



**MINUTES  
CITY COMMISSION MEETING  
CITY OF ST. AUGUSTINE BEACH  
APRIL 7, 2014 7:00 PM.**

City Hall  
2200 A1A South  
St. Augustine Beach, FL 32080

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CALL TO ORDER by Mayor Samuels at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

**Present:** Mayor Samuels, Vice-Mayor O'Brien, Commissioner Helhoski, Commissioner Pawlowski, Commissioner Snodgrass.

**Also Present:** City Manager Royle, City Attorney Burnett, Deputy City Clerk Benson, Finance Director Burns, Police Chief Hardwick, Public Works Director Howell, and Building Official Larson.

APPROVAL OF MINUTES OF THE REGULAR CITY COMMISSION MEETING OF MARCH 3, 2014 AND THE WORKSHOP MEETING OF MARCH 11, 2014

**Motion:** to approve the minutes of the March 3, 2014 and March 11, 2014 City Commission meetings, **Moved by** Vice-Mayor O'Brien, **Seconded by** Commissioner Helhoski.  
Motion passed unanimously.

ADDITIONS OR DELETIONS OF THE AGENDA

The Commission agreed to add to the agenda a proclamation for National Safe Boating Week. Vice Mayor O'Brien said Mr. Way wanted to delay his item (6A). Vice Mayor O'Brien said speaker cards that do not specify which item they want to discuss cause confusion. Mayor Samuels asked the audience to list items they wish to speak under. The Commission agreed to add consideration of approval of a special event application for the Gamble Rogers Folk Fest on May 4, 2014.

CHANGES TO ORDER OF TOPICS ON THE AGENDA

PRESENTATIONS

A. Code Enforcement Board: Interview of Mr. Ernesto J. Torres for the Position of Junior Alternate

**Motion:** to appoint Mr. Ernesto J. Torres as Junior Alternate to the Code Enforcement Board, **Moved by** Commissioner Pawlowski, **Seconded by** Commissioner Snodgrass.  
Motion passed unanimously.

B. Audit Report for Fiscal Year 2013

Marie Dennis, of Purvis Gray & Co. presented their unqualified audit report.

**Motion:** to accept the FY 2013 audit report as presented, **Moved by** Commissioner Snodgrass, **Seconded by** Commissioner Pawlowski.

Motion passed unanimously.

C. Oil Exploration and Effect on Marine Life: Request by Mr. Pat Hamilton for Commission to Oppose Use of Sonar

Patrick Hamilton, 201 Ocean Avenue, said there is an application for a permit for oil exploration with seismic testing. He requested a resolution or a letter of opposition sent to all state reps.

Pat Gill, 218 B Street, asked if the addresses of those to write to should be shown on city TV channel. Ed Slavin, Box 3084, St Augustine, agreed.

**Motion:** to approve the request to write a letter to our federal agencies, **Moved by** Commissioner Pawlowski, **Seconded by** Commissioner Helhoski.

Motion passed unanimously.

D. Events Coordinator Matters:

1) Final Update on December 31, 2013 Beach Blast Off Event

Mr. Cunningham reported the estimated financials from the event, noting that the check from the Tourist Development Council has not arrived and some donations were not specific to this event only. He will report when the final totals are available.

2) Preparations for Arbor Day, April 25, 2014

Mr. Cunningham reviewed plans for the event.

3) City Pins

Mr. Cunningham said estimates for the pins were similar. Mayor Samuels said the Commission and staff would give them out at all opportunities. Commissioner Helhoski asked Commissioners and staff to report monthly on how many they gave out. Mr. Cunningham said the city could develop policies on the distribution of city logo items. Existing policies on the use of the seal should be examined for potential conflicts.

**Motion:** to approve the purchase of 1,000 pins with City seal, **Moved by** Commissioner Pawlowski, **Seconded by** Commissioner Snodgrass.

Motion passed unanimously.

4) Special Event Permit for Diva Run (5K and Half Marathon) in the City on Sunday, December 7, 2014

**Motion:** to approve the event application for the Diva Run on December 7, 2014, **Moved by** Mayor Samuels, **Seconded by** Commissioner Helhoski.  
Motion passed unanimously.

#### PUBLIC COMMENTS

Robert Kahler, 29 Sunfish Drive, recommended the volleyball courts at Pier Park be relocated to the beach and the current space used for more parking.

Pat Gill 218 B Street, asked for the City to push for action on the Maratea property. Mr. Royle and Mr. Burnett explained the City has been working through the Trust for Public Land on the property purchase and the difficulty has been disagreements between the owners on if they want to proceed. A law suit was recently filed and the City did not want to interfere at this time.

Ed Slavin, Box 3084, St. Augustine, said the Pope had agreed to come to St. Augustine next year for their anniversary celebration. He asked the City to join St. Augustine in inviting the Pope.

Steve Mitherz, 17 Sea Oaks Drive, asked if there was a date for restriping streets. Mr. Royle said he received no response from the county after his initial request. He will follow up. Mr. Mitherz asked if the Pope Road parking area would be open this summer. Mayor Samuels said she was told it would open on time.

Ann Palmquist, 213 10<sup>th</sup> Street, asked that when citizens come to a Commission meeting and ask questions publically, they should receive a public response during the meeting.

Jesse Turner, Abate Safety Officer, said the organization purchased "drunk goggles" to demonstrate how you drive when intoxicated. He said they would come to events with demonstrations, if invited. They are funded by the state to conduct outreach at every opportunity.

#### PUBLIC HEARINGS - None

#### CONSENT

##### 1. Proclamations:

- A. to Declare April 2014 as Child Abuse Prevention Month
- B. to Declare Friday, April 25, 2014 as Arbor Day in the City
- C. to Declare May 2014 as Motorcycle Safety Awareness Month
- D. to Declare May 17-23, 2014 as National Safe Boating Week

**Motion:** to approve the proclamations for Child Abuse Prevention Month, Arbor Day, Motorcycle Safety Awareness Month, and National Safe Boating Week, **Moved by** Vice-Mayor O'Brien, **Seconded by** Commissioner Helhoski.  
Motion passed unanimously.

2. Mizell Road Pump Station Valve Actuators: Approval of Sole Source Purchase to Replace Valve Actuators

Mr. Howell said the purchase was budgeted. The manufacturer of the valves had only one representative in Florida.

Mr. Ed Slavin, Box 3084, St. Augustine, said if there is another vendor out of state, it is not sole source purchase.

**Motion:** to approve the purchase of the pump station valve actuators, **Moved by** Commissioner Snodgrass, **Seconded by** Mayor Samuels.

Motion passed unanimously.

3. Budget Resolutions:

A. 14-06, to Amend the FY 14 General Fund Budget to Appropriate \$10,000 for Consultant to do Peer City Evaluation.

B. 14-07, to Amend the FY 14 General Fund Budget to Recognize Grant Money Received by Police Department and \$34,500 Payment by County for Settlement of Solid Waste Disposal Fee Issue, and to Appropriate Money for Various Purposes

C. 14-09, to Appropriate \$8,548 from the Forfeiture and Seizure Restricted Fund Balance for Authorized Police Department Purchases

Robert Kahler, 29 Sunfish Drive, objected to the Peer City Evaluation as unnecessary. Vice Mayor O'Brien said he found it to be valuable

**Motion:** to approve Budget Resolutions 14-06, 14-07, and 14-09, **Moved by** Mayor Samuels, **Seconded by** Vice-Mayor O'Brien.

4. Atlantic Beach Subdivision, East of A1A Beach Boulevard: Approval of Easement Agreement for Drainage Pipe for Lot 27

Mr. Howell reported a drainage problem in the area. He said the City needed the easement to get the drainage pipe underground while work is ongoing in the area.

**Motion:** to approve the easement for Lot 27 of the Atlantic Beach subdivision., **Moved by** Commissioner Snodgrass, **Seconded by** Commissioner Helhoski.

Motion passed unanimously.

5. Resolutions:

A. 14-02, to Amend the City Commission's Policies and Procedures Manual to Include Grants Policy

**Motion:** to approve Resolution 14-02, **Moved by** Commissioner Pawlowski, **Seconded by** Commissioner Helhoski.

Motion passed unanimously.

B. 14-03, to Sunset the Charter Review Committee

**Motion:** to approve Resolution 14-03, **Moved by** Commissioner Snodgrass, **Seconded by** Commissioner Helhoski.

Motion passed unanimously.

C. 14-04, to Declare Two Vehicles as Surplus and to Authorize Their Disposal

**Motion:** to approve Resolution 14-04, - **Moved by** Vice-Mayor O'Brien, **Seconded by** Commissioner Helhoski.

Motion passed unanimously.

#### OLD BUSINESS

6. Outside Music:

A. Request by Mr. Chris Way, Coquina Beach Surf Club Restaurant, 421 Beach Boulevard, for Commission to Reconsider Denial of Permit for Outside Live/Recorded Music

Withdrawn by applicant.

B. Discussion as to Whether City has Regulations to Prohibit Outside Music

Vice Mayor O'Brien explained that the City did not have an ordinance prohibiting outside music, except at garage sales. However, the City does regulate the noise levels. Dining establishments with conditional uses for outside dining are often specifically prohibited from having outside music as a part of the conditional use. It was the consensus of the City Commission to ask the Comprehensive Planning & Zoning Board review the issue.

7. Telephone System: Review of Analysis of Proposals

Chief Hardwick explained the problems with emergency calls that cannot be transferred to 911. The City's entire telephone system is antiquated and cannot be repaired.

Robert Kahler, 29 Sunfish Drive, said he had no problem with spending the same amount of money as currently on the telephone system, but asked if the vendor was qualified and if more checks were done.

**Motion:** to approve the purchase of the system from Windstream subject to a 3-year contract approved by the City Attorney, **Moved by** Mayor Samuels, **Seconded by** Vice-Mayor O'Brien. Motion passed unanimously.

Commissioner Snodgrass asked for a review of the City's purchasing policies within 60 days.

8. Evaluation of Police Chief and City Manager

City Commission 04/07/14

Commissioner Snodgrass reviewed the evaluation procedure with the City Commission. It was the consensus of the Commission to schedule a Special Meeting on April 28, 2014 at 4:00 p.m. to conduct the reviews. The Commissioners agreed to each complete evaluation forms for the City Manager and the Police Chief, and submit them to the City Manager's office by April 21 to be added to the meeting agenda packet.

Robert Kahler, 29 Sunfish Drive, objected to evaluations of City Manager and Police Chief. Ed Slavin, Box 3084, St. Augustine, agreed.

#### NEW BUSINESS

9. Proposal to Take Water from St. Johns River for Central Florida Needs: Request to Send Letter to St. Johns River Water Management District Opposing This

**Motion:** to send a letter of objection to the St. Johns River Water Management District regarding the proposal to take water from the St. Johns River, **Moved by** Commissioner Snodgrass, **Seconded by** Vice-Mayor O'Brien.

Motion passed unanimously.

It was the consensus of the City Commission to ask the Beautification Committee to consider irrigation standards and water conservation measures.

10. Repairs to Public Works Vehicles:

A. Water Truck and Approval of Budget Resolution 14-08, to Appropriate \$7,300 for Repairs to the Vehicle

B. Lift Gate Truck and Approval of Budget Resolutions 14-10 and 14-11, to Appropriate \$3,700

**Motion:** to approve Resolutions 14-08, 14-10, and 14-11 to appropriate funds for public works repairs, **Moved by** Mayor Samuels, **Seconded by** Commissioner Snodgrass.

Motion passed unanimously.

11. School Board's Five-Year District Facilities Work Plan and City's Five-Year Capital Improvements Plan: Request to Have Ordinance Prepared to Adopt

City Manager Royle explained that, even though the City has no schools, the City's Comprehensive Plan must include the annual Five-Year Capital Improvement Plan adopted by the County School Board.

**Motion:** to direct the City Attorney to draft an ordinance adopting the County's five-year capital improvement plan, **Moved by** Mayor Samuels, **Seconded by** Commissioner Helhoski.

Motion passed unanimously.

12. Approval of Event Permit for Gamble Rogers Folk Festival May 4, 2014

**Motion:** to approve the application for a Special Event of May 4, 2014, **Moved by** Mayor Samuels, **Seconded by** Commissioner Helhoski.  
Motion passed unanimously.

#### COMMISSIONER COMMENTS

Commissioner Pawlowski - Asked Chief Hardwick to look into additional monitoring of the increased traffic on Pope Road. She asked that Mr. Howell check areas on 11<sup>th</sup> Street for erosion damage. She attended the Intergovernmental Committee meeting where Vicky Oakes was elected chair. She reminded everyone that April was water conservation month.

Vice Mayor O'Brien - said the Visitor and Convention Bureau met and tourism is up. He noted that while City representatives attend these meetings they may not vote or influence the group.

Commissioner Helhoski - received the Commission's permission to talk with Chief Hardwick about security at City Hall meetings. He asked for an update on the Salt Life Restaurant drainage issue and Mr. Howell reported he was assured it was addressed. Their system was permitted by the Water Management District and meets their rules. Commissioner Helhoski received the Commission's permission to meet with the lifeguards to discuss regulations at their fund raising event.

Mayor Samuels - attended meetings of the Tourism Development Council meeting and the Florida Municipal Investment Trust. The Northeast Florida League of Cities met at Lake Butler and they are reviewing policies and procedures. The old city hall building has recent graffiti. Mr. Royle will contact the Cultural Council and the Dance Company about it.

Finance Director Burns - The Florida Municipal Loan Council announced the City's bonds are up for re-funding and the City might be able to save money on them.

Chief Hardwick - the first mock assessment is scheduled in May.


Building Official Larson - The City will soon receive new copies of the site plan from the Marriott.

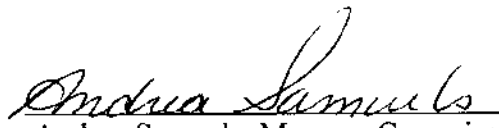
Public Works Director Howell - is getting estimates for additional work on the former building department building.

#### ADJOURNMENT

There being no further business to come before the City Commission, the meeting adjourned at 9:42 p.m.

ATTEST:

  
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City Manager

  
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Andrea Samuels, Mayor - Commissioner

(THIS MEETING HAS BEEN RECORDED IN ITS ENTIRETY. THE RECORDINGS WILL BE KEPT ON FILE FOR THE REQUIRED RETENTION PERIOD. COMPLETE VIDEO CAN BE FOUND AT [WWW.STAUGBCH.COM](http://WWW.STAUGBCH.COM), OR BY CONTACTING THE OFFICE OF THE CITY MANAGER.)