



**AGENDA  
TREE BOARD/BEAUTIFICATION ADVISORY  
COMMITTEE MEETING  
CITY OF ST. AUGUSTINE BEACH  
WEDNESDAY, JUNE 3, 2015 7:00 PM.**

City Hall  
2200 A1A South  
St. Augustine Beach FL 32080

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- I. CALL TO ORDER
  - II. PLEDGE OF ALLEGIANCE
  - III. ROLL CALL
  - IV. APPROVAL OF MINUTES OF MAY, 2015 REGULAR MEETING
  - V. BEAUTIFICATION ADVISORY COMMITTEE MATTERS
    - A. Discussion of Changing Landscaping in Front of Alvin's Island, 3848 State Road A1A
    - B. Sustainability Program: Discussion of Options with Mr. Pawlowski
    - C. Legacy Project Update Report by Committee Members of Their Respective Project(s)
    - D. Discussion of Possible Beautification Projects for Fiscal Year 2016
    - E. Other Beautification Advisory Committee Matters
  - VI. TREE BOARD MATTERS
    - A. Discussion of Preparation for Arbor Day 2015
    - B. Update Report by Public Works Director on Implementation of the Urban Forestry Grant
    - C. Other Tree Board Matters
  - VII. BEAUTIFICATION ADVISORY COMMITTEE MATTERS
    - A. Update Report by Public Works Director on Implementation of the Urban Forestry Grant, Purchase of Palm Trees for Avenue of Palms Project, and Status of Purchase of Plumbagos and Crepe Myrtles for the Bike Path Plan
    - B. Other Tree Board Matters
  - VIII. SETTING DATE FOR NEXT MEETING

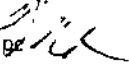
## IX. ADJOURNMENT

**NOTICES:** In accordance with Florida Statute 286.0105, "If any person decides to appeal any decision made with respect to any matter considered at this scheduled meeting or hearing, the person will need a record of the proceedings, and for such purpose the person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

In accordance with the Americans with Disabilities act, persons needing a special accommodation to participate in this proceeding should contact the City Manager's Office not later than seven days prior to the proceeding at the address provided, or telephone 904-471-2122, or email [sabadmin@cityofab.org](mailto:sabadmin@cityofab.org)

## MEMORANDUM

**TO:** Ann Palmquist, Chairman  
Linda Avery, Vice Chairman  
Tanya Frantzen  
LeaAnn Lombardi  
Joan Muller  
Mary Beth Hutchinson  
Craig Thomson  
Jeanette Smith (Alternate)

**FROM:** Max Royle, City Manager 

**DATE:** May 27, 2015

**SUBJECT:** Information for Your June 3<sup>rd</sup> Meeting

### 1. BEAUTIFICATION ADVISORY COMMITTEE MATTERS

#### A. Changing Landscaping in Front of Alvin's Island

Mr. James Edmonds, owner of the Alvin's Island property, was at your May 5<sup>th</sup> meeting. You asked him to return to present a plan at your next meeting for the changing of landscaping. Mr. Edmonds has been invited to your meeting to present his plan.

#### B. Sustainability Program

Also at your May 5<sup>th</sup> meeting, Dr. Sandy Bonds presented the program to you. Mr. Pawlowski told you about other options for a sustainability program, and asked if he could present those options at your next meeting. You can decide based on what Mr. Pawlowski presents whether you want to recommend to the City Commission that the City have a sustainability program. If that is your recommendation, then you'll need to decide what the components and goals of the program should be, given the City's limited staff.

#### C. Legacy Project Reports

At your May 5<sup>th</sup> meeting, Chairman Palmquist asked each of you to select a legacy project or projects. Since you can talk to each other only at advertised public meetings, your June meeting will provide an opportunity for each member to tell the others about the status of his or her legacy project.

#### D. Beautification Projects for Fiscal Year 2016

The City's Chief Financial Officer, Ms. Melissa Burns, will prepare the proposed budget in June. Now is your opportunity to discuss what projects you want to suggest be included in the FY 16 budget.

## 2. TREE BOARD MATTERS

### A. Update Reports by the Public Works Director

Mr. Howell can bring you up-to-date on the implementation of the urban forestry grant, the purchase of palm trees for the Avenue of Palms project, and the purchase that you approved at your May meeting of plumbagos and crepe myrtles for the bike path

## 3. SELECT DATE FOR YOUR NEXT MEETING

Some years you don't meet during July or August, because some of you are away during those months. But if you want to meet in July, you could schedule your meeting in early or late July. On Tuesday, July 21<sup>st</sup>, the meeting room is reserved for the Planning Board's monthly meeting.

## SUPPLEMENTAL INFORMATION

Here's the money available as of the end of April in the Road/Streets Department's landscaping account. \$46,648.

In the Beautification Fund which is a reserve used mainly for the purchase of trees for the avenue of Palms project, there's \$8,655



**MINUTES  
TREE BOARD/BEAUTIFICATION  
ADVISORY COMMITTEE MEETING  
CITY OF ST. AUGUSTINE BEACH  
MAY 5<sup>TH</sup>, 2015**

City Hall  
2200 A1A South  
St. Augustine Beach, FL 32080

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL

Present: Craig Thomson, Lee Ann Lombari, Mary Hutchinson, Tanya Frantzen, Joan Mueller, Ann Palmquist

Ms Avery was excused. Also Present: Max Royle, City Manager; Joe Howell, Public Works Director; Ken Gatchell, Assistant Public Works Director; and April Haskins, Secretary.

- IV. APPROVAL OF MINUTES OF THE MARCH 17, 2015 REGULAR MEETING AND APRIL 2, 2015 SPECIAL MEETING

**Motion:** to approve the minutes of the March 17, 2015 Regular Meeting and the April 2, 2015 Special Meeting, **Moved by** Lee Ann Lombari, **Seconded by** Craig Thomson.

Yes:	Craig Thomson, Lee Ann Lombari, Mary Hutchinson, Tanya Frantzen, Joan Mueller, Ann Palmquist
No:	None

V. TREE BOARD MATTERS

- A. Review of Enforcement of City's Tree Regulations with Planning Director, Gary Larson

Mr. Larson discussed with the board matters regarding removal of trees and the Tree Ordinance.

- B. Review of Arbor Day 2015 and Suggestions for Next Year's Arbor Day

Hala Laquidara, Events Coordinator, gave a review report on the April 2015 Arbor Day event.

- C. Update Report by Public Works Director on Implementation of the Urban Forestry Grant and Purchase of Palm Trees for the Avenue of Palms project.

**Motion:** to approve staff to use the tree fund to purchase 20 additional Palm Trees for the Avenue of Palms.. **Moved by** Craig Thomson, **Seconded by** Lee Ann Lombari.

Yes:	Craig Thomson, Lee Ann Lombari, Mary Hutchinson, Tanya Frantzen, Joan Mueller, Ann Palmquist
No	None

D. Other Tree Board Matters - No additional matters were discussed.

#### VI. BEAUTIFICATION ADVISORY COMMITTEE MATTERS

A. Review of Proposal to Change Landscaping in Front of Alvin's Island, 3848 State Road A1A

It was the consensus of the Committee to have the owner of Alvins to return to their next meeting to present a landscape plan.

C Discussion of Whether to Recommend City's Participation in the Sustainability Program

Dr. Sandy Bond presented the Sustainability Program Dr Pawlowski spoke with the Committee regarding other options for sustainability. Dr. Pawlowski requested that he be allowed to return to the next Committee meeting to present other options.

B. Discussion of Beautification Projects for 2016

Chairman Palmquist discussed with the Board the various aspects of the Legacy project that she has proposed. She asked for each Board member to select a section of the project to work on.

D Other Beautification Committee Matters

**Motion:** to approve the addition of plumbagos and crepe myrtles to the bike path plan.. **Moved by** Craig Thomson, **Seconded by** Lee Ann Lombari.

Yes:	Craig Thomson, Lee Ann Lombari, Mary Hutchinson, Tanya Frantzen, Joan Mueller, Ann Palmquist
No:	None

#### VII. SCHEDULING DATE FOR NEXT MEETING

The next meeting is scheduled for June 3rd 2015 at 7:00 p.m.

#### VIII ADJOURNMENT

There being no further matters to discuss the meeting adjourned at 10:00 p.m.

\_\_\_\_\_  
CHAIRMAN

ATTEST.

\_\_\_\_\_  
City Manager

(THIS MEETING HAS BEEN RECORDED IN ITS ENTIRETY. THE RECORDINGS WILL BE KEPT ON FILE FOR THE REQUIRED RETENTION PERIOD. COMPLETE AUDIO CAN BE FOUND AT [WWW.STAUGBCH.COM](http://WWW.STAUGBCH.COM), OR BY CONTACTING THE OFFICE OF THE CITY MANAGER)