



**AGENDA
TREE BOARD/BEAUTIFICATION
ADVISORY COMMITTEE
CITY OF ST. AUGUSTINE BEACH
THURSDAY, MARCH 24, 2016
7:00 PM.**

City Hall
2200 A1A South
St. Augustine Beach, FL 32080

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. ROLL CALL
 - IV. APPROVAL OF MINUTES OF FEBRUARY 10, 2016 MEETING
 - V. TREE BOARD MATTERS
 - A. Condition of Marriott Tree
 - B. Arbor Day: Selection of Wining Posters and Other Matters
 - C. Update on Applying for Urban Forestry Grant
 - D. Other Tree Board Matters
 - VI. BEAUTIFICATION ADVISORY COMMITTEE MATTERS
 - A. Review of Responsibilities of the Beautification Advisory Committee/Tree Board
 - B. Update Report by Mr. Gatchell on Beautification of Additional Plazas
 - C. Report by Ms. Palmquist on Replanting Plan for City-Owned Property
 - D. Consideration of Developing a Five-Year Beautification Plan for A1A Beach Boulevard
 - E. Review of City-Owned Properties
 - F. Other Beautification Committee Matters
 - VII. SCHEDULING DATE FOR NEXT MEETING
 - VII. ADJOURNMENT

NOTICES: In accordance with Florida Statute 286.0105 "If any person decides to appeal any decision made with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based

In accordance with the Americans with Disabilities act, persons needing a special accommodation to participate in this proceeding should contact the City Manager's Office not later than seven days prior to the proceeding at the address provided or telephone 904-471-2122, or email sabadmin@cityofsab.org



**MINUTES
TREE BOARD/BEAUTIFICATION
ADVISORY COMMITTEE
CITY OF ST. AUGUSTINE BEACH
WEDNESDAY, FEBRUARY 10, 2016
7:00 PM.**

City Hall
2200 A1A South
St Augustine Beach, FL 32080

I. CALL TO ORDER

Chairman Lombari called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: LeaAnn Lombari; Tanya Frantzen; Craig Thomson;
Mary Beth Hutchinson; Jeanette Smith; Ann Palmquist

Also Present: Max Royle, City Manager; Ken Gatchell; Assistant Public Works Director;
and April Haskins, Secretary.

IV. APPROVAL OF MINUTES OF JANUARY 28, 2016 MEETING

The minutes of January 28, 2016 were approved by general consensus.

V. REVIEW OF ROLE/RESPONSIBILITIES OF THE TREE
BOARD/BEAUTIFICATION ADVISORY COMMITTEE

The Board decided to table this item until the March meeting. Chairman Lombari stated that she would like to do more research on what the Commission has tasked the Board with.

VI. BEAUTIFICATION ADVISORY COMMITTEE MATTERS

A. Determination of Beautification Awards for 2015

The Board discussed the nominations for the Beautification Awards and chose the following by unanimous voice votes:

Residential - 507 D Street

Commercial – Quality Inn, 901 Beach Blvd

The Committee agreed to wait until next year to include a new category for the Beautification Awards: Special Recognition for Environmentally Sensitive Developments.

B. Report from Mr. Gatchell Concerning Beautification of Plazas Project

Mr. Gatchell presented to the Committee a site plan of the D Street Plazas with the placement of the trees following the Committee's suggested beautification plan.

The Committee discussed beautifying additional parkettes with any excess funds from the D Street plazas beautification using four trees for each plaza the areas they discussed are:

- 8th Street
- 1st Street
- A Street in front of Jacks BBQ
- 14th Street on the both the north and south sides

Mr. Gatchell voiced concerns that the plaza on the north side of 14th street is a parking lot. Mr. Thomson suggested removing the asphalt from a section of the plaza to accommodate a tree.

Mr. Thomson MADE A MOTION to use any monies left from the D Street Plaza beautification project to beautify additional plazas. Ms. Palmquist seconded. The motion passed with unanimous voice vote.

Mr. Thomson also volunteered to head these beautification projects

C. Discussion of Replacing Plants on City-Owned Properties

Ms. Palmquist agreed to work with a local nursery to come up with a replanting plan for different City owned property.

Mr. Thomson MADE A MOTION to allow Ms. Palmquist to work with a nursery for replanting areas that are City owned properties. Ms. Frantzen seconded. Motion passed with an unanimous voice vote.

In addition, Ms. Palmquist suggested that the Committee rethink the landscaping request made by owners of Cafe 11. The owners attended the Committee's January meeting with a landscape plan. The plan was denied by the Committee due to some invasive plants that were included in the plan. Ms. Palmquist suggests that the Committee work with the owners to develop a suitable plan.

D. Consideration of Developing a Five-Year Beautification Plan for A1A Beach Boulevard

Ms. Lombardi suggested that the Committee table this item until the next meeting. She would like to review the scope of the Committee's role, and would like to see if the Committee has been charged with developing a plan that extends beyond A1A.

E. Review of City-Owned Properties

Mr. Howell provided a map of City owned properties per Ms. Palmquist request. Mr. Gatchell reviewed the map with the Committee.

The Committee agreed to discuss this item further next month.

F. Other Beautification Committee Matters

There were no additional matters to be discussed.

VII. TREE BOARD MATTERS

A. Review of Reports from Building Official on Clearing of Five Lots South of 7th Street and Removal of Tree Because of Fence

The Board reviewed the report from Mr. Larson regarding the clearing of lots on 7th Street. The Board decided to discuss this further at their next meeting. They also would like to discuss this in depth with the Land Planner as the Tree Ordinance is being reviewed.

The Board has requested a detailed report or tree survey from the Building Department on the development of any property.

B. Marriott Tree: Review of Information Concerning It

Mr. Royle provided the Committee with a report from a local arborist from The Tree Medic regarding the status of the large Oak Tree located on the Marriott property. The report stated that the Oak Tree is stressed and weak, and that it will be re-evaluated again in two months.

The Committee feels that some of their pertinent questions have not been addressed in this report and are requesting more information. Specifically, if the construction has caused the stress on the tree and the best practice to sustain the tree.

The Committee also requested a copy of the original report from Mr. Lippi.

C. Review of Report from Events Coordinator re: Arbor Day Preparations

The Board discussed plans for Arbor Day.

Ms. Frantzen will be working on the program for the event. The Board selected a picture for the cover of the program.

Ms. Mueller will be contacting the Girl Scout troop that presented the colors last year.

Mr. Gatchell informed the Board that there are only 70 trees for the Arbor Day giveaway. He also stated that he is having a difficult time ordering and receiving the trees before Arbor Day.

Chairman Lombari would like to have two Eastern Red Cedar Trees, specifically *Juniperus virginiana*, donated from a local nursery for Arbor Day prizes. Ms. Palmquist offered to check with a nursery to see if two trees can be donated.

D. Other Tree Board Matters

There were no further matters to discuss.

VIII. FINDING NEW MEMBERS FOR THE BOARD/COMMITTEE

IX. SCHEDULING DATE FOR NEXT MEETING

The next meeting will be held on March 23, 2016.

X. ADJOURNMENT

Chairman Lombari adjourned the meeting at 9:10 p.m.

LeaAnn Lombari- Chairman

ATTEN: _____
City Manager

M E M O R A N D U M

TO: LeaAnn Lombardi, Chairman
Tanya Frantzen, Vice Chairman
Ann Palmquist
Mary Beth Hutchinson
Craig Thomson
Jeanette Smith (Alternate)

FROM: Max Royle, City Manager *pc*

DATE: March 24, 2016

SUBJECT: Topics for Agenda for Meeting, Thursday, March 24, 2016

The information for the topics follows the same sequence as what is listed on the agenda for the meeting.

A. TREE BOARD MATTERS

1 Condition of Marriott Tree

At your February meeting, you asked for a copy of the original report from the arborist, Mr. Chuck Lippi. We contacted Mr. Lippi for a copy of his report. His reply is attached as page 5. As you can see from it, he didn't do a report and some of the information he provided to the engineer for the Marriott Hotel project is proprietary. However, he has generously offered to attend your meeting to explain what was done. We ask that you have him speak at the start of your meeting, so that he doesn't have to wait.

2. Arbor Day: Selection of Winning Posters and Other Matters

As Ms. Laquidara won't be at your March 24th meeting, she's provided her Arbor Day Update on the preparations she has done or is making for the event. It's attached as page 6. She also asked us to add to her Update that Southern Horticulture will donate the following:

- a Large tree for the door prize raffle
- b Two \$25.00 gift certificates for beautification award prizes
- c. Seeds to pass out at the Arbor Day event

Ms. Laquidara also asked us to remind you of the division of responsibilities for Arbor Day: She's responsible for all the event activities that will take place outside the Commission meeting room, while you, the Tree Board members, are responsible for the activities that will take place inside the meeting room.

As your March 24th meeting will likely be your last meeting before the Arbor Day event on April 15th, you will need to make some decisions at the meeting.

The first is the selection of the first, second and third prize winning posters.

Second, according to the minutes of your February 10th meeting:

- a. Ms. Frantzen said she would work on a program for the event;
- b. Ms. Mueller said she would contact the Girl Scout troop for the presentation of the colors;
- c. Mr. Gatchell can provide you with a report of what additional trees have been purchased to give away;
- d. Ms. Palmquist offered to check with a nursery to see if it could donate two Eastern Red Cedar trees.

3. Update on Applying for Urban Forestry Grant

Mr. Howell will do the application. Mr. Gatchell can report to you on the progress of the application and its purpose.

B. BEAUTIFICATION ADVISORY COMMITTEE MATTERS

1. Review of Responsibilities of the Committee and the Tree Board

Ms. Lombardi asked at your February meeting that this topic be carried over to your March meeting. We've attached as pages 7-14 several resolutions and an ordinance that the City Commission has passed. These establish the role and responsibilities that the Commission has set for the Committee and the Tree Board.

2. Update Report by Mr. Gatchell on Beautification of Additional Plazas

At your last meeting, you discussed that any additional money left over from D Street plaza beautification project be used on other plazas. Mr. Gatchell can inform you as to whether any more trees have been purchased, what types and where they've been planted or will be planted.

3. Report by Ms. Palmquist on Replanting Plan for City-Owned Property

At your last meeting, Ms. Palmquist agreed to work with a local nursery on a replanting plan for different City properties. You passed a motion to allow her to do this project. Ms. Palmquist can provide an update on her progress to date.

4. Consideration of Developing a Five-Year Beautification Plan for the Boulevard

This topic was on the agenda for your last meeting. Ms. Lombardi suggested it be tabled to this meeting because she wanted to review the scope of the Committee's role, to see if the Committee has been charged by the Commission to develop a plan beyond the Boulevard.

5. Review of City-Owned Properties

Mr. Howell provided a map for your February meeting. Mr. Gatchell reviewed it with you. You agreed to discuss this topic at your next meeting. Mr. Howell's report is again provided (page 15).

C. SCHEDULING DATE FOR YOUR NEXT MEETING

At this time, the meeting room is available on Tuesday, April 26th.

SUPPLEMENTAL INFORMATION

1. Money in the Beautification Account

As of the end of February, the balance in the account was \$12,066.

2. Ocean Ridge Project

This will be a residential project of 72 single family houses located on the 23-plus acres of the former Runk property, which is located south of 11th Street and east of Mickler Boulevard. The new owner, Mr. Jay McGarvey, has an existing final development plan that the Planning Board approved in 2006 and that the City Commission in 2007 continued to February 16, 2018. Clearing of the property for roads and utilities will begin in March. For further information about this development, you can contact the Director of Planning and Zoning, Gary Larson.

3. Update Report from Mr. Howell

It is attached as page 16.

4. Tree Removal Report

Mr. Larson's report is attached as page 17.

5. Ms. Muller's Resignation

Ms. Muller in March informed us that she is moving out of the City and will no longer serve on the Board/Committee. We need applicants for her vacancy and others on the Board/Committee.

Max Royle

From: Chuck Lippi [clippi@bellsouth.net]
Sent: Sunday, March 06, 2016 8 46 PM
To: Max Royle
Subject: Re: Marriott Tree

No report was made. Most of the descriptive information was verbal made with Fred's engineer. I did send some conceptual information including where to purchase the geogrid and how to install it. Some of this information is proprietary which I have developed through research, meetings with colleagues in other parts of the country and tree protection on construction projects where I have been the project arborist. I normally only provide this information to paying customers.

If your email request deals with the minutes of a recent tree board meeting in which a report of the Marriott tree was requested, I will be glad to meet with the board and explain what was done and the prognosis for success.

Thanks
Chuck

On Mar 5, 2016, at 11:46 AM, Max Royle <mroyle@cityofsab.org> wrote:

Mr. Lippi,
Did you provide to Mr. Fred Ashdji in the spring of 2015 a plan for the protection of the old oak on the hotel property? If so, would you send a copy to me? It seems that the city never received a copy.
Thanks,
Max

Arbor Day update

Exhibitors – Following exhibitors confirmed

1. Sea Turtle Patrol
2. Florida Forest Service
3. Book Mobile
4. St Johns FL Audubon
5. Master Arborist
6. UF/IFAS Extension Florida Sea Grant Agent
7. GTM NERR
8. Matanzas River-keeper
9. Butterfly expert
10. The Whitney Lab
11. Beekeeper
12. FWC
13. Anastasia State Park
14. Home Depot
15. Advanced Disposal
16. St Johns County Naturalist

Food truck for dinner options for purchase:

17. Wing-in it Food truck
18. Big Island Bowls

Entertainment:

19. Musical performance by: Kensley Stewart
20. Free Snacks- Cookies, Rita's Ice Cream, Drinks

Contests:

21. Poems- Pedro Menendez High School (Coach Ryan)
Will submit Via email and we will forward to the committee (same as last year)
 22. Posters – RB HUNT (Ms. McDonald) will be picked up on March 17th.
 23. Prizes- Cash same as last year
 24. Sponsors- **we are asking the committee to ask anyone they know to participate in sponsoring the event with a monetary sponsorship** (This is going to be more helpful than in-kind) We already provided you with a list of organizations that sponsor the City. Please do not contact them.
 25. What is the tree? **Please provide name and the picture for the brochure.**
Trees for give away:
- 100 red cedar and 100 Dogwood. We had on hand from last year approximately 70 (larger) trees, a mix of red cedar, elm, and maple.
 26. T-shirts- Tree Committee **will order same as last year**
 27. Tree Committee will set-up everything needed for Commission room.
Hala will have the prizes for the Poster and poem ready
 28. Marketing, posters, flyers, social media, radio, press release (In progress)
- All plans will be firm by April 1, 2016**

RESOLUTION 97-4

CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY
FLORIDA

RE: TO ESTABLISH THE
BEAUTIFICATION ADVISORY
COMMITTEE AND ADOPT RULES

The City Commission of St. Augustine Beach, St. Johns County, Florida, in regular meeting duly assembled on Monday, February 3, 1997, resolves as follows:

WHEREAS, St. Johns County has widened most of County Road A1A and provided it with sidewalks and underground drainage; and

WHEREAS, County Road A1A is the City's "Main Street" and is lined with a mix of businesses and residences; and

WHEREAS, the City Commission has determined that a coordinated program is needed to beautify County Road A1A; and

WHEREAS, the City Commission has decided that a Beautification Advisory Committee should be formed to advise it about the beautification of County Road A1A.

NOW, THEREFORE, BE IT RESOLVED that the City Commission of the City of St. Augustine Beach, Florida, does hereby create the Beautification Advisory Committee, and adopts as Exhibit A the attached Rules and Guidelines for the Committee.

RESOLVED AND DONE, this 3rd day of February, 1997, by the City Commission of the City of St. Augustine Beach, St. Johns County, Florida.


Mayor - Commissioner

ATTEST:


City Manager

EXHIBIT A

BEAUTIFICATION ADVISORY COMMITTEE RULES AND GUIDELINES

A. ORGANIZATION

The Beautification Advisory Committee shall be composed of six members appointed for three-year terms by the City Commission.

B. REQUIREMENTS

1. Any person considered for membership on the committee must be a resident of St. Augustine Beach.
2. The Committee shall abide by the Florida Sunshine Law and any other laws or regulations applicable to such types of committees.
3. No member of the Committee shall direct any City employee.
4. The City Manager or his designee shall be the liaison to the Committee from the City administration.
5. Any requests or reports from the Committee to the City Commission shall be made through the City Manager for inclusion as an agenda item for the Commission's regular meeting.
6. The Committee may meet monthly, bi-monthly, or quarterly, but no more often than once a month.

C. GOALS

The Committee's goals shall be the following.

1. To develop a five-year beautification plan for A1A between Pope Road and the Comfort Inn.
2. To coordinate the City's beautification plan with the beautification plans of condo complexes (such as Ponce Landing and Pier Point South) and the new motels that will be built (Hampton Inn and Hilton Garden Inn) and any new businesses that will be built during the next five years.
3. To develop a timetable for implementing the five-year plan.
4. To develop a funding plan to implement the beautification plan, with the funding

plan to include the following.

- estimate of the costs to do the beautification.
- what public and private funding sources are available, and how much money each source can provide.

RESOLUTION 98-10

CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY
FLORIDA

RE: TO AMEND RESOLUTION 97-4
TO ENLARGE SCOPE OF
RESPONSIBILITIES FOR THE
BEAUTIFICATION ADVISORY
COMMITTEE

The City Commission of St. Augustine Beach, St. Johns County, Florida, in regular meeting duly assembled on Monday, May 4, 1998, resolves as follows:

WHEREAS, at its February 3, 1997 meeting, the City Commission approved Resolution 97-4, which established the Beautification Advisory Committee; and

WHEREAS, attached to Resolution 97-4 was Exhibit A, the "Rules and Guidelines" for the Beautification Advisory Committee; and

WHEREAS, included in Exhibit A was one of the Committee's goals, which was to develop a five-year beautification plan for A1A Beach Boulevard between Pope Road and the Comfort Inn; and

WHEREAS, the Beautification Advisory Committee believes that a unified beautification plan is needed for the junction of A1A Beach Boulevard with State Road A1A; and

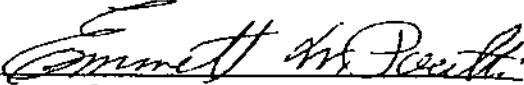
WHEREAS, the Committee at its April 28, 1998 meeting by motion and vote asked the Commission to expand the Committee's scope of responsibilities so that the development of a unified plan will be one of the Committee's goals.

NOW, THEREFORE, BE IT RESOLVED that the City Commission of the City of St. Augustine Beach, St. Johns County, Florida does the following:

1. Amends Section C.1 of Exhibit A attached to Resolution 97-4 to read as follows:

"To develop a five-year beautification plan for A1A Beach Boulevard between Pope Road and the junction of the Boulevard with SR-A1A; and to include in the five-year plan the beautification of the east side of State Road A1A from the junction south to the City's limits."

RESOLVED AND DONE, this 4th day of May, 1998, by the City Commission of the City of St. Augustine Beach, St. Johns County, Florida.


Mayor - Commissioner

ATTEST:


City Manager

RESOLUTION 03-21

**CITY OF ST. AUGUSTINE BEACH
ST. JOHNS COUNTY
FLORIDA**

**RE: TO EXPAND ROLE OF THE
BEAUTIFICATION ADVISORY
COMMITTEE**

The City Commission of St. Augustine Beach, St. Johns County, Florida, in regular meeting duly assembled on Monday, July 7, 2003, resolves as follows:

WHEREAS, the Beautification Advisory Committee was created in February, 1997 to act as an advisory board to the City Commission for the beautification of A1A Beach Boulevard; and

WHEREAS, the Beautification Advisory Committee since 1997 has directly created a number of projects to beautify A1A Beach Boulevard; and

WHEREAS, the Committee has also undertaken projects such as planning for the Arbor Day celebration and the annual beautification awards, that are not included in the goals stated in Exhibit A of Resolution 97-4 that originally established the Committee.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of St. Augustine Beach, St. Johns County, Florida does hereby expand the role of the Beautification Advisory Committee to include not only beautification projects for A1A Beach Boulevard, but the following:

1. Projects such as Arbor Day and the annual beautification awards to raise community awareness of the importance of trees and a beautified community.
2. Recommending amendments to the City's landscaping regulations to improve beautification throughout the community and to protect trees
3. Working with private entities and other governmental entities on beautification projects that benefit the City.
4. Other projects, activities and events related to beautification and for which the Beautification Advisory Committee will have prior approval of the City Commission.

RESOLVED AND DONE, this 7th day of July, 2003 by the City Commission of the City of St. Augustine Beach, St. Johns County, Florida.



Mayor - Commissioner

ATTEST:



City Manager

ORDINANCE NO: 06-28

AN ORDINANCE OF THE CITY OF ST. AUGUSTINE BEACH, FLORIDA, RELATING TO ADMINISTRATION, AMENDING ARTICLE IV, CHAPTER 2 OF THE ST. AUGUSTINE BEACH CODE BY THE ADDITION OF A NEW SECTION TO BE KNOWN AS SECTION 2-121 DESIGNATING THE "BEAUTIFICATION ADVISORY COMMITTEE" AS CREATED BY RESOLUTION 97-4 AS AMENDED BY RESOLUTIONS 98-10 AND 03-21 AS THE CITY TREE BOARD; DESIGNATING THE DUTIES AND RESPONSIBILITIES OF SUCH BOARD; AND PROVIDING AN EFFECTIVE DATE

BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF ST. AUGUSTINE BEACH AS FOLLOWS:

Section 1. Article IV, Chapter 2 of the St. Augustine Beach Code, be, and the same is, amended by the addition of a new section to be known as Section 2-120 to read as follows:

Sec. 2-121. City Tree Board. The Beautification Advisory Committee as created by Resolution 97-4 as amended by Resolutions 98-10 and 03-21 is hereby designated as the City Tree Board to have the following responsibilities:

(a) The Board shall develop and administer a comprehensive tree management program with a broad-based community involvement. It shall have the responsibility for writing and implementing an annual community forestry work plan with guidance for planting, maintaining and removing trees from streets, parks and other public places.

(b) The Board shall act as an advisory board to the City Commission in matters relating to the City's tree program.

(c) Subject to the City's budget, it shall develop and provide for an appropriate annual observance of Arbor Day.

(d) The Board shall have such other duties as shall designated by Resolution of the City Commission.

Section 2. This Ordinance shall take effect upon passage.

PASSED by the City Commission of the City of St. Augustine Beach,
Florida, upon Third Reading this 6th day of November, 2006.

**CITY COMMISSION OF THE CITY OF
ST. AUGUSTINE BEACH**

ATTEST: 
City Manager

By: 
Mayor-Commissioner

First reading: October 3, 2006

Second reading: November 6, 2006

MEMORANDUM

Date: February 5, 2016
To: Max Royle, City Manager
From: Joe Howell, Public Works Director
Subject: City Owned / Maintained Property

A GIS map will be available at the next Tree Board / BAC meeting as an exhibit. In addition to the public right-of-way the City owns the following property:

- 2055 Mizell Rd. – Public Works Compound
- 2350 Mizell Rd. – Stormwater detention pond
- 2200/2300 S.R. A1A S – City Hall/Police Department Complex and Lakeside Memorial Park
- 2340 S.R. A1A S. – 11th St. Pond
- 370 A1A Beach Blvd. – St. Johns Cultural Council and St. Augustine Beach Civic Association lease parcel
- 978 A1A Beach Blvd. – Ocean Hammock Park
- 510 A1A Beach Blvd. – 10th St. parking/restrooms
- 11th St. Canal
- S.R. A1A Pond

While technically part of the public right-of-way the City owns the following property:

- 18 Plazas on Beach Blvd. between 16th St. and A St.
- 16 Plazas on 2nd Ave. between 11th St. and A St.
- 16 Plazas on D St from 4th Ave. to A1A Beach Blvd.

MEMORANDUM

Date: March 8, 2016

To: Max Royle, City Manager

From: Joe Howell, Public Works Director

Subject: Tree Board / Beautification Advisory Committee Supplemental Information

Tree Board

- 1 2014 National Urban and Community Forestry Grant Program
 - a. The City filed the close out report to initiate reimbursement of the grant funds. Through the grant the City purchased 71 – 30 gallon crepe myrtles.
2. 2016 National Urban and Community Forest Grant Program
 - a. We are in the process of evaluating participation for a similar project. Application deadline is 3/31/16.

Beautification Advisory Committee

- 1 2016 beautification projects:
 - a. We have planted nine (9) cedar trees, four (4) oak trees, and two (2) elm trees for the D St./Beach Blvd. plazas in general accordance with concept plan. The placement of some of the trees (originally shown as near or under overhead utility lines) was modified but the proposed number of trees for each of the four plazas was held.
- 2 Cleaned landscaping (cut back and trimmed) in Beach Blvd. plazas.
 - a. Evaluating restoration of D St /Beach Blvd. plazas in general accordance with the 2002 landscape plan – some features not present, some established plant materials not per plan.
- 3 Cleaned landscaping (cut back and trimmed) in triangle and adjacent R/W east of Beach Blvd.
 - a. Intent is to restore plant materials in general accordance with the 1999 landscape design for the southern entrance.
 - b. Sea Colony will maintain east R/W area.

Memorandum

TO: Mr. Max Role, City Manager
FROM: Gary Larson, Building Official
DATE: March 15, 2017
RE: Monthly Report

TREES:

216 1st Street. 1 oak and 1 cedar. The oak was too close to the residence, the cedar was evaluated by an arborist. Both were approved for removal.

301 E Street. 1 palm. Was approved for removal due to severe leaning toward residence and into utility lines for neighbors residence.

315 B Street. 1 oak. Had a split trunk, tree was half dead, location was a hazard to B Street traffic, approved for removal.

313 South Forest Dune Drive. 2 cedars. Trees were leaning into driveway to garage. Approved for removal. Owner was also advised to trim remaining cedars at front of house. Apparent damage to siding and roof.