



## AGENDA

SPECIAL CITY COMMISSION MEETING  
MONDAY, SEPTEMBER 25, 2023, AT 5:01 P.M.

CITY OF ST. AUGUSTINE BEACH, 2200 A1A South, St. Augustine Beach, FL 32080

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### NOTICE TO THE PUBLIC

THE CITY COMMISSION HAS ADOPTED THE FOLLOWING PROCEDURE: PERSONS WISHING TO SPEAK ABOUT TOPICS THAT ARE ON THE AGENDA MUST FILL OUT A SPEAKER CARD IN ADVANCE AND GIVE IT TO THE RECORDING SECRETARY. THE CARDS ARE AVAILABLE AT THE BACK OF THE MEETING ROOM. THIS PROCEDURE DOES NOT APPLY TO PERSONS WHO WANT TO SPEAK TO THE COMMISSION UNDER "PUBLIC COMMENTS."

### RULES OF CIVILITY FOR PUBLIC PARTICIPATION

1. The goal of Commission meetings is to accomplish the public's business in an environment that encourages a fair discussion and exchange of ideas without fear of personal attacks.
2. Anger, rudeness, ridicule, impatience, and lack of respect for others is unacceptable behavior. Demonstrations to support or oppose a speaker or idea, such as clapping, cheering, booing, hissing, or the use of intimidating body language are not permitted.
3. When persons refuse to abide by reasonable rules of civility and decorum or ignore repeated requests by the Mayor to finish their remarks within the time limit adopted by the City Commission, and/or who make threats of physical violence shall be removed from the meeting room by law enforcement officers, either at the Mayor's request or by an affirmative vote of a majority of the sitting Commissioners.

**"Politeness costs so little." – ABRAHAM LINCOLN**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. ADOPTION OF FISCAL YEAR 2024 BUDGET
  - A. Ordinance 23-06, Final Reading, to Adopt Operating and Debt Millage (Presenter: Patricia Douylliez, Finance Director)
  - B. Ordinance 23-07, Final Reading, to Adopt FY 2023 Budget (Presenter: Patricia Douylliez, Finance Director)
- V. ADJOURNMENT

### NOTICES TO THE PUBLIC

1. **CITY COMMISSION REGULAR MEETING.** Commission will hold its regular meeting on Monday, October 2, 2023, at 6:00 p.m.

2. **NATIONAL NIGHT OUT.** The City's Police Department and other area law enforcement agencies will host the National Night Out event on Tuesday, October 3, 2023, from 5:00 p.m. to 8:00 p.m. at St. Johns County Pier Park.

**NOTE:**

*The agenda material containing background information for this meeting is available on the City's website in pdf format or on a CD, for a \$5 fee, upon request at the City Manager's office.*

**NOTICES:** In accordance with Florida Statute 286.0105: "If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities act, persons needing a special accommodation to participate in this proceeding should contact the City Manager's Office not later than seven days prior to the proceeding at the address provided, or telephone 904-471-2122, or email [sabadmin@cityofsab.org](mailto:sabadmin@cityofsab.org).

## MEMORANDUM

**TO:** Mayor Samora  
Vice Mayor Rumrell  
Commissioner George  
Commissioner Sweeny  
Commissioner Morgan

**FROM:** Max Royle, City Manager 

**DATE:** September 15, 2023

**SUBJECT:** Public Hearing for Adoption of Fiscal Year 2024 Millage and Budget Ordinances

A. Ordinance 23-06, Final Reading, to Adopt Operating and Debt Millage

B. Ordinance 23-07, Final Reading, to Adopt the FY 2023 Budget

### BACKGROUND

At your July 31, 2023, meeting, when you held your first public review of the budget, you did the following:

- Set the tentative property tax millage to fund City operations at 2.5324 mills.
- Set the debt millage at 0.3000 mills.
- Scheduled the first public hearing on the millage and budget on Monday, September 11, 2023, at 5:01 p.m.

The County Property Appraiser then put the millages and date for the first public hearing on a notice that was sent to the owner of every parcel of real property in the City in August, giving the property owners ample notice and time to speak or email the Commission with their concerns about the proposed millages and the budget itself, which was posted online for the owners to review. Only three individuals spoke about the millages and/or budget at your public hearing on September 11<sup>th</sup>.

At that hearing, you made the following decisions:

- Reduced the property tax millage for General Fund operations from 2.5324 to 2.5000 mills and kept the debt millage at 0.3000 mills.
- Deleted police officer body cameras from the budget.
- Passed on first reading the millage and budget ordinances.
- Scheduled the final reading of the ordinances at a special meeting on Monday, September 25, 2023, at 5:01 p.m.

### EFFECT ON BUDGET OF OPERATING MILLAGE REDUCTION

The effect has been to reduce the General Fund budget by \$59,800. This was accomplished by:

- Your decision to delete body cameras from the budget for the upcoming fiscal year: \$52,443.

- The reduction of the Emergencies/Contingencies account by \$7,357 by Ms. Douylliez, the Finance Director. This will leave \$60,312 available in the account for unforeseen expenses.

#### ADDITIONAL INFORMATION

- A. Removed from both revenues and expenditures in the budget was the full funding of \$163,220 for the police body cameras lease agreement.
- B. 2.5000 mills is 11.68% more than the rollback millage of 2.2386. The reason for not using the rollback millage is the City's need for revenue to meet expenses caused by increases in costs due to inflation, to keep the City competitive in wages and benefits, and to provide money for such needed equipment as a generator for the Public Works Department to replace a 30-year-old generator.

#### SUGGESTED PROCEDURE

For the September 25<sup>th</sup> public hearing on the millages and budget ordinances, we suggest the following procedure:

1. Mayor Samora opens the meeting, asks the Commissioners if there is anything they want to discuss about the millage and budget, and invites the public to comment on the millage and/or the budget.
2. After public comment and if there are no further changes to the millage and the budget, the City Attorney reads in full the millage ordinance, 23-06 (page 1), and you pass it on final reading. Then he reads in full the budget adoption ordinance, 23-07 (page 2), which you also pass on final reading.
3. The Mayor then adjourns the meeting.

**ORDINANCE NO. 23-06**

**AN ORDINANCE OF THE CITY OF ST. AUGUSTINE BEACH, FLORIDA, PROVIDING FOR THE LEVY AND COLLECTION OF AN AD VALOREM PROPERTY TAX OF 2.5000 DOLLARS FOR EVERY ONE THOUSAND AND NO/100THS (\$1,000.00) DOLLARS OF ASSESSED PROPERTY VALUE (WHICH IS EQUIVALENT TO 2.5000 MILLS) FOR THE FISCAL YEAR 2023-2024 TO BE USED FOR GENERAL PURPOSES; PROVIDING FOR THE LEVY AND COLLECTION OF AN ADDITIONAL AD VALOREM PROPERTY TAX OF \$0.3000 DOLLARS OF ASSESSED PROPERTY VALUE (WHICH IS EQUIVALENT TO 0.3000 MILLS) FOR THE FISCAL YEAR 2023-2024 TO BE USED FOR THE CITY'S DEBT SERVICE FOR REPAYMENT OF THE ACQUISITION OF THE MARATEA PROPERTY; AND PROVIDING AN EFFECTIVE DATE.**

An ordinance of the City of St. Augustine Beach of St. Johns County, Florida, adopting the tentative levying of ad valorem taxes for St. Johns County for fiscal year 2023-2024; providing for an effective date.

**WHEREAS**, the City of St. Augustine Beach of St. Johns County, Florida, on September 11, 2023, adopted fiscal year 2023-2024 Tentative Millage Rates following a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the City of St. Augustine Beach of St. Johns County, Florida, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within St. Johns County has been certified by the County as \$1,942,812,004.

**NOW, THEREFORE, BE IT RESOLVED** by the City of St. Augustine Beach of St. Johns County, Florida, that:

1. The FY 2024 operating millage rate is 2.5000 mills, which is greater than the rolled-back rate of 2.2386 mills by 11.68%.
2. The voted debt service millage is 0.3000.
3. This ordinance will take effect immediately upon its adoption.

**DULY ADOPTED** at a public hearing this 25<sup>th</sup> day of September.

Time Adopted \_\_\_\_\_ p.m.

**CITY COMMISSION OF THE  
CITY OF ST. AUGUSTINE BEACH**

By: \_\_\_\_\_

Donald Samora, Mayor

**ATTEST:** \_\_\_\_\_

City Manager

**ORDINANCE NO. 23-07**

**AN ORDINANCE OF THE CITY OF ST. AUGUSTINE BEACH OR ST. JOHNS COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2024; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of St. Augustine Beach of St. Johns County, Florida, held a public hearing as required by Florida Statute 200.065; and

**WHEREAS**, the City of St. Augustine Beach of St. Johns County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal year 2024 in the amount of \$12,938,883.

**NOW, THEREFORE, BE IT RESOLVED** by the City of St. Augustine Beach of St. Johns County, Florida, that:

1. The Fiscal Year 2024 Final Budget be adopted.
2. This Ordinance will take effect immediately upon its adoption.

**DULY ADOPTED** at a public hearing this 25<sup>th</sup> day of September 2023.

Time adopted \_\_\_\_\_ p.m.

**CITY COMMISSION OF THE  
CITY OF ST. AUGUSTINE BEACH**

\_\_\_\_\_  
Donald Samora, Mayor

**ATTEST:** \_\_\_\_\_

Max Royle, City Manager