



**MINUTES
TREE BOARD/BEAUTIFICATION ADVISORY
COMMITTEE MEETING
CITY OF ST. AUGUSTINE BEACH
THURSDAY, MAY 12, 2016
7:00 PM.**

City Hall
2200 A1A South
St. Augustine Beach FL 32080

I CALL TO ORDER

Chairman Lombari called the meeting to order at 7 00 pm.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present LeaAnn Lombari; Tanya Frantzen; Craig Thomson;
Mary Beth Hutchinson; Jeanette Smith, Absent: Ann Palmquist

Also Present: Max Royle, City Manager; Joe Howell, Public Works Director Ken
Gatchell, Assistant Public Works Director and Bonnie Miller, Secretary.

IV. APPROVAL OF MINUTES FOR MARCH 24, 2016

Mr. Thomson asked to clarify a motion he made at the last meeting to determine whether
or not a correction to the minutes is needed.

Mr. Thomson's original motion was stated as follows:

**MR. THOMSON MADE A MOTION TO ASK THE CITY COMMISSION TO
VERIFY WHETHER THE BEAUTIFICATION COMMITTEE OR THE
PLANNING AND ZONING BOARD HAVE THE RESPONSIBILITY TO
APPROVE OR DENY LANDSCAPE PLANS FOR NEW COMMERCIAL
BUSINESSES.**

**MR. THOMSON AMENDED HIS MOTION AS FOLLOWS: THE BOARD
WOULD LIKE TO BE GRANTED THE AUTHORITY TO APPROVE OR DENY
LANDSCAPE PLANS FOR NEW COMMERCIAL BUSINESSES.**

The Board discussed their roles in reviewing and making recommendations on landscape
plans.

Mr Thomson requested that the language from his previous motions be changed prior to
going to the Commission to state:

That the Beautification Committee has the ability to review the plans before final approval by the City Commission and to be able to make recommendations to the Commission

Ms. Lombari requested that a change be made to page 2 of the minutes

To change the word ladies to women in the following paragraph:

Mr. Thompson recommended to the ladies that they address their concerns with the Building Department and the City Commission. He also asked that they please report back to the Board any information they obtain.

MR. THOMSON MADE A MOTION TO APPROVE THE MINUTES WITH CORRECTIONS. Ms. Smith seconded. The motion passed with unanimous voice vote

V. **TREE BOARD MATTERS**

A. Discussion of Ocean Ridge Development: Ms. Lombari

Ms. Lombari stated that she asked for this to be on the agenda so the Board could discuss what they could or could not do about the development.

Mr. Howell informed the Board that the contractor for the new development, Mr. Jay McGarvey is only putting in the road, the underground infrastructure and the storm water management system. He further stated that the site is not being clear cut.

The Board discussed concerns that members have regarding the enforcement of the tree protection standards that are a part of the Final Development Plan.

MS. LOMBARI MADE A MOTION TO ENFORCING THE TREE PROTECTION STANDARDS THAT ARE INCLUDED IN THE FINAL DEVELOPMENT PLAN. Seconded by Ms. Hutchinson. The motion passed with unanimous voice vote.

B. Urban Forestry Grant for 2016: Update by Mr. Gatchell

Mr. Howell informed the Board that there was a short deadline for the 2016 Urban Forestry Grant and that he did not have time to have the item put on the City Commission agenda to receive the required Resolution.

Mr. Dunn also told the Board that many Cities were not able to apply this year due to new personnel in the Forestry office not providing the application online in a timely manner.

B. Planting Trees on Plazas: Update by Mr. Thomson

Mr. Gatchell informed the Board that the 10 additional trees that were ordered should be arriving soon.

Mr. Thomson and Mr. Gatchell have met on the plaza to discuss the places to plant the trees.

Mr. Thomson stated that to be able to continue to move along with the planting of trees that hiring a landscape architecture maybe helpful. To prepare and submitting planting plans to the Committee.

MS. LOMBARI MADE A MOTION TO HIRE A LANDSCAPE ARCHITECTURE TO PREPARE PLANTING PLANS TO BE BROUGHT TO THE BOARD FOR APPROVAL. Ms. Hutchinson seconded The motion passed with unanimous voice vote

D. Discussion of Other Locations on Public Property Where Trees can be Planted

E. Selection of Types of Trees for Arbor Day 2017 Giveaway

The Board discussed the trees for Arbor Day Giveaway and decided on Red Cedars

F. Public Comment

Ms. Sandra Krempasky, 7 C Street.

Ms. Krempasky stated that this meeting had not been widely publicized on the website and that she was unable to find any information regarding the meeting on the website.

Several residents asked the Board and the Public Works Director why FPL are cutting back trees along Mickler Blvd. and leaving the stumps behind. They asked if the FPL crews are planning on removing the stumps left behind and if the City plans on replacing the trees.

Mr. Gatchell told the Board that the City will not be replacing the trees

Mr. Howell explained that Florida Power and Light are allowed by law to maintain their power poles. He also stated that he highly doubted if FPL would be removing the stumps.

Mr. Thomson requested that Mr. Royle check with the City Attorney to see what the State standards are regarding Florida Power and Light maintenance of lines.

Mr. Campbell Johnson a resident at 15 Sea Oaks Drive stated that he spoke with the company who is clearing power lines for Florida Power and Light. He informed the Board that he was told by the workers that they do follow a standard for performing cut backs.

G. County Forester Greg Dunn

Mr. Dunn informed the Board that he believes the City is overstocked with trees. He has concerns about how many trees have been planted. He stated that as he was driving around the city he saw many trees that are sick and dying that need to be removed and replaced with healthy trees. He further stated that as much as he hates to say it, not all trees need to be alive

Mr. Dunn talked to the Board about "Right Tree, Right Place" He stated that there are many invasive species of trees located in the City, such as Brazilian Peppers and Rain Trees.

Ms. Hutchinson agreed to look at the Grant Application process prior to the next meeting

H. Other Tree Board Matters

The Board discussed invasive tree species

MR. THOMSON MADE A MOTION TO POST ON THE WEBSITE ANY INFORMATION THE CITY HAS ON BRAZILLIAN PEPPER TREES AND TO HAVE MR. HOWELL TO PROVIDE A REPORT ON HOW INVASIVE THESE TREES HAVE BECOME. Seconded by Ms. Hutchinson. The motion passed with unanimous voice vote.

Ms. Hutchinson asked about the availability of Tree Surveys that have been submitted to the Building Department

MS. HUTCHINSON MADE A MOTION TO REQUIRE A TREE SURVERY FOR EACH NEW CONSTRUCTION LOT AND A COPY TO BE MADE AVAILABLE TO THE TREE BOARD Mr. Thomson seconded. The motion passed with unanimous voice vote.

Mr. Thomson stated that he saw many Tree City USA signs in the City of St Augustine. Mr. Gatchell informed him that there were signs located in the City limits. Mr. Thomson requested that four be added.

MR. THOMSON MADE A MOTION THAT TREE CITY USA SIGNS BE PLACED AT A STREET, 11th STREETS, 16th STREET and POPE ROAD. Ms. Frantzen seconded. The motion passed with an unanimous voice vote.

VI. BEAUTIFICATION ADVISORY COMMITTEE MATTERS

A. Beautifying Plaza in Front of Café 11: Report by Ms. Palmquist

Ms. Palmquist was absent

B. Board Being Granted Authority by City Commission to Approve or Disapprove Landscape Plans for New Commercial Businesses: City Manager

Ms. Lombari will prepare a background summary for the Commission

C. Developing Five-Year Beautification Plan for A1A Beach Boulevard

Ms. Frantzen will do an outline for a five year plan

D. Replanting Plan for City-Owned Property: Ms. Palmquist

Ms. Palmquist was absent

E. Other Beautification Committee Matters

VII. SCHEDULING DATE FOR NEXT MEETING

The next meeting will be held on June 23, 2016.

VIII. ADJOURNMENT

The meeting was adjourned at 9:10 pm.



LeaAnn Lombari- Chairman

ATTEST 

City Manager