be informed of the project and dates for the work after the City Commission approved the project.

Mr. Howell said he would check whether road impact fees could be used for creating new parallel parking. Mayor Samuels asked to remove the 16th Street parking from the list until an answer is received.

**Motion:** to approve the list of recommended paving at \$120,000, with funding resolutions to come next month, **Moved by** Commissioner Snodgrass, **Seconded by** Vice Mayor O'Brien.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

11. Processing of Public Records Requests: Continuation of Discussion and Consideration of Adopting Resolution 15-05 – Continued to June meeting
3. Resolution 15-08 to Amend the City's Purchasing and Revenue Manual to Adopt Policies Concerning Fund Balances, Investments and Debt Management

Chief Financial Officer Burns said the auditors reviewed the policies and had no opinion.

**Motion:** to approve Resolution 15-08: to Amend the City's Purchasing and Revenue Manual to Adopt Policies Concerning Fund Balances, Investments and Debt Management. **Moved by** Commissioner George, **Seconded by** Commissioner Snodgrass.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

## XII. NEW BUSINESS

12. Setbacks for Buildings: Request by Mr. Craig Thomson, 6A D Street, for Workshop to Discuss

Linda Ringwood, 8 F Street, opposed current building setbacks and asked they be returned to the previous, larger setbacks. She was concerned the new homes were so large they would be used for transient housing and parties. Craig Thomson, 6A D Street, said he requested the workshop because this was a complex issue and needed much discussion. LeeAnn Kendall, 7 C Street, agreed with Ms. Ringwood. The changed setbacks had unintended consequences that put a burden on current homeowners. She wanted higher building standards, not just bigger houses. Jane West, 660 Sundown Circle, said the neighborhood was not notified when the setbacks were changed and it was done too quickly. She asked for workshops on the issue. Ann Palmquist, 213 10th Street, said reduced setbacks would result in larger homes which would create more police calls.

Mayor Samuels said she was willing to workshop staff's recommendation on uniformity of our City Code on many issues, specifically speeding, road management, parking, traffic



management, and other issues. She asked the City Attorney if the City could have a moratorium on new construction until this is decided. He said there could be unintended consequences. She directed the Comprehensive Planning and Zoning Board to examine the setbacks and come up with definitive recommendations. Commissioner Snodgrass wanted background information on the reasons for the last changes and specific recommendations from staff. Commissioner George wanted a staff report at next meeting regarding allegations that property was built above height and the lot coverage exceeded. She asked about impervious coverage at 2nd Avenue and 10th Street.

The City Commission agreed to schedule a workshop for August 4th at 4:00 p.m. Mayor Samuels said the Land Development Regulations would also be reviewed for any other items that might have unintended consequences

### 13. Long Range Financial Plan

**Motion:** to approve the Long Range Financial Plan. **Moved by** Commissioner Snodgrass, **Seconded by** Vice Mayor O'Brien.

Yes:	Mayor Samuels, Vice Mayor O'Brien, Commissioner George, Commissioner Snodgrass
No:	None

## XIII COMMISSIONER COMMENTS

Public works Director Howell said the new bucket truck and backhoe were recently delivered.

Chief Hardwick said the patrol rifles needed to be replaced. He asked for approval for the firearms to be purchased by officers from the City. The City would purchase 10 units and the officers would repay the costs through payroll deduction. Officers would not be forced to purchase their rifles, and the City would provide rifles for those who do not choose to purchase them. The item will be on the June meeting agenda.

City Attorney Whitehouse explained the James Edmunds lawsuit regarding the City's denial of his request for driveways off of Versaggi Drive. A response will be sent soon. Meanwhile, Commissioners should not discuss this case with the public at this time.

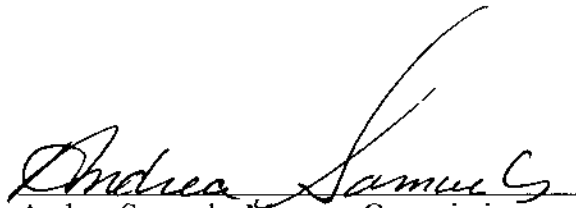
Mayor Samuels noted that former Police Chief Bandy passed away and she praised the Police Department for organizing a tribute at his funeral. She attended a Tourist Development Council meeting and they will be discussing using funds for transportation and parking. She attended a meeting of the Florida Municipal Insurance Trust. She attended ethics training. She attended a Northeast Florida League of Cities meeting. She will be meeting with Senator Hutson on June 2nd to discussing funding for beach renourishment, public land grants, and mobility. The City Commission was provided a list of County budget meetings. She asked Commissioners to notify the City Manager if they plan to attend any of the meetings. She talked with residents at Linda Mar subdivision about the new beach walkover and they were excited.

Commissioner George said she met with Chief Hardwick and learned the officers received training to drive safely on the beach. She attended the Visitors and Convention Bureau meeting and learned tourism had increased. Mayor Samuels said she would attend the State of Tourism report

Vice Mayor O'Brien said the new phone system was installed. He asked about Police Department body cameras and Chief Hardwick said he was waiting as some issues work through the courts before deciding what action was needed. Vice Mayor O'Brien asked to discuss pedestrian beach walkover safety at a future meeting. He also reported that he attended the ethics training.

#### XIV. ADJOURNMENT

There being no further business to come before the City Commission, the meeting adjourned at 9:47 p.m.

  
Andrea Samuels, Mayor – Commissioner

ATTEST:



City Manager

(THIS MEETING HAS BEEN RECORDED IN ITS ENTIRETY. THE RECORDINGS WILL BE KEPT ON FILE FOR THE REQUIRED RETENTION PERIOD. COMPLETE VIDEO CAN BE FOUND AT [WWW.STAUGBCH.COM](http://WWW.STAUGBCH.COM), OR BY CONTACTING THE OFFICE OF THE CITY MANAGER)