



**MINUTES  
CITY COMMISSION, PLANNING  
AND ZONING BOARD, AND TREE  
BOARD / BEAUTIFICATION CITIZENS  
ADVISORY COMMITTEE JOINT WORKSHOP  
CITY OF ST. AUGUSTINE BEACH  
March 23, 2016 5:00 P.M.**

City Hall  
2200 A1A South  
St. Augustine Beach, FL 32080

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I. CALL TO ORDER

Mayor O'Brien called the meeting to order at 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

Mayor O'Brien asked led the Pledge of Allegiance.

III. ROLL CALL

**Present for Commission:** Mayor O'Brien, Vice Mayor George, Commissioner Samuels, Commissioner England, Commissioner Snodgrass.

**Present for Planning and Zoning Board:** Vice Chair Bradfield, Member Mitherz, Member Odom, Member Sloan, Member Thomas, Member Zander.

Chair Jane West was absent.

**Present for Tree Board / Beautification Advisory Committee:** Chair Lombari, Member Thomson, Member Hutchinson, Member Palmquist.

Vice Chair Tonya Frantzen and Member Jeanette Smith were absent.

Also Present: City Manager Royle, City Attorney Burnett, City Clerk Raddatz, and Building Official Larson.

IV. WELCOME AND INTRODUCTIONS

Mr. Brian Teeple, Northeast Regional Planning Council, welcomed everyone and advised that Ms. Haga would be going over the walkabout toolkit and the matrix.

Ms. Lindsay Haga, Northeast Regional Planning Council, explained the regulatory matrix and how it was formulated. She advised that the matrix was to develop the Land Development Regulations (LDRs) and to prioritize what was important for the residents. She commented that the terms in the "yes" column meant that it was in the LDRs; however, it is not necessarily what the residents wanted and should be discussed. She

also explained that the “no” column meant the term wasn’t in the LDRs and should be discussed.

Mr. Teeple explained the rules of the meeting and asked everyone to be respectful of each other’s opinions.

V. MEETING FACILITATION WITH NORTHEAST FLORIDA REGIONAL COUNCIL:  
Regarding Regulatory Matrix

A. Municipal Charter

Ms. Haga explained that the Charter’s main purpose was to show how the City functions. She commented that two items that caught her attention were the building height issue and public improvements. She advised that in the Charter under Section 1-10, that the City of St. Augustine Beach was the principal beach resort of St. Johns County and as such affords recreational facilities and opportunities to all citizens of St. Johns County. She remarked that since the City is the beach resort for St. Johns County, we should partner with them on beach access, roadways, and street design improvements. She explained that transition zones are borders between the City and St. Johns County and suggested the City discuss with St. Johns County improvements that would be necessary for the betterment of the community. She explained that the building height ordinance was in the Charter and suggested that architectural graphics and state and federal structural exemption permits should be added.

Discussion ensued regarding the language of both the Comprehensive Plan and the Charter regarding the effect of the state and federal municipal exemption elements and how she would work on changes in the language in order to not conflict with the City’s desires; Embassy Suites being approved to build on a risky unique lot or location; and the differences in the building height in the Mix Use District.

B. Vision Plan

Ms. Haga explained what the Vision Plan included and what was envisioned on the A1A Beach Boulevard corridor to revitalize the commercial beach area. She explained the key points of the Concept Plan; such as, the logo, signage along the corridor, park plaza squares, depth of commercial zone districts, compatibility between residential and non-residential, building height, and low scale development to preserve visual connection. She explained that the signage along the corridor could have elements of a theme design and advised different ways to have new or refurbish signs be compatible with the theme, which could be done with a Capital Improvement Plan. She advised that the City could develop the park plaza squares into a landscaping theme or design.

Discussion ensued regarding the park plaza squares having multiple functions, such as, parking and landscaping.

Ms. Haga suggested adding an Activity Center and Boulevard Mixed Use Districts with compatible buffering and performance standards for commercial and residential

properties along A1A Beach Boulevard. She also suggested having Park Plaza Districts for properties fronting A1A Beach Boulevard. She asked for information on the history of development along the corridor; such as, massing lot development, development on more than one parcel or whether a 15 foot buffer on a 50 foot lot should be considered depending on the usage. She gave an example that the City could require less than 15 feet of buffer if the landscaping would be more of an impact. She explained her example would be considered performance based because it doesn't follow an exact design of trees every two feet, but would enhance the look of the corridor.

Discussion ensued regarding whether the level of buffering should be based on the usage of the property; who would provide the landscaping for the buffer; when the properties in St. Augustine Beach were platted; whether the homes should be the total size of the properties; vacating alleyways which effect the water runoff; and buffers based on incompatible uses.

Ms. Haga advised that she could not write in code how to use private property. She explained that she would research fencing standards and tree removable. She advised that the codes on vacating alleyways accesses to the beach were a high level review.

Discussion ensued regarding whether the LDRs codes were written well enough on the building height; having the maximum height on the corridor as 35 feet; and wanting the architectural design codes to influence the A1A Beach Boulevard corridor.

Ms. Haga suggested adding two new zoning districts. She advised that the City has the Mixed Use Zoning District, but would recommend adding the Activity Center District and the Boulevard Mixed Use District into the regulations and the zoning maps. She advised that the City has in the Mixed Use District setbacks related to porches close to the property line, but do not have the mandatory build-to line that is necessary.

Discussion ensued regarding what the Activity Center District would include; whether to include passive uses in the Activity Center District; and whether the Vision Plan addresses curb cuts, illuminated pedestrian crosswalks, sidewalks, and driveways when new hotels are built.

Ms. Haga advised that the Vision Plan addresses the matters discussed in two ways: by performance standards including the uses along A1A Beach Boulevard corridor and by defining the standard public or private parcel permitting, which would tell the owners what would be required.

Building Official Larson advised Ms. Haga that St. Johns County controls A1A Beach Boulevard, not the City, and they have tried to discuss the issues with the County without success. He also advised that the Florida Department of Transportation (FDOT) controls State Road A1A, which staff was involved in.

Ms. Haga advised that it would be important that the County and FDOT agree with the standards.

Commissioner Samuels advised that the County and the FDOT do not usually agree with what the City wants to do.

Mayor O'Brien explained that the crosswalk at the Courtyard Inn was being installed and the Courtyard Inn was paying for 50% of the costs. He further advised that the turn lanes are being addressed as well.

Discussion ensued regarding being proactive not reactive to large projects.

Ms. Haga advised that there should be architectural guidelines for the Activity Center and for the Boulevard Mixed Use District in the codes. She explained that there was an architectural and performance standards in the Mixed Use District now, but asked if that was what the residents want. She asked the citizens to think of different themes, design standards, and color palate that they would like, such as: Key West, low-country, etc. She commented that she would like to know from the citizens what the good and bad items in the code were in regards to the architectural themes.

Commissioner England advised that we would need pictures to show examples of what the residents would like. She advised that the architectural design should not include boxed buildings.

Discussion ensued regarding revising the code; the Vision Plan envisioned an influx of more tourists, but wasn't adopted due to the associated costs; architectural standards not being codified; whether the architectural standards were worthy or needed to be changed; enforcing the architectural standards; setbacks and building heights in the Land Development Regulations; and how to change the architectural design of existing buildings in the Land Development Regulations.

Ms. Haga advised the Vision Plan was part of the Request for Proposal, so she was including it in the process. She explained that the citizens were free to include the Vision Plan or not in the process. She remarked that there was not a policy regarding the Vision Plan in the Comprehensive Plan or Charter, so the citizens are free to add or delete what they would like to have in the codes.

Discussion ensued regarding the Vision Plan not being formally adopted and whether to use the Vision Plan.

Ms. Haga advised that the meeting was to get the opinions of what the citizens want and then include the Vision Plan in the Land Development Regulations. She commented that the City is not mandated to adopt everything in the Vision Plan and can use only the elements that the residents want.

Discussion ensued regarding whether the citizens agree with the City was a resort community; having the focus on the priorities of the residents instead of the tourists;

the City of St. Augustine being a historical city and the City of St. Augustine Beach would be defined as a beachside city.

Ms. Haga advised that the Vision Plan does have information about the seasonal tourist influx. She advised that it also works for the citizens by giving beach access and adjusting parking for hotels and businesses. She commented that the City's Charter states the City was a beach resort for the County and in order to have the County pay for some of the needed improvements, a beach resort for the County would help.

Commissioner Samuels advised that the Vision Plan should be utilized as a template for such things as the Avenue of Palms or the design of the parkettes. She explained that she wants the residents' direction to come first, to maintain the City's ambience, and to invite the tourists because they keep the taxes down.

Discussion ensued regarding the need for necessary infrastructure when hotels or businesses are being built.

Ms. Haga explained themes, styles, traffic parking and pedestrian circulation standards, which completed the mobility on the roadways. She advised that the streetscape standards was a completion of movement for the public in the roadways. She explained that this would be a roadway capital improvement project. She commented that the City's LDRs have parking and loading requirements, but she would like input from the residents on whether they feel the ratios for the property uses are what the community needs. She explained that she would do a forensic permitting audit to see the ratios, especially for hotel uses, ancillary uses, etc., for the site plan review.

Discussion ensued regarding ancillary uses such as: conference space, banquet halls, restaurants, and non-hotel customer parking issues.

Ms. Haga advised that she would address the parking codes so that staff has clarity. She explained that the Code has outlined parking use agreements where businesses share parking rights. She commented that she would be researching the use of right-of-way parking along residential streets to see if it balances the quality of life issues that the residents want.

Discussion ensued regarding walkers competing for the sidewalks with bikers because of the bike path; increasing the bike path width so bikers feel more comfortable along the motorized traffic; the difficulties crossing the streets in the evenings along A1A Beach Boulevard; having the County illuminate crosswalks on A1A Beach Boulevard; and having new stripes on midblock crossings.

Ms. Haga asked Commissioner Samuels why St. Johns County has not put in illuminated crosswalks and new stripes.

Commissioner England advised that she has discussed the bicycle path and pedestrian improvements with the County, but there needs to be a meeting with the City

Commissioners and the County Commissioners. She advised that the County wants the City to pay for the improvements.

Ms. Haga advised that Crescent Beach was an example of funding and prioritization regarding crosswalk installations and increasing the bicycle lanes. She agreed that increasing the width of the bicycle lanes would help to alleviate the bikers on the sidewalks.

#### C. Comprehensive Plan

Ms. Haga advised that there were nine elements of the Comprehensive Plan, which were: Future Land Use Element, Transportation Element, Public School Facilities Element, Housing Element, Infrastructure Element, Conservation and Coastal Resources Element, Recreation and Open Space Element, and Intergovernmental Coordination Element, which she would discuss. She advised that these elements are required and the City did meet the minimum requirements. She remarked that she wants to make sure that the height of 35 feet from the Charter was in the Comprehensive Plan. She explained that not every policy in the Comprehensive Plan was directed and suggested to adopt positive incentives for performance uses; such as, the tree ordinance reserving and replanting trees by allowing the property owner additional development rights.

Discussion ensued regarding giving incentives if the property owner puts more pervious materials in their property; enforcing the performance standards; implementing performance standards and clear-cutting properties for parking.

Ms. Haga advised that she would research these issues when the forensic audit is done. She advised that the impact of development needs to fit with the level of service. She went through the criteria for the Future Land Use Element and commented that there was a minimum of 15 feet buffering between residential and commercial properties and could not be deviated from 15 feet as it is written currently. She advised that she didn't find a footprint limiting structure, access or parking within the coastal hammock areas in the Land Development Regulations.

Discussion ensued regarding what the definition of coastal hammock area was.

There was an agreement with the Commission and committees to have Ms. Haga use portions of the St. Johns County codes to address what was a coastal hammock area.

Ms. Haga moved on to the Transportation Element. She explained that she was concerned over the Code being written that not more than one access point was allowed on a lot less than 50 feet. She advised that some grandfathered or frontage lots are less than 50 feet and they also need to be addressed in the Code. She explained that these lots would have to be researched by using joint access or driveways in commercial areas. She explained that it was a directive to improve access traffic on Ocean Trace Road.

Discussion ensued regarding Ocean Trace Boulevard having significant traffic in the summer months; how to influence the County to improve Ocean Trace Boulevard in regards to sidewalks and maintenance.

Ms. Haga explained that she would research what improvements were needed. She asked for information on additional beach parking and would research additional options for mobility. She asked if the residential communities would be willing to have parking in the rights-of-ways to help with beach parking in the commercial corridor. She explained that there was no mandate for beach parking in the Comprehensive Plan other than to discuss it.

Discussion ensued regarding the formula that the City has to provide for visitors who come to use the beach in order to get beach renourishment funding.

Ms. Haga advised that there was a requirement in the Comprehensive Plan for the amount of acreage provided for development along the beach, which didn't apply to the current City beach area.

Discussion ensued regarding the beach parking requirement to secure beach renourishment funding; keeping the A Street ramp opened in order to meet the parking requirement for the renourishment funding; writing language to allow for beach parking without making the City look like a parking lot; and parking at the pier being used by Salt Life Restaurant employees and customers.

Ms. Haga advised that she would address these issues by density, such as, how many seats are in the restaurants or businesses and the uses of the properties in the corridor. She advised that she would research the criteria for beach renourishment funding.

Commissioner Samuels advised that the residents were guaranteed free parking at Pier Park related to the one cent, one year pier tax.

Ms. Haga advised that she understood from the meeting how residents would like the parking transformed.

Discussion ensued regarding the State park having parking with 300 spots if they would open it up to the public without a charge and how the City Commission has tried to work with the state to get the parking area opened, but the State was very reluctant to do it.

Ms. Haga advised that the Public School Facilities Element is addressed in the public preamp and no other issues need to be addressed on this element. She then moved on to the Capital Improvement Elements and she advised that this would easily be moved into the Land Development Regulations. She explained that coordination with the County on improvements was necessary. She advised that one of the ways to coordinate with other agencies would be the concept of transition zones along the boundaries of the City and County. She explained that language was in the Comprehensive Plan regarding the coordination between the City and the County at Sandpiper Village, which is a transition zone. She commented that redevelopment or

new development could contribute to coordination with the County and could give a positive incentive for improvements.

Ms. Haga explained that two items she wanted to bring forward regarding the Housing Element was to streamline residential building permits. She gave an example that residential building permits could be done in two weeks. She explained that planners and developers would have a high threshold having the permits done so quickly and it would be a good directive. She also explained that she realizes the Building Department would have to have staffing to accomplish that policy. She then suggested Neighborhood Associations to force standards and eradicate blight. She advised that language could be included in the Comprehensive Plan to have neighborhood associations, but there would be a need for training, liabilities, and how the association members would interact with residents. She advised that group homes and foster care were mandated at a certain threshold and could not be changed.

Ms. Haga explained that the Infrastructure Element addresses drainage and she needed to know if there have been studies done for the Land Development Regulations. She commented that the studies would set a baseline, which could affect the drainage element and was mandated to be included. She commented that she would include definitions of pervious surface ratios, applications to different sites, etc. She also would have policies to cite recharged areas. She asked if the City would like all new water-saving devices in the home or only on new development when permitting.

Discussion ensued regarding incentives for new development on water-saving sources and reclaimed water.

Ms. Haga explained that reclaimed water would be a partner to water-saving.

City Manager Royle advised that only Marsh Creek Country Club has reclaimed water.

Ms. Haga advised that there is a level of service regarding beach access and development that was 30 to 60 acres in size. She explained that that would have to be changed in the Conservation and Coastal Resources Element. She explained that the idea was good regarding the beach access size per development and maintaining it. She commented that in St. Johns River every 300 feet of access must have an access point, which would be similar to what St. Augustine Beach would need. She advised that vacating alleys on beach access was not allowed, except when the City would negotiate something better, but guidelines would be necessary to get to that criteria. She requested to discuss the performance guidelines for Atlantic shoreline uses and protecting or limiting public investment in a high hazard area. She advised that when the public does an investment, they need to have a plan to protect the investment and asked if the coastal high hazard area is the entire City.

Mr. Teeple advised that the City of St. Augustine Beach was limited and explained it was in a Category 1 storm surge.



Discussion ensued regarding whether the storm surge would include the coastal construction setback areas; how far up the beach the storm surge would travel; differences in the coastal high hazard areas definition from the coastal construction setback definition; enhancing the inherited policy that would prohibit public investment in the coastal high hazard area; the definition of new development as residential and commercial, depending on what type of construction was being done; outfall and stormwater on properties; and tree mitigation policies.

Ms. Haga asked for information on how the tree mitigation works.

Discussion ensued regarding conservation expectations and whether individual lots should require water retention.

Ms. Haga advised that typically there is an exemption when it is a platted single-family lot because there is a fill requirement for drainage. She advised that she would meet with Public Works Director Howell on drainage issues and policies.

Ms. Haga advised that the Recreation and Open Space Element was to maintain residential character. She advised that this element would give incentives to provide open space, which is seen in Mixed Use Zone Districts. She explained the minimum amount of passive and active parks required within the City. She explained the Comprehensive Plan needs an explicit Plan Unit Development (PUD) Plan.

Ms. Haga commented that the Intergovernmental Coordination Element was to work with other agencies, such as, the Department of Environmental Protection, Water Management District, etc. She advised that the City and St. Johns County needs to create a transition zone for State Road 312 and Sandpiper Village. She explained that because both State Road 312 and Sandpiper Village have already been built up and the City would have difficulty asking the commercial districts to convert to the City instead of staying in the County. She advised that annexation would fall in this category and the City would want to give incentives to have the commercial districts to be a part of the City.

Discussion ensued regarding installing a running wall on the Vilano Bridge, which would encourage more walking or running; where the City could give incentives to limit development; the City having a limited tax source if there is no development; the City having no property left for development; and regarding incentives for developers to install sidewalks and crosswalks.

Ms. Haga recessed the meeting at 6:40 p.m. and reconvened the meeting at 6:55 p.m.

VI. CHART POTENTIAL AMENDMENT AREAS/ TOPICS: to Prioritize Matrix Results, Pending Ordinances, and Meeting Suggestions

Ms. Haga reminded everyone who completed the toolkit to turn them in so she would be able to research the results. She asked the Commission and Board members to give their three top priorities.

Mr. Thomas, Planning and Zoning Board member, said his priorities were: accessibility of sidewalks, open bike paths, and safety for family and tourists.

Commissioner Samuels advised that her top priorities were: to have one consistent parking formula matrix for all types of buildings and their usages, such as, conference rooms and restaurant overflow, and the building height.

Discussion ensued regarding parking deviation matrix and criterias and the limited amount of parking.

Commissioner England advised that her top priorities were: architectural design for A1A Beach Boulevard, landscaping on public parking along the corridor so that it doesn't look like a parking lot and defining the type of uses along A1A Beach Boulevard.

Ms. Haga asked if the City would also like to focus on State Road 312 also or just on A1A Beach Boulevard.

Discussion ensued regarding State Road 312 being a County highway and with businesses along it, which was not a priority.

Commissioner Snodgrass advised that he would like to preserve what was unique in the City while managing growth and changes that occur. He explained that his priorities were: the height restrictions, to address the setbacks on alphabetical streets and number streets in order to manage the changes and diverse needs of the residents, and the traffic management of the movement of people and motorists to creatively address the coordination of the County and City on the traffic issues.

Discussion ensued regarding over-building on property; the 40-60 percent increase of the size of homes; the value of the land increasing and the needs of the residents changing over the years.

Commissioner Snodgrass advised that minimizing the land restricts families.

Member Thomson, Tree Board / Beautification Advisory Committee advised that the quality of life for the residents has changed since the City reduced setbacks two years ago. He commented that the Planning and Zoning Board and others have met to bring the previous setbacks back. He also advised that he would like to address the environmental issues regarding the hardwood canopies being cut back, the proposed tree ordinance, land clearing ordinance, swale regulations, the ordinance handling the regulations of paving and construction on the City right-of-ways, to enhance the appeal process for code enforcement, the parking ordinance in regards to parking on the City's right-of-ways and updating the ordinance for transient rentals in regards to occupancy and parking.

Commissioner Snodgrass explained that beach restoration and renourishment needs to be a part of the implications of changing the ordinances because of funding.

Member Sloan, Planning and Zoning Board, advised that her priority was to preserve the tree canopies within the City.

Mayor O'Brien advised that his priorities were: to address who pays for the buffers and there usage and the parking issue with the new hotels and ancillary uses.

Vice Mayor George advised that she would like buffering to be researched as it relates to the natural habitat. She advised that all her other priorities were already stated.

Member Zander, Planning and Zoning Board member, advised that her priorities were: connectivity for walking, biking, outdoor dining and retail displays as it relates to parking, balancing the needs of the residents and the commercial business and having a healthy tax base, making the City codes, Comprehensive Plan, and Vision Plan difficult to allow exceptions on properties by simplifying them.

Member Palmquist, Tree Board and Beautification Advisory Committee member, advised that her priorities were: mobility, community involvement, setbacks, and water flow for properties.

Mr. Teeple asked if anyone disagreed with any items on the list of priorities.

No one disagreed with any item; however, discussion ensued regarding prioritizing the list by long-term and short-term goals.

## VII. PUBLIC COMMENT

Mayor O'Brien opened the Public Comment section. The following addressed the Commission:

Ed Slavin, PO Box 3084, explained that intergovernmental coordination was needed. He mentioned the National Park and Seashore would give the City 300 parking spaces because it could be written into law by the federal government. He gave an example of incentives done by the Florida Municipal Land Trust. He remarked that he would like the planner to research the City's political sign ordinance, which he said was unconstitutional. He commented that the County was discriminatory by not illuminating crosswalks and it should be reviewed. He stated that the Federal Bureau of Investigation was doing a forensic audit on permits for St. Johns County, which he was very happy about. He advised that he appreciated all the work that has been done and the questions that are being asked.

Sandra Krempasky, 7 C Street, advised that the members were here because the Planning and Zoning Board was asked to review the setbacks and to hire a land planning consultant. She commented that she didn't want the Commission or boards to lose sight of how they got to this point. She explained that it would be a mistake to put aside the setback issue when the public clearly stated they wanted it addressed.

Tom Reynolds, 880 A1A Beach Blvd, thanked everyone for all they do. He apologized to some of the City Commissioners for his emails that were recently sent. He advised that the County was mistreating the City. He commented that if the City started to discuss annexation, the County might do more for the City. He remarked that he liked

big houses because it shows his children what they could accomplish if they have a good education. He explained that the tree ordinance should not tell the property owner what they are allowed to do. He commented that he went to the Tourist Development Council's meeting where they discussed the skate park at Ron Parker Park and he believed that it will be a fiasco. He explained that the Mosquito Board has a property which the City could purchase for the skate park that would be better than disturbing the residents near Ron Parker Park. He then wished City Attorney Burnett the best of luck.

Bob Samuels, 110 Mickler Boulevard, advised that there is a Citizens Crosswalk Committee, which has been in contact with the Marriott on the best and safest place for a crosswalk and the Marriott promised to pay half of the costs for the crosswalk between 5<sup>th</sup> and 7<sup>th</sup> Street. He remarked that he felt the City has done an exceptional job with crosswalks. He explained that there are a lot of pedestrians at the beach, so they have implemented flags and repainted the crosswalks to make pedestrians more noticeable when crossing. He advised that the crosswalk flags are doing the job. He commented that when the need arises, the Committee would add more crosswalks if the County permits it. He advised that the bike lanes are not the square footage that they need to be, but advised that when the County is ready to restripe A1A Beach Boulevard, it would be done. He remarked that there were discussions regarding a regularly scheduled bus from A1A Beach Boulevard to the Plaza downtown. He explained that there was funding for transportation several years ago, but the City did not take the option to do it.

Joe Foster, 504 C Street, asked if the planning consultant was going to do a walkabout herself throughout the City.

Ms. Haga advised that she was going to do the problem areas, however; she would accept Mr. Foster's challenge to do the complete City.

Mr. Foster explained the different areas of the City and what the changes in the setbacks have allowed. He commented that residents are building McMansions next to cottages and cutting down trees to make the new homes. He requested Ms. Haga to give a report on her walkabout.

Ms. Haga advised that she would give a report at the next meeting regarding her walkabout.

Discussion ensued regarding underground utilities, Florida Power and Light's franchise agreement being brought before the Commission and the lack of coordination with Florida Power and Light.

Ms. Haga advised that she would bring the Code back to the Commission with strikethroughs and underlines in the first week of May, schedule interviews with the Commission, staff, and boards the first and second week of April, and the final deliverable would be in mid to late June. She explained that the public hearing on the first reading would take place towards the end of summer and the final public hearing at the end of fall. She advised that the list would be placed on the website for the residents to see.

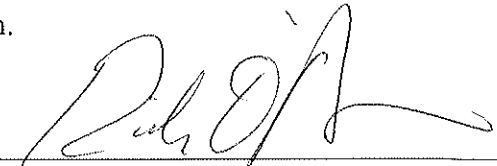
Member Palmquist requested the information be placed on social media as well.

VIII. ADJOURNMENT

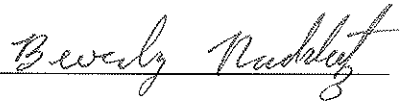
Mayor O'Brien asked for a motion to adjourn.

**Motion:** to adjourn. **Moved by** Vice Mayor George, **Seconded by** Commissioner Samuels. Motion passed unanimously.

Mayor O'Brian adjourned the meeting at 7:49 p.m.

  
Rich O'Brien, Mayor

ATTEST:



City Clerk